



Use this form to:

- Provide an update on your master's research progress.

Instructions:

1. Student completes sections 1-4 and submits to their Supervisor.
2. Supervisor completes section 5 and submits to Department Graduate Coordinator.
3. Department Graduate Coordinator obtains Graduate Officer signature (section 6).

Deadlines:

- June 30 each year

Section 1: Student Information

University of Waterloo student identification number: _____

Last name(s): _____ First Name(s): _____

Email: _____

Start Year: _____ Number of inactive terms: _____

Full Time: ☐ MES - Thesis: ☐ MES (Water) - Thesis: ☐

Part Time: ☐ MES - MRP: ☐ MES (Water) – MRP: ☐

Please list any scholarships or awards you have received in the past year (July – June):

Section 2: Advisory Committee Information (if known)

Supervisor: _____

Co-Supervisor: _____

Committee Member or Reader: _____



Section 3: MES Progress

Completed Core Courses (all master's options):

ERS 669: ☐ OR ERS/GEM 625: ☐

ERS 680: ☐ ERS 681: ☐

Additional Completed Courses – MES – Thesis (1 elective):

Elective: ☐

Additional Completed Courses – MES – Paper (3 electives):

Elective: ☐ Elective 2: ☐ Elective 3: ☐

Additional Completed Courses – MES (Water) - Thesis:

Water 601: ☐ Water 602: ☐

Additional Completed Courses – MES (Water) - MRP:

Water 601: ☐ Water 602: ☐ Elective: ☐

Completed Milestones:

Research Skills Seminar: ☐

Collaborative Research Seminar: ☐ (Water students only)

Please comment on your research progress (e.g. thesis research and/or writing). You may also include progress during the previous year with respect to professional development (e.g. conference presentations, publications, etc.). (300-word max.)

What are your goals for the next year? Please include the anticipated completion date(s) for the next relevant milestone(s). (300-word max.)

How often do you meet with your supervisor?

Weekly: ☐ Monthly: ☐ Every 2 months: ☐ Rarely: ☐ Never: ☐

Would you like to schedule a meeting with the Grad Officer to discuss your progress or concerns?

Yes: ☐ No: ☐

Section 4: Student Signature

Student signature: _____ Date: _____

Section 5: Supervisor Assessment and Signature

This information will be shared with the student.

1. How often do you meet with the student?

Weekly: ☐ Monthly: ☐ Every 2 months: ☐ Rarely: ☐ Never: ☐

2. What is your general assessment of the progress during the past year?

Excellent: ☐ Satisfactory: ☐ Unsatisfactory: ☐

Comments:

Supervisor's name: _____

Supervisor signature: _____ Date: _____

Section 6: Departmental (Graduate Officer) Assessment and Signature

Satisfactory Report: ☐ Unsatisfactory Report: ☐

Comments:

Graduate Officer's name: _____

Graduate Officer signature: _____ Date: _____