MEMORANDUM

TO: Ontario Graduate Scholarship Applicants

FROM: Maureen Grant
Scholarship Coordinator

DATE: September 2010

SUBJECT: ONTARIO GRADUATE SCHOLARSHIP 2011 - 2012 (OGS)
DEPARTMENT APPLICATION DEADLINE: MONDAY, OCTOBER 4, 2010

PLEASE NOTE DISCIPLINE CODE FOR CURRENT STUDY IN ENVIRONMENT AND RESOURCE STUDIES IS 207 – PLANNING AND DEVELOPMENT STUDIES AND IF YOU WILL BE IN ERS IN 2011-2012

The Ontario Graduate Scholarship (OGS) Program is designed to encourage excellence in graduate studies at the master's and doctoral level. Applicants are eligible for an Ontario Graduate Scholarship if they plan to be enrolled full-time in an approved graduate program leading to a master's or doctoral degree at an Ontario university that is financially approved by the Government of Ontario.

To be eligible, applicants entering the first or second year of graduate studies at the time of application must have an overall average of at least A-, or the equivalent, on the 20 last one-term/semester courses or the equivalent completed. Applicants entering the third year or beyond of graduate studies at the time of application must have an overall average of at least A-, or the equivalent, on all graduate courses.

Canadian Citizens, Permanent Residents and Visa Students are eligible to apply.

2011-2012 OGS application and information are available online at:


Students must still print this information and submit application to the department through which they are applying to be ranked.

See sample application form at: http://www.grad.uwaterloo.ca/scholarships/ogs.html

ONE COMPLETED COPY OF OGS DOCUMENTS IN THE ORDER BELOW, WHICH MUST BE TYPED OR PRINTED CLEARLY IN BLACK INK, MUST BE SUBMITTED TO MY OFFICE BY MONDAY, OCTOBER 4, 2010 (ONE-SIDED ONLY).

1. Application Form (page 1) - Personal Information.
2. Student Authorization/Study Permit (if applicable).
3. Institution Checklist (to be signed by department).
4. Student Checklist (signed by you).
5. Notice, Consents, Declaration signed by you (page 4).
6. Summary Sheet (complete questions 5 to 10) – DO NOT SIGN.
7. Application Form (page 2).
8. Application Form page 3.
10. Statement of Interest for Masters tenure.
12. List of Significant Academic Accomplishments (if applicable).
13. List of Scholarships and Awards (if applicable).
PLEASE ENSURE:

1. Step 3 (on page 2) and Step 5 (on page 3) on application form must use the discipline code and name listed in OGS Divisions and Disciplines (see OGS Divisions and Disciplines for discipline code and name). Same intended discipline name must be used on reference letters. Discipline code for Environment and Resource Studies is 207 – Planning and Development Studies (note discipline research areas listed under this title). DO NOT MAKE ONE UP.

2. Step 3 Proposed Studies (page 2) - Expected date of degree cannot be prior to December 2010 and SHOULD STATE THE DATE DEGREE REQUIREMENTS ARE MET, NOT THE CONVOCATION DATE.

3. Academic Assessment Reports from professors must be mailed directly to me, not the Ministry. These will not be accepted from students unless in a sealed signed envelope.

4. Official Transcripts of marks for undergraduate, and where applicable, graduate studies completed up to August 31, 2010. UW undergraduate and graduate transcripts must be ordered by Maureen Grant in Room EV2 207. Students are responsible for having their official transcripts from other universities sent directly to me before the deadline. For international students unable to obtain copies due to situations where the country is in a state of war, political upheaval or other type of disorder, the Graduate Studies Office will certify transcripts from international universities.

5. If applicant is enrolled in or embarking on Master’s level studies, a one-page, single spaced, typewritten (8 1/2 x 11”, Arial 12 point font, ¾” margins) Statement of Interest, including your reasons for pursuing a Master’s program in your chosen field, to be submitted OR if applicant is enrolled in or is embarking on Doctoral-level studies, a one page, single spaced, typewritten (8 1/2 x 11”, Arial 12 point font, ¾” margins) Plan of Study.

6. One page, single spaced, typewritten (8 1/2 x 11”, Arial 12 point font, ¾” margins) List of Significant Academic Accomplishments. For example, scholarly publications (differentiate between refereed and non-refereed, etc.), patents, conference presentations, and other evidence of scholarly activities, if applicable.

7. List of Other Scholarships or Awards received, if applicable, single spaced in table format (8 1/2 x 11”, Arial 12 point font, ¾” margins).

WITH REGARD TO SUMMARY SHEET, COMPLETE QUESTIONS 5 TO 10 ONLY AND RETURN WITH COMPLETED APPLICATION FORM.

Complete OGS applications will be ranked by the Department. Each category, Undergraduate, Masters and Doctoral, is ranked separately before being forwarded to the Graduate Studies Office.

NOTE: Department deadline of MONDAY OCTOBER 4, 2010 overrides the OGS deadline.