



**March 17th Meeting Agenda**  
**Call to Order: 6:03 PM**  
**Present:**  Attendance

<i>Introduction of Business</i>	<i>Public Comment</i>
<p><b>1. Introduction of Members Present</b>  a.</p>	
<p><b>2. Approve March 10th Meeting Minutes</b>   03-10 Meeting Agenda  a. Motion to approve last week's meeting minutes  i. Seconder: Karen  ii. <i>Motion passes</i></p>	
<p><b>3. General Information</b>  a. <b>WUSA requesting budgets &amp; allocation from program societies</b> ASAP - estimates are sufficient  b. <b>Election</b> is coming up!  i. Campaigning is active!  ii. Voting period is <b>Monday, March 20 - Wednesday, March 22</b>  iii. For contested roles, elections conducted on <a href="http://vote.wusa.ca">vote.wusa.ca</a> after the campaigning period</p>	
<p><b>4. Education - Harry</b>  a.</p>	
<p><b>5. Operations - Ashvinya</b>  a. Coffeeshop: Last day is April 6  b. Locker rentals: Last day is April 6  c. Volunteer appreciation - keep an eye out!  d. Manager (S2023, F2023) App deadline is <b>tonight</b>  e. Volunteering: keep an eye out for call for volunteers at beginning of term    f. Office Hours: 8-4 (contact Ash if you have questions about locker rentals or poster approvals)  i. Minimize non-ESS people in office  ii. Inform Ash of after-hours or break office occupancy    g. Lounge Booking: <a href="#">ESS Lounge - Event Space Request Form (google.com)</a>  h. Coffeeshop  i. Hiring Managers  1. Looking for Spring &amp; Fall 2023  2. Deadline: Friday, March 17th, 2023</p>	

<ul style="list-style-type: none"> <li>3. Once selected, VP-Operations and Managers will train incoming</li> <li>ii. Coffeeshop Finances <ul style="list-style-type: none"> <li>1. \$400 profits this term</li> <li>2. New items introduced (smoothies, waffles)</li> </ul> </li> </ul>	
<p><b>6. Communications - Parthvi</b></p> <ul style="list-style-type: none"> <li>a. Interact &amp; repost Masquerade Ball promo!</li> <li>b. Buy your tickets</li> </ul>	
<p><b>7. Webs - Diya</b></p> <ul style="list-style-type: none"> <li>a.</li> </ul>	
<p><b>8. Finances - Karen</b></p> <ul style="list-style-type: none"> <li>a. WESEF Presentation currently happening</li> <li>b. Cheque requests are slow <ul style="list-style-type: none"> <li>i. All from first round of requests are now ready!</li> </ul> </li> <li>c. Finance team is undertaking new projects successfully <ul style="list-style-type: none"> <li>i. Eden - revenue expense reports 🔥</li> <li>ii. Nic - HR, public document, budgeting, survival guide</li> </ul> </li> <li>d. Working on integrating fee increase (including reimbursement system)</li> <li>e. Working to get pre-authorized credit with Coffeeshop suppliers</li> </ul>	
<p><b>9. Socials - Julia</b></p> <ul style="list-style-type: none"> <li>a. ESSxUC Dance is on March 20th @ Maxwells <ul style="list-style-type: none"> <li>i. Ticket sales: <a href="https://wusa.ca/event/ess-x-uc-presents-masquerade-dance/">https://wusa.ca/event/ess-x-uc-presents-masquerade-dance/</a></li> </ul> </li> <li>b. Grad Ball is on April 6th @ THEMUSEUM <ul style="list-style-type: none"> <li>i. Sales start on Tuesday, March 21st</li> </ul> </li> </ul>	
<p><b>10. Mental Health &amp; Wellness - Matthew</b></p> <ul style="list-style-type: none"> <li>a. MHWW was a success, finalizing winners</li> </ul>	<p><b>Engagement</b></p> <ul style="list-style-type: none"> <li>- Engagement numbers recorded (except for Waffle Wednesday, as it had excess of 150 ppl)</li> </ul>
<p><b>11. Environment - Katie</b></p> <ul style="list-style-type: none"> <li>a. Motion to expand Environmental Director Role <ul style="list-style-type: none"> <li>i. 📄 MOTION 2023/03 - env director</li> </ul> </li> <li>b. Succulent Workshop Flash Sale <ul style="list-style-type: none"> <li>i. postponed to next week</li> </ul> </li> <li>c. Terracycle box communications and confirmations</li> </ul>	
<p><b>12. First Year Rep - Isaac</b></p> <ul style="list-style-type: none"> <li>a. Proposition for VP External</li> </ul>	<p><b>Working with local schools?</b></p> <ul style="list-style-type: none"> <li>- Active recruiting</li> </ul>

- i. [Proposed amendments and responsibilities](#)
- ii. Mainly, reach out and maintain relations with:
  1. **Faculty Societies** - coordinate events
  2. **Businesses** - negotiate for events, discounts
  3. **Schools** - reach out with workshops, events, and recruiting to primary and secondary schools.
  4. **Environment Faculties across Canada** - student relations, potential events or knowledge-sharing

b. *Resolution: continue dialogue, feasibility study*

c. Motion to make ENV's Got Talent an annual event

- i. Planning in Fall, execution in Winter
- ii. Secorder: Karen
- iii. *Motion passes*

