



March 24th Meeting Agenda

Call to Order: 6:05

Present:  Attendance

<i>Introduction of Business</i>	<i>Public Comment</i>
1. Introduction of Members Present (if available)	
2. Approve March 10th Meeting Minutes <ul style="list-style-type: none">a.  03-17 Meeting Agendab. Motion to approve last week's meeting minutes<ul style="list-style-type: none">i. Seconder: Karen Chenii. <i>Motion passes</i>	
3. General Information <ul style="list-style-type: none">a. WUSA requesting budgets & allocation from program societies ASAP - estimates are sufficientb. Election results!<ul style="list-style-type: none">i. President: Karenii. VP-Internal: Timurul iii. VP-Education: Isaaciv. VP-Operation: Ashvinyav. ENV Director:vi. Communications Director:vii. Mental Health & Wellness Director:viii. Communication Team:ix. Finance Team: Nicc. Spring By-Elections<ul style="list-style-type: none">i. Nomination Period: March 27th - April 9thii. Campaigning Period: April 10th - 16thiii. Election Period: April 17th - 19thiv. VP-Finance, Social Director, Secretary, Social Committee, Communication Team (1), Finance Team (1)v. MHW Director	
4. Education - Harry <ul style="list-style-type: none">a. General Meeting - do we still want to host one for March? (will either be in EV3 1408 or the Lounge)<ul style="list-style-type: none">i. <i>Resolution: Yes, we should</i>b. EOT Survey things - let me know if there are things you'd like to ask ENV!c. Program Society Constitutions - I have (almost) all of them	
5. Operations - Ashvinya	

<ul style="list-style-type: none"> a. Coffeeshop: Last day is April 6 <ul style="list-style-type: none"> i. Manager hiring active right now ii. Ryan & Michael will return for W24 iii. Coffeeshop Social Account is back, piloting posts in preparation of next term iv. Coffee for a Cause next week v. Coffeeshop manager shadowing next week (over ENVigorate) b. Locker rentals: Last day is April 6 c. Volunteer appreciation - keep an eye out! d. Catering & Lounge: PLEASE let Ash know ASAP <ul style="list-style-type: none"> i. We have back-to-back catering next week 	
<p>6. Communications - Parthvi</p> <ul style="list-style-type: none"> a. Currently promoting grad ball <ul style="list-style-type: none"> i. TikTok, IG b. Masquerade recap soon c. ES Coffeeshop Instagram is run by Christina and Tina (Coffeeshop Volunteers), not ESS Communications 	
<p>7. Webs - Diya</p>	
<p>8. Finances - Karen</p> <ul style="list-style-type: none"> a. CHEQUE RECIPIENTS <ul style="list-style-type: none"> i. Pending Karl, should be done for next Friday or next Tuesday! Sorry for the delay again! Nisha left us suddenly and we had to deal with payroll for the coffeeshop in between after the WESEF proposals last week. ii. WESEF Update <ol style="list-style-type: none"> 1. Partial funding in the amount of (\$1,000) for 'Equipment' for fundraising 2. Partial funding in the amount of (\$8,643.35) for the 'Dishwasher and Repairs' with the condition of gathering at least 2 other quotes for the dishwasher and its repair. 3. I'm disappointed and I'm sorry I couldn't get more money for everyone but the important parts are here. b. Other To Do's <ul style="list-style-type: none"> i. New Fee/Refund Process with WUSA ii. C&D Manager Wage Increase (min. wage: \$16.55 as of April 1, 2023) <ol style="list-style-type: none"> 1. If we cannot cut costs, we will have to up prices iii. Pre-Authorized Credit Process for Suppliers <ol style="list-style-type: none"> 1. To facilitate easier ordering (instead of long invoice process) 	<p>How long will it take to make an account for Coffeeshop?</p> <ul style="list-style-type: none"> - Very fast, but WUSA finance has been stalling on this - Invoices take 3-4 weeks, compared to instant via credit - Credit pilot would be for the first month - Long term solution is to replace Karen's card with WUSA card <p>We could get more from WESEF in consequent terms</p> <ul style="list-style-type: none"> - Break-even analysis: we <i>don't</i> break-even. <p>Re: Financial Sustainability</p> <ul style="list-style-type: none"> - This is the objective - Avoid increasing food costs, <i>but</i> we have to stop bleeding money <p>As a quasi-governmental body, we <i>just</i> need to break even.</p>

