**Faculty of Environment Health & Safety Committee**

Health & Safety Committee Minutes

Date: Thursday December 7, 2023

Time: 2:30 – 3:30pm

Venue: Teams

Present: Neil Carnegie, Ashley Wagner, Cheri Oestreich, Dan Beaver, Karen Robertson, Eilleen Davidson,

 Bev Raimbault, Sophie Dallaire, Jennifer Nicholson, Solene Jollivet, Mary Anne Hardy.

**Minutes:**

**Topics for discussion**

1. Workplace violence risk assessment currently being carried out which will result in the creation of a faculty workplace violence risk registry will go to all chairs/ department heads for review.

Similar to our Environment department and safety registers. The assessment is on Workplace violence due to the Hagey Hall incident. Each faculty is looking into in the creation of a faculty workplace violence risk registry and Neil is working on a first draft for Environment and will review it with each Department head.

1. Issues of cars and bikes not stopping outside EV3.

Karen brought this up before the meeting; cars not stopping on the crosswalk by EV3. It was reported to the Special Constables and the Safety office, who said that it will be monitored more closely. Karen mentioned that it’s also cyclists not stopping either, and it is an awkward area.

Dan thinks that putting in mechanisms like lights or speed bumps wouldn’t have an impact.

Dan also reported an incident in T lot that someone driving a vehicle entering T lot was hit by a cyclist coming out of the path causing costly damage to the car. He also noted that there is no right of way signs or markers for cyclists or drivers concerning the path. He submitted an incident report to the Safety Office and requested that changes be made, like clearing brush to open up the entrance to that trail. The safety office called it a near miss and I think it's more like we got lucky that nobody got hurt from it and I consider it an incident and not a near Miss.

It was asked if anyone has any thoughts on the pathway into T lot. It was also mentioned that there was a large storage container put blocking the sightlines. Neil stated that he will follow with Grounds to clear up path area, and the Special Constables about the incident and to monitor that area. Eilleen suggested that a stop and look sign should be put where the trail ends and the parking lot is. Dan stated that the path at Seagram drive has signage stating that vehicles have right of way, which would also work.

1. Deloitte was brought in to conduct an internal review and audit of our Health and Safety Emergency Management System in September 2022. The main objective was to assess the design of health and safety processes utilizing Deloitte’s knowledge of industry leading practices. The review focused on: Governance; People, training and communication; Tools and data; and Processes. The review did not review the operating effectiveness of safety practices or compliance with the University’s internal policies or other standards.

One of the recommendations was to review and update the university’s Health and Safety Emergency Management System.

1. Neil informed us that The Deloitte was brought in to conduct an internal review for health and safety Emergency Management system. Utilizing the Deloitte’s knowledge of health and safety practices and it was focused on Governance; People, training, communications tools and data and processes. the whole health and safety Emergency Management system is currently under review and so there will be some updates coming to that. And stating he thinks they're hoping to flush it out and make it a little bit more all encompassing because it was, I think the wording was using as we were using the light version at the moment.

Dan asked, do you have any gauge so far on as programs within the management system evolve? What kind of work we could potentially be anticipating as far as workload coming down to reps in the departments? The answer was not yet.

1. Are there any specific areas of the university health and safety emergency management system that you would like to see improved upon? Is there any types of training that are not available currently that you would like to see offered?

This is a take away item to think about and get in touch with Neil if you have anything in mind

1. Upcoming First Aid Training Sessions – Waiting list spots available:

Tuesday, December 12, 2023                     9:00am-4:30pm COM 116E

Wednesday, December 13, 2023               9:00am-4:30pm COM 116E

Thursday, December 14, 2023                    9:00am-4:30pm COM 116E

1. There have been a couple of lab accidents on campus where chemicals have got in lab users eyes due to them not wearing eye protection. Neil to send out a reminder email to lab groups.

I just wanted to highlight that there have been a couple of lab accidents on campus where chemicals have got in users eyes because they weren't wearing eye protection, which they should have been. Neil is going to send an email out to make sure everyone is wearing safety glasses.

New items:

Karen mentioned if mats were available for uncarpeted floors during the slip and fall season.

Neil said that would be a department choice. Eilleen mentioned that the slip & Falls poster should go up soon around the faculty. AT the time there were no mats paced at door locations.