

## January 13th Meeting Agenda

**Call to Order:** 6:04 p.m.

**Present:** Harry, Tracy, Ashvinya, Isaac, Matthew, Parthvi, Karen, Mustapha, Katie, Rebecca

**Members at Large:** Ryan, Michael, Ayman,

**Absent:** everyone else

### 1. Introduction of members present

- a. Hello and welcome to the ESS! :)

### 2. Council elections (nominations due Jan. 18)

- a. VP Internal
- b. Social Director
- c. Socials Committee
- d. Finance Team
- e. Secretary

### 3. Approve Last Week's Meeting Minutes ( [2022/12 ESS\\_Constitution](#) December 2nd Meeting Agenda)

- a. Motion to approve last week's meeting minutes: APPROVED
- b. Seconder: Ashvinya

### 4. ESS Expectations

#### a. Expectations from President

- Read your role responsibilities in the constitution and in your transition docs
  - [2022/12 ESS\\_Constitution](#)
- 24 hours notice if you are not able to attend a meeting
  - Read meeting minutes if you cannot attend the meeting
- Come to our events!!
  - ESS members should be present to run events
- Communication
  - Let me know early on if you are having issues with anything, we can work through it together
- Please use your ESS email + staying organized
  - If you have questions about how to access your shared mailbox, let me know

#### b. Expectations from Council Members

- Support each other; be familiar with other member's roles on council and know how to support them!

### 5. Constitution Changes

- a. [2022/12 ESS\\_Constitution](#)

- i. New changes include:
  - 1. Social Committee, Communications Team, and Finance Team will be included in the election process
- ii. Motion to consider constitutional amendments for voting next week (for changes to committees): APPROVED
- iii. Secunder: Mustapha

## 6. Operations - Ashvinya

- a. [Office Hours](#) + Lounge
  - i. Office Hour Timing: 8-4
    - 1. Please fill out if you haven't already
  - ii. Lounge Booking:
    - 1. Providing the lounge as event space/student societies
- b. Coffeeshop
  - i. Hours of operation: 9-3pm
  - ii. Official W2023 opening: Monday, Jan 23rd, 2023
  - iii. Limit food operations behind counters
  - iv. Cleaning operations (tighter controlled)
  - v. WUSA (Dave McDougall) assistance with food handling certification
  - vi. We found the coffee machine?!
  - vii. WESEF appliances for use in coffeeshop?!
- c. Locker Requests
  - i. Locker things
- d. Poster Approvals
  - i. Stamp thing yes yes its usually on the desk you'll know it's the right stamp
  - ii. [Poster Approvals.xlsx](#)
  - iii. [ESS Poster Policy](#)

## 7. Communications - Parthvi (Parthvi + Rebecca +Mila)

- Council Intro
  - Expect a doc from Parthvi to add headshots + description
  - Wait until after elections

## 8. Webs - Diya

- a. Add meeting minutes onto website
- b. Coordinate with Jamie Fohkens to get us onto LEARN

## 9. Finances - Karen

- Budget
  - Will be formally made once we have enrollment data
  - Trello board tutorial video pls
  - Better communication for catering requests
- Fundraising

## 10. Socials

- Nature of events for Winter 2023
  - No restrictions
  - No masks (but strongly recommended)
  - In-person!
- Calendar (will start after introductions)
  - Monday Playlists (every other week)/Takeovers
  - Trivia Tuesday
  - Wellness Wednesday
  - Plant Thursdays
  - Friday (every other week) ???
- Events:
  - Nacho Crawl
  - Succulent Workshop
  - Grad Ball (THEMUSEUM, April 6th, 2023)
    1. Deposit has already been made in 2020
    2. Themes, colors, anything, send them to Tracy/Socials
  - Additional Event Suggestions:
    1. Dance (seperate from Charity gala)
    2. Valentine's Day event
      - a. Candygrams/carnations?!
    3. DodgeBALL!!!!

## 11. Mental Health & Wellness - Matthew

- a. Weekly posts w/Socials team
- b. Mental Health & Wellness
  - i. Dodgeball here?
  - ii. Cookie/doughnut day
  - iii. Last year was pottery painting, capture the flag, campfire; this year will be ???

## 12. Environment - Katie

- a. New format for Succulent Workshop
  - i. Pay for entry; charge ~\$10 per person
  - ii. Build-your-own succulent
  - iii. Karen's Rugbyteam x ESS - :0
  - iv. Reduce expenses and have greater control over consistency
    1. Better flexibility and consistency over hosting the event
  - v. Plant Care Thursdays
  - vi. Save our plants in the office pls
  - vii. DIY workshops like the Ecology Lab or ENVigorate (more TBD)
  - viii. Psssst Nominate Katie for WUSA Board of Directors
    1. <https://wusa.ca/about/elections/>

### **13. First Year Rep. - Isaac**

- a. First-year-led event; ENV Got Talent
  - i. Original plan: get it sorted this week
  - ii. New plan: stuff next week
  - iii. Blurb: Talent, art, showcasing cool ENV things
  - iv. \$1000 from the WESEF event (legacy)(maybe)
  - v. Date: February 10 (afternoon), 6-10pm; EV1 courtyard maybe

### **14. WESEF - Ayman**

- a. 25 YEARS WOOHOO
  - i. Mental Health Week, lounge, coffeeshop, EV1 courtyard
  - ii. Report-worthy photos! Brief description of each. One statement for each location (shout out to WESEF) Two sentences max. Headshot of the person and their position.
    1. Finish before Tuesday! Send them to Ayman/Karen

### **15. Program societies - Mustapha (will contact previous presidents to figure out W2023 execs + inclusivity panel)**

- a. **ERSSA -**
- b. **WEBS -**
- c. **KISS**
- d. **SAID**
- e. **WAGS**
- f. **PSA**
- g. **UWAS**
- h. **SFMSO**

### **16. Final Comments**

- a. Merch - Karen
- b. Harry things
  - i. Survey things DM me if you want to know things
  - ii. But also lets host our meetings and make them open to ENV student body once a month at EV3 1408 or something

**Meeting adjourned: 7:07 p.m**