<ul style="list-style-type: none"> 2. WUSA highly advises against this 3. <i>Resolution: communicate with Gurpreet and Ashvinya to facilitate</i> iv. Alpine 	
<p>9. Socials - Julia</p> <ul style="list-style-type: none"> a. Masquerade ball was a success! b. Grad Ball happening April 6th from 8pm - 1am at THEMUSEUM <ul style="list-style-type: none"> i. Ticket sales: https://wusa.ca/event/grad-ball/ ii. Additional \$5 add-on if you'd like to explore the exhibits (whole new exhibit!) iii. Open to all students and guests 	
<p>10. Mental Health & Wellness - Matthew</p>	-
<p>11. Environment - Katie</p> <ul style="list-style-type: none"> a. Plants are dying :(b. Succulent workshop <ul style="list-style-type: none"> i. <i>Resolution: meet with Karen to decide piecewise sale of succulent materials</i> 	
<p>12. First Year Rep - Isaac</p>	-
<p>13. WESEF - Ayman</p> <ul style="list-style-type: none"> a. WESEF Proposal funding decisions were sent out to applicants Thursday morning b. Karen Chen winner of WESEF Student Award (Congrats!) 🎉🎊🎈 c. WESEF working with The Radicle to contribute to ENV Student Guide <ul style="list-style-type: none"> i. Harry, expect communication from WESEF d. ESS Election: Bruno Bustos Alegria will be next WESEF Chair starting May (Congrats!) e. Reminder: Promote newly-released WESEF Report 	
<p>14. Program Societies</p> <p>Program Societies, please send a list of event dates, times, and budgets to vpinternal.ess@uwaterloo.ca, secretary.ess@uwaterloo.ca, and vpfinance.ess@uwaterloo.ca. We will add it to the ESS Calendar!</p> <p>Please confirm if you have sent them in already.</p> <ul style="list-style-type: none"> a. ERSSA - <ul style="list-style-type: none"> i. Tues: MH&Sustainability Event (great success!) ii. April 11/12: Hike iii. April 10: first printed monthly newsletter! iv. ERSSA EdComm working through ethics complaint 	

<ul style="list-style-type: none"> b. WEBS - <ul style="list-style-type: none"> i. LinkedIn Headshot Event on Thurs/Fri ii. Last event: rock climbing (before apr 10) c. KISS - <ul style="list-style-type: none"> i. Don't run during spring term ii. KI students, watch email for KISS elections d. SAID - <ul style="list-style-type: none"> i. First year event mingle was successful ii. Prof & Abroad IG features iii. Adaya working on Food Sovereignty project, will be in communication e. WAGS - <ul style="list-style-type: none"> i. LinkedIn Headshot + Resume Critique ii. Mar 23: Games Night iii. Mon Mar 27: Student Prof Trivia Night iv. New logo set, merch tabled for later term f. PSA - <ul style="list-style-type: none"> i. Sat Mar 25: WTMUPC <ul style="list-style-type: none"> 1. 100 tickets sold; panelists, speakers... ii. Merch is live until Monday iii. PSA elections have concluded, results announced on Monday g. UWAS - <ul style="list-style-type: none"> i. Apr 29: Aviation Gala ii. Merch live until tonight h. SFMSO - <ul style="list-style-type: none"> i. KPMG corporate event in April ii. Merch orders to be placed soon 	
<p>15. Final Comments</p> <ul style="list-style-type: none"> a. Start transition docs! <ul style="list-style-type: none"> i. Soft deadline: April 19th at 11:59pm ii. Hard deadline: April 26th at 11:59pm iii. SEND TO vpinternal.ess@uwaterloo.ca & president.ess@uwaterloo.ca b. 1-on-1 outros <ul style="list-style-type: none"> i. Schedule then with me!! (Program societies are also to have a 1-on-1 with me if they like 😊) c. Program societies - email secretary.ess@uwaterloo.ca event dates & times to put on calendar d. Amendment to the Constitution - adding SFMSO! 	
<p>16. Action Items</p> <ul style="list-style-type: none"> a. 	

Meeting Adjourned: 6:57