

**FACULTY OF ENGINEERING
DEAN'S STAFF ADVISORY COMMITTEE**

Thursday, January 22, 2009
1pm – 3pm
E2 3324

Present: Ralph Dickhout, Chemical Engineering
Breean Doom, Systems Design Engineering
Dave Walsh, Engineering Computing
Andrea Piños, Dean of Engineering Office
Rick Forgett, Engineering Machine Shop
Carol Kendrick, School of Architecture
Tracie Wilkinson, Centre for Business, Entrepreneurship and Technology
Shabnam Ivkovic, Engineering Undergraduate Office
Bonnie Neglia, Civil and Environmental Engineering
Wendy Stoneman, Electrical and Computer Engineering
Leo Rothenburg
Sue Nelson

Regrets: Andy Barber, Mechanical and Mechatronics Engineering
Julie MacMillan, Management Sciences
Linda Kenyon

MEETING NOTES

I. Information Items

- Dave Walsh begins his term as Chair of DSAC
- Rick Forgett begins his term as Vice Chair
- Dave Walsh welcomed the new members: Andrea Pinos, Wendy Stoneman, Breean Doom and Julie MacMillan

II. Appointment of a new DSAC member to serve on EFC Nominations Committee

- The Chair of DSAC is unable to serve on the EFC Nominations Committee according to the DSAC constitution. Therefore, it is necessary to appoint someone else as Dave can no longer fill this role. The new appointee must be a DSAC rep to EFC.

Action: Carol Kendrick agreed to serve as the DSAC rep on the EFC Nominations Committee.

III. Update from the Dean

- Changes in senior administration
 - Amit Chakma leaving UW July 1/09. The process to find a new Provost can take up to a year. There has been no word as to who may step in on an interim basis.
- Financial situation
 - Dean's Council, Executive Council, etc. have had a lot of discussion regarding current economic conditions and the University's budget for the next fiscal year.
 - The Provincial Government has not released any information regarding university funding. Since half of our funding comes from the provincial government it is difficult to prepare budgets. After the Federal Government brings down their budget the provincial government will be more responsive.
 - The Dean is in discussion with the Chairs/Department Heads looking at various scenarios to identify one-time savings. These savings and the temporary spending and hiring postponement will help us to manage until we can return to more normal operations.
 - National university organizations lobbying the Federal Government to allow universities easier access to Build Canada funds for infrastructure.
- Vision 2010
 - VISION 2010 is on track. Economic conditions have no effect on the plan with the exception that some hiring has been delayed.
 - No plan to increase undergraduate enrollment.
 - Graduate student applications up by 29%. We are meeting VISION 2010 targets. Need to increase the number of international students. We did 'not meet our targets for last year.

Action: Leo will provide numbers for the next meeting.
- UAE campus
 - Magdy Salama is in Dubai now. Agreement has been signed and our web site will go live soon. Enrollment will begin in September 2009.

IV. Staff Training Survey

- Shabnam provided copies of the latest version of the Training survey. A few minor changes suggested and agreed upon.

Action: Shabnam will email the survey to the DSAC members. Each member will distribute the survey to all staff as appropriate for their area/department and encourage them to complete it by February 10 so that results can be discussed at the February DSAC meeting.

V. Other business

- Shabnam commented that parking is an issue particularly for those staff that are now required to park on the North Campus behind Optometry. It is a long and very cold walk. What is the future plan for parking? Has there been discussion at any level regarding a shuttle bus service?

Action: Carol Kendrick agreed to make some initial inquiries and report back to the Committee at the next meeting.

- Wendy thought the hiring freeze allowed for only 4-month contracts yet one year contract positions have been posted recently. Why are some allowed and others not. The Dean confirmed there are no hard rules. If a case is made then one year contracts may be approved.

Meeting adjourned at 2:35. Next meeting February 19, 2009.