

Faculty of Environment Health & Safety Committee

Health & Safety Committee – Minutes

Date: Friday, March 27th 2020

Time: 2:00 – 3:00

Venue: Conference call due to COVID-19

Members: Neil Carnegie, Dan Beaver, Beverly Anne Rimbault, Merrin Macrae, James Sherwood

Present: All

ITEMS FOR DISCUSSION

1. Long term storage of chemical waste
2. Long term storage of gas cylinders
3. JHA forms & processes
4. Acid cabinets
5. Wilderness first aid
6. Terrarium concerns

Previous Business

An AED has now been installed in the lobby of EV1. The HSE annual report has been replaced with the new risk register process. Each unit is currently working on creating their registers and unit heads will sign off and review annually. A new student representative still needs to be added to the committee.

Minutes

1. With recent development of COVID-19, chemical waste in labs was raised as a concern due to the potential length of time it may sit there before it can be removed. The Safety Office will be contacted so they can advise on how long chemicