

July 18th Meeting Agenda

Call to order: 6:33

Present: Tracy, Brianna, Ashvinya, Harry, Joanna, KAREN, Katie, Rebecca

Members at Large: Abby

Absent:

1. Introduction of members present

- a. Introductions for members at large
 - i.

2. Approve last week's meeting minutes ([July 11th](#))

- i. Motion to approve last week's meeting minutes
- ii. Secunder: Diya
 1. *Motion passes*

3. Updates from the President

- a. By elections NEW DATES (extended)
 - i. July 7-24 nomination period; forms due @ 11:59PM
 - ii. July 25-31 campaigning
 - iii. August 1-3 election period
 - iv. Available positions: President*, VP Internals, VP Operations, Social Director, Communications Director, Mental Health and Wellness Director, First-Year Rep (*must be on council for at least one term to apply for President)
 - v. Finish transition document before the start of next term (mid august)

4. Operation

- a. Office Hours & Lounge
- b. Coffeeshop (LAST DAY IS 26th - end of classes)
 - i. Hours of operations Mon-Thurs 11AM-3PM and Fri 11AM-2PM
 - ii. Serving all lunch meals this week (rice, wraps, chai concentrates now!)
- c. Locker Requests
 - i. Please follow guidelines
 1. The fee to rent a locker for the term is \$20 which is paid as a **deposit**. The renter will get their money back at the end of the term once they show us their locker is clean and empty. It's important to collect this deposit, otherwise people have very little incentive to clean out their locker at the end of the term.
 2. ESS provides the locks, and they stay with the lockers - we reset the combinations at the end of each term using the reset keys. Renters don't tell us their combination, but we do have a set of master keys (must be kept in the safe) that can be used for emergencies only. Renters have to use the ESS provided locks, they can't bring their own.

3. We have locker rental agreement forms that need to be signed before we provide them with the locker. Printouts are found at the office.
- ii. All student societies have lockers
 1. Come to office to rent it out and get keys
- iii. ESS Lounge is EV1 138

5. Finance

- a. Coffeeshop
 - i. Budget for volunteer appreciation
 - ii. Coffee Machine still missing
 - iii. Espresso Machine gift approved
 - iv. Invoices sent to WUSA last week, Karel says cheques processed
- b. Sending out est. for program society budget prior to end of term (Include those numbers in transition docs!!)
 - i. Information about cash boxes will be included

6. Social Events

- a. Previous Schedule:
 - i. Sustainable Sunday (every other week)
 - ii. Music Monday (every other week - alternates with Monday)
 - iii. Trivia Tuesday
 - iv. Wellness Wednesday (Matthew communicate with Parthvi by Tuesday latest)
 - v. Plant Thursdays
- b. Upcoming Events
 - i. Succulent Workshop
 1. NOT that much in person attendance
 2. Not much interest in the postponed online version
 3. Considering preparing a video to upload
 - ii. Nacho Crawl (BUY A TICKET! LOOKS GOOD IF WE ALL ATTEND!)
 1. July 22 from 6pm to 8pm
 2. Distribution of shirts and buttons on the 21st and 22nd during office hours
 3. Collaboration with edge (bingo cards and swag bags)

7. Mental Health and Wellness

- a.

8. Program Societies

- a. Program society reps:
 - ERSSA → Last episode of conservation series posted today; July 21 at 8pm - meeting for movie night in Waterloo Park (Encanto!)
 - WEBS →
 - PSA → Bonfire on Wednesday (Last event of the term?)
 - Aviation →

- SAID → Not running events, wants to stay updated in terms of finance presentations and what is running so that they can continue running in Fall term
 - KISS → not running :(
 - WAGS → not running :(
- b. Will be setting up individual meetings for the fall
 - c. Look out for emails regarding declassified guide

9. Final Comments

- Volunteer/ESS/Program society pizza party to come!
- Comms promote events and elections !
- Council members write transition docs!

10. Meeting adjourned: 6:44PM