- Inspired by DaVinci @ Guelph
  - E.g. ecology lab sessions, guest lectures
- Apply university skills and knowledge in presentations to schools
- Eco-schools certification, guest lectures

**Necessity of committee?**

- The scale of engagement requires more than one individual handling these tasks

**Lots of overlap with other council positions in external communications**

-

**Are we qualified to perform guest lectures and similar outreach?**

- Work with teachers to validate content and contribution (e.g. key talking points)
- Logistical matters are handled in collaboration with schools
- We are able to support eco-schools and similar initiatives
- We are capable of drafting lessons and pulling from course knowledge

**How will school-relations support our mission in ESS to support undergraduate students (especially when our own engagement is low)?**

- Builds confidence for undergraduate students
- Employable skills

**Does the conference meaningfully contribute for the investment we put in?**

- Conference models exist (schools send a number of students who bring back info)
- It *is* going above and beyond; it mainly benefits community, but we benefit from reputation and builds organization skills

	<ul style="list-style-type: none"> <li>- Scale is negotiable, pending cost-benefit analysis / feasibility studies</li> <li>- Conference is an end goal, cumulative of outreach work</li> </ul> <p><b>Cross-faculty events may not be wise given our struggle to engage our own faculty.</b></p> <p>-</p> <p><b>Should be taken to recruitment; students pay fees to benefit environment students</b></p> <ul style="list-style-type: none"> <li>- Not necessarily for recruitment purposes;</li> </ul> <p><b>Student benefit is limited to the few organizers/outreach people.</b></p> <p><b>Re: conference &amp; outreach</b></p> <ul style="list-style-type: none"> <li>- Not low risk; reputation at stake</li> <li>- Doesn't solve existing engagement problems</li> <li>- Requires extensive experience and more work than volunteering provides <ul style="list-style-type: none"> <li>- It <i>is</i> possible, as is proven by existing conferences</li> </ul> </li> </ul>
<p><b>13. WESEF - Ayman</b></p> <ul style="list-style-type: none"> <li>a. WESEF is reviewing proposal applications and the WESEF Student Award winner this week. <ul style="list-style-type: none"> <li>i. Decisions will be sent out sometime next week.</li> </ul> </li> <li>b. WESEF Report is officially released. Please have ESS share it in their social media + with program societies and other members. Link to report here:  <a href="https://uwaterloo.ca/waterloo-environment-students-environment-fund/sites/default/files/uploads/documents/fp2319_wesef_25yr_report-final-final-ua.pdf">https://uwaterloo.ca/waterloo-environment-students-environment-fund/sites/default/files/uploads/documents/fp2319_wesef_25yr_report-final-final-ua.pdf</a></li> </ul>	
<p><b>14. Program Societies</b></p> <p>Program Societies, please send a list of event dates, times, and budgets to <a href="mailto:vpinternal.ess@uwaterloo.ca">vpinternal.ess@uwaterloo.ca</a>, <a href="mailto:secretary.ess@uwaterloo.ca">secretary.ess@uwaterloo.ca</a>, and <a href="mailto:vpfinance.ess@uwaterloo.ca">vpfinance.ess@uwaterloo.ca</a>. We will add it to the ESS Calendar!</p> <p>Please confirm if you have sent them in already.</p> <ul style="list-style-type: none"> <li>a. ERSSA - *</li> <li>b. WEBS -</li> </ul>	

<ul style="list-style-type: none"> <li>i. LinkedIn headshot event happening on Thursday, March 24 at 2-3:00pm and Friday, March 25 12-1:00pm.</li> <li>c. KISS - <ul style="list-style-type: none"> <li>i. Journeys (award ceremony); date TBD</li> <li>ii. KISS Brunch next Sun. March 2</li> <li>iii. Visit KIX - ends tomorrow @ 4PM (@ St Jerome's)</li> </ul> </li> <li>d. SAID - *</li> <li>e. WAGS - <ul style="list-style-type: none"> <li>i. Career Day + LinkedIn Photoshoot (Wed. Mar 22nd)</li> <li>ii. Games Night (Thurs. Mar 23rd)</li> <li>iii. Student Prof Trivia Night (Mon. Mar 20th)</li> </ul> </li> <li>f. PSA - <ul style="list-style-type: none"> <li>i. WTMUPC Conference - Sat. Mar 25th</li> <li>ii. Student Prof Trivia Night</li> <li>iii. OPPI Talk - Thurs. Mar 23rd</li> </ul> </li> <li>g. UWAS -</li> <li>h. SFMSO - <ul style="list-style-type: none"> <li>i. Game Night (Thurs. Mar 23rd)</li> <li>ii. Corporate event (Wed. Mar 29th)</li> <li>iii. Movie Night (Fri. Apr 7th)</li> <li>iv. Executive team has been organized!</li> </ul> </li> </ul>	
<p><b>15. Final Comments</b></p> <ul style="list-style-type: none"> <li>a. Start thinking about transition docs!</li> <li>b. Program societies - email <a href="mailto:secretary.ess@uwaterloo.ca">secretary.ess@uwaterloo.ca</a> event dates &amp; times to put on calendar</li> <li>c.</li> </ul>	
<p><b>16. Action Items</b></p> <ul style="list-style-type: none"> <li>a.</li> </ul>	

**Meeting Adjourned:**