Instructor: Claire Tacon
Office: STJ 1026
Email: ctacon@uwaterloo.ca
Office hours: Tuesdays, 5:30 – 6:30 p.m., or by appointment

Course description: Creative Writing 1 is an introduction to creative writing in three genres: poetry, fiction and drama. The course is composed of writing exercises and assignments, lectures, discussions, readings, and workshops.

Course web page: Available through http://learn.uwaterloo.ca for the purpose of distributing assignments, group work and announcements. You are expected to visit the website regularly to read announcements and to submit your work using the electronic drop box.

Attendance: Attendance is mandatory because of the nature of the class. Participation comprises 25% of the final grade and any absence without good cause, particularly at a workshop, will affect this. Please let me know at least one day in advance if you are unable to attend class.

Required text: ENGL 335 001 Courseware, available at the University of Waterloo Bookstore. Students should plan to spend up to an additional $30 on printing for class workshops. Please bring a spiral-bound notebook (or binder) for in-class exercises.

Class schedule:
   Reading Assignment: Poetry sections 1 and 2 (pgs 1 – 34)

2. September 16: Poetry Lecture // Writing Exercises // Group Discussion // List Poetry
   Reading Assignment: Poetry section 3 (35 – 53)


4. September 30: Poetry Lecture // List Poem Workshop
   Reading Assignment: Prose sections 1 and 2 (54 - 74)

5. October 7: Fiction Lecture // Response Poem Workshop
   Reading Assignment: Prose section 3 (75 – 150)

6. October 14: Fiction Lecture // Writing exercises // Group Discussion
   Reading Assignment: Prose section 3 (75 – 150)
Reading Week

7. October 21: Fiction Lecture // Writing Exercises // Group Discussion

8. October 28: Fiction Workshop
Reading Assignment: Drama section (151 - 207)

9. November 4: Drama Lecture // Writing Exercises // Group Discussion
Reading Assignment: Drama section (151 – 207)

10. November 11: Drama Lecture // Writing Exercises // Group Discussion

11. November 18: Drama Workshop

12. November 25: Drama Workshop // Course Wrap-up

*Students will be notified and consulted about any changes to the above schedule.

Important dates to remember:

Thursday, September 25 (midnight) List Poem Draft Due
Tuesday, September 30 (in class) List Poem Workshop Sheets Due
Thursday, October 2 (midnight) Response Poem Draft Due
Tuesday, October 7 (in class) Response Poem Workshop Sheets Due
Thursday, October 16 (midnight) Poem Revision Due
Thursday, October 23 (midnight) Fiction Draft Due
Tuesday, October 28 (in class) Fiction Workshop Sheets Due
Thursday, November 13 (midnight) 10-minute Play Draft Due
Tuesday, November 18 (in class) 10-minute Play Workshop Sheets Due
Thursday, November 20 (midnight) Fiction Revision Due
Thursday, December 4 (midnight) 10-minute Play Revision Due

Marking scheme:
Participation: 25%
Assignments: 75%
List Poem Draft 25% (includes drafts, revision, workshop and revision sheet)
Response Poem Draft 25% (includes drafts, revision, workshop and revision sheet)
Poem Revision 25% (includes drafts, revision, workshop and revision sheet)
Fiction Draft 25% (includes draft, revision, workshop and revision sheet)
Fiction Revision 25% (includes draft, revision, workshop and revision sheet)
10-minute Play Draft 25% (includes draft, revision, workshop and revision sheet)
10-minute Play Revision 25% (includes draft, revision, workshop and revision sheet)
Instructions for assignments/essays/tests etc.:

Participation includes: attendance and punctuality, in-class participation, completion of reading assignments, constructive workshop participation, workshop feedback sheets, ungraded writing assignments.

List Poem Draft (at least 14 lines and at least 140 words in length)

Response Poem Draft (at least 14 lines and at least 140 words in length)

Poem Revision (you can choose either the list or response poem to revise)
A poetry revision sheet, available on Learn, should accompany your poem.

Fiction (approx 1000 – 2500 words)

Fiction Revision
A prose revision sheet, available on Learn, should accompany your story.

10-minute Play Draft

10-minute Play Revision
A play revision sheet, available on Learn, should accompany your story.

Further assignment details are available on Learn.

Late assignments: Handing in assignments on time is imperative as there is a short interval between submission dates and workshops. Please make sure you hand your work in by the due date.

Late assignments (including drafts) will lose 10% per day to a maximum of 2 days. No assignments will be accepted later than this and a grade of zero will be awarded. Any arrangements for exceeding circumstances are at the discretion of the instructor.
**UW POLICY REGARDING ILLNESS AND MISSED TESTS**

The University of Waterloo Examination Regulations
(www.registrar.uwaterloo.ca/exams/ExamRegs.pdf) state that:

- A medical certificate presented in support of an official petition for relief from normal academic requirements must provide all of the information requested on the “University of Waterloo Verification of Illness” form or it will not be accepted. This form can be obtained from Health Services or at www.healthservices.uwaterloo.ca/Health_Services/verification.html.
- If a student has a test/examination deferred due to acceptable medical evidence, he/she normally will write the test/examination at a mutually convenient time, to be determined by the course instructor.
- The University acknowledges that, due to the pluralistic nature of the University community, some students may on religious grounds require alternative times to write tests and examinations.
- Elective arrangements (such as travel plans) are not considered acceptable grounds for granting an alternative examination time.

**OTHER INFORMATION**

**Academic Integrity**: To maintain a culture of academic integrity, members of the University of Waterloo and its Federated University and Affiliated Colleges are expected to promote honesty, trust, fairness, respect, and responsibility.

**Academic Integrity Office (UW)**: A resource for students and instructors.

**Discipline**: A student is expected to know what constitutes academic integrity, to avoid committing academic offences, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration should seek guidance from the course professor, academic advisor, or the Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under the St. Jerome’s University Policy on Student Discipline. For information on categories of offenses and types of penalties, students should refer to University of Waterloo Policy 71 (Student Discipline).

**Grievance**: A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Students who decide to file a grievance should refer to University of Waterloo Policy 70 (Student Petitions and Grievances). For more information, students should contact the Associate Dean of St. Jerome’s University.

**Appeals**: A student may appeal the finding and/or penalty in a decision made under the St. Jerome’s University Policy on Student Discipline or University of Waterloo Policy 70 (Student Petitions and Grievances) if a ground for an appeal can be established. In such a case, read St. Jerome’s University Policy on Student Appeals.

**Note for Students with Disabilities**: The AccessAbility Services (AS) Office, located in Needles Hall, Room 1132, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with the AS Office at the beginning of each academic term.