**Faculty of Environment Health & Safety Committee**

Friday, April 19th, 2024, 1:30 PM - 2:30 PM

Attendance: Neil Carnegie, Eilleen Davidson, Dan Beaver, Mary Anne Hardy, Karen Robertson, Ashley Wagner, Sophie Dallaire, Solene Jollivet, Bev Raimbault

Minutes:

1. HSEMS review update

The university health and safety emergency management system is currently under review.

·      As part of the review, Neil is seeking more clarity on roles and responsibilities and mechanisms to assist departments in ensuring compliance with safety training.

·      New department H&S manual is being created by safety office which will address training compliance.

·      Safety Office plan to start meeting with new Chairs/ Directors as there is little to no onboarding currently

1. Lab Training Compliance and Process for Issuing of Keys

·       Labs have been asked to provide standard lists of training to be checked at the Dean’s Office level before issuing keys to help ensure all required training is in place.

·       This process worked well through COVID and will take some of the stress off lab managers.

·       A lab manager and supervisor manual has been created to assist with the onboarding process for new faculty and staff

1. New Training Reporting Tool – No issues reported so far. Not everyone had a chance to use it.

4.     Has anyone experienced smells in the building? Odour issues persist in EV2 and EV3, with Brad Fedy and Mike Stone’s Lab, the old growth chamber space and Cameron McCordick’s office in EV3 being particularly affected. Sewer gas/ sewage smells have been presenting themselves more regularly with smells travelling around the whole of EV2