



Use this form to:

- Provide an update on your doctoral research progress.

Instructions:

1. Student completes sections 1-4 and submits to their Supervisor.
2. Supervisor completes section 5 and submits to Department Graduate Coordinator.
3. Department Graduate Coordinator obtains Graduate Officer signature (section 6).

Deadlines:

- June 30 each year

Section 1: Student Information

University of Waterloo student identification number: _____

Last name(s): _____ First Name(s): _____

Email: _____

Start Year: _____ Anticipated completion year: _____

Number of inactive terms: _____

Full Time: ☐ DDI Funded: ☐ PhD: ☐

Part Time: ☐ Non-DDI Funded: ☐ PhD – Water: ☐

Please list any scholarships or awards you have received in the past year (July – June):

Section 2: Advisory Committee Information (if known)

Supervisor: _____

Co-Supervisor: _____

Internal Member: _____

Internal-External Member & Affiliation: _____

Other Members & Affiliations: _____



Section 3: PhD Progress

Completed Courses:

ERS 701: ☐ ERS 702: ☐ Elective: ☐

Completed Courses – Water:

ERS 701: ☐ ERS 702: ☐ Water 601: ☐ Water 602: ☐

Completed Milestones:

Comprehensive Exam: ☐

PhD Advisory Committee Approval Form: ☐

Dissertation Proposal Approval Form: ☐

Research Skills Seminar: ☐

Collaborative Research Seminar ☐ (Water students only)

Dissertation Defence (Anticipated Date (mm/year)): _____

Please comment on your research progress (e.g. dissertation research and/or writing). You may also include progress during the previous year with respect to professional development (e.g. conference presentations, publications, etc.). (300 word max.)

What are your goals for the next year? Please include the anticipated completion date(s) for the next relevant milestone(s). (300 word max.)

How often do you meet with your supervisor and/or committee?

Weekly: ☐ Monthly: ☐ Every 2 months: ☐ Rarely: ☐ Never: ☐

Would you like to schedule a meeting with the Grad Officer to discuss your progress or concerns?

Yes: ☐ No: ☐

Section 4: Student Signature

Student signature: _____ Date: _____

Section 5: Supervisor Assessment and Signature

This information will be shared with the student.

1. How often do you meet with the student?

Weekly: ☐ Monthly: ☐ Every 2 months: ☐ Rarely: ☐ Never: ☐

2. When do you expect the student to complete their degree requirements (mm/year)?

3. What is your general assessment of the progress during the past year?

Excellent: ☐ Satisfactory: ☐ Unsatisfactory: ☐

Comments:

Supervisor's name: _____

Supervisor signature: _____ Date: _____

Section 6: Departmental (Graduate Officer) Assessment and Signature

Satisfactory Report: ☐ Unsatisfactory Report: ☐

Comments:

Graduate Officer's name: _____

Graduate Officer signature: _____ Date: _____