

STANDARD OPERATING PROCEDURES

Vertical Edge Sander

DO NOT use this machine unless you have been instructed in its safe use and operation.



Safety glasses must be worn at all times in work areas.



Long and loose hair must be contained.



Appropriate footwear with substantial uppers must be worn.



Close fitting/protective clothing must be worn.



Rings and jewelry must not be worn.



Gloves must not be worn when using this machine.

Only one person may operate this machine at any one time

PRE-OPERATIONAL SAFETY CHECKS & SET UP

1. Check workspaces and walkways to ensure that no slip/trip-hazards are present.
2. Check that all safety guards are in position and are set to the minimum clearance from the work piece being cut.
3. Locate and ensure you are familiar with the operation of the ON/OFF starter and Emergency Stop
4. Check the table is set not more than 2mm from disc.
5. Check belts and discs are in a serviceable condition.
6. Operator must be positioned out of direct line of abrasive belt at all times.
7. Start the dust extraction unit before using the machine.
8. Faulty equipment must not be used. Immediately report suspect equipment & tag *Out of Service*

OPERATIONAL SAFETY CHECKS

1. Allow machine to reach maximum revolutions before operating to avoid overloading.
2. Always place material on the table on the downward side of the disc travel to hold it down on the table surface.
3. Hold material firmly against stops or table before applying pressure on abrasive.
4. Keep fingers clear of disc or belt while sanding.
5. Never leave the machine while it is running.
6. Before making adjustments switch off and bring the machine to a complete standstill.

HOUSEKEEPING

1. Switch off the machine when finished at power.
2. Leave the machine in a safe, clean and tidy state.

POTENTIAL HAZARDS/ RISKS

- Abrasions
- Burns to skin
- Eye injuries
- Excessive dust
- Unsecured material being flung around

PROHIBITED

- Attempting to sand very small items
- Attempting to sharpen tools