ENGLISH 109 -- Section 4

Introduction to Essay Writing I

Winter Term 1991

Instructor: M. O'Grady
Office: HH 261
Phone: 885-1211, x5091
or 725-5575

Lectures: Thurs. 7-10 p.m.
Arts Lecture Hall
Room 213

Office hours by appointment. Messages may also be left in the English Department mail room, HH 229. Please include a phone number where you can be reached.

Required Texts

A Writer's Handbook of Current English
3rd Canadian Edition
Moore, Corder, and Ruszkiewicz

Connections: Effective Reading and Writing
Van Nest

Course Requirements

I. Essay 1 (10%) Due January 31, 1991
Essay 2 (15%) Due February 28, 1991
Essay 3 (30%) Due March 28, 1991
Mid-Term Exam (10%) February 14, 1991
Final Exam (20%) To be announced
Participation (15%) To be determined by attendance and in-class assignments and discussion

II. Students must attend all classes. Each three-hour class will be roughly divided into 2/3 lecture and 1/3 lab segments; the mid-term and final exams are based on the content of both segments.

(continued)
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III. All essays must be typed, double-spaced, on 8 1/2" x 11" paper; each page should be numbered and should contain your ID number. Please include the following information on the first (title) page:

- Essay title
- Your ID number ***
- English 109 - Section 4
- Your Instructor's name
- Assignment number
- Date

*** PLEASE DO NOT INCLUDE YOUR NAME ANYWHERE ON YOUR ESSAY

Essays must be submitted on the due date. Late assignments will be penalized 5% per day and will be accepted only until 4:30 p.m. on the Monday following the due date. Essays not submitted in class must be dated, signed, and handed in to the English Department office (open Monday to Friday until 4:30 p.m.). If classes are cancelled because of inclement weather, any assignments due will be accepted without penalty on the next day of regular classes. Exceptions to these guidelines are possible only with medical certification or other appropriate documentation.
English 109, Section 4 - Lecture Schedule

The purpose of English 109 is to instruct the students in the principles of good writing and to familiarize them with the requirements of the university-level essay. The course will establish the fundamentals of grammar, then build on those basics toward a discussion of essay organization and style:

1) January 3  Introduction to the course; workshop on writing problems

2) January 10  Parts of Speech
   WHCE Ch. 3, 6, 7, 8, 9

3) January 17  Sentences
   WHCE Ch. 1, 2, 5

4) January 24  Punctuation
   WHCE Ch. 10, 11, 12, 13

5) January 31  Sentence Errors; ESSAY 1 DUE
   WHCE Ch. 3, 4, 5

6) February 7  Writing Process; Grammar Review

7) February 14  GRAMMAR TEST; Essay Structure

   February 21  Reading Week - no class

8) February 28  Essay Structure; Paragraphs; ESSAY 2 DUE
   WHCE Ch. 22, 23, 24

9) March 7  Paragraphs; Library Research
   WHCE Ch. 31

10) March 14  Argument
   WHCE Ch. 20, 24

11) March 21  Revision
    WHCE Ch. 25, 26, 30

12) March 28  Diction; ESSAY 3 DUE
    WHCE Ch. 27, 28, 29
    REVIEW

* Readings from the Van Nest text will be assigned as the course progresses.