

FACULTY OF ENVIRONMENT
ELECTION PROCEDURE FOR ENVIRONMENT
ON THE DEAN OF ENVIRONMENT NOMINATING COMMITTEE

UW Policy 45, *The Dean of a Faculty*, states: “When nominations for the Dean of a Faculty are required, as through notice of resignation, death, or the approaching end of a term, a nominating committee shall be formed by the Vice-President, Academic & Provost. The nominating committee shall normally be formed no earlier than 18 months and no later than one full calendar year prior to the end of the term of office of the incumbent.

The nominating committee shall consist of:

- The Vice-President Academic & Provost, who shall chair the committee.
- **Seven regular faculty members in Arts and Engineering, and six in the other Faculties. At least one committee member shall be elected at-large; the others are to be selected by a procedure approved by the Faculty Council and distributed to each regular faculty member. Where some of the members are to be elected by Department by and from the regular faculty members in the Department, those elections shall be conducted prior to the at-large Faculty-wide election. If both genders are not represented on the Committee as a result of departmental elections, then the at-large election shall be conducted so as to ensure that both genders are represented. [1]**
- One senior regular faculty member from outside the Faculty concerned, selected by the Vice-President, Academic & Provost in consultation with the President.
- One staff member elected by and from the regular staff of the Faculty, and one appointed by the Staff Association, normally from the Faculty concerned.
- One undergraduate student from the Faculty concerned, appointed by the Federation of Students, in consultation with the appropriate student society.
- One graduate student from the Faculty concerned, appointed by the Graduate Student Association, in consultation with the appropriate student society.”

[1] *In the unlikely event that no candidate from the unrepresented gender is willing to stand for election as an at-large member, the Vice-President, Academic & Provost shall appoint a candidate from the unrepresented gender in that Faculty.*

ENVIRONMENT ELECTION PROCEDURE

- Each Unit (Environment, Resources and Sustainability; Geography and Environmental Management; Planning; and Environment, Enterprise and Development) will elect one committee member from its regular faculty members.
- The Dean’s Office will conduct a Faculty-wide election for the two remaining Faculty-at-large committee members, following the unit elections.
- For both unit and faculty-wide elections, faculty members must be nominated (and confirm nomination) or self-nominate to appear on the ballot.
- For unit elections, faculty members must have an appointment of 51% or greater to the unit they wish to represent. All faculty members with an appointment to the unit, regardless of percent appointment, are eligible to vote in unit elections.
- For the staff member elected by and from the regular staff of the Faculty, staff members must be nominated (and confirm nomination) or self-nominate to appear on the ballot

Approved at Environment Faculty Council, 13 November 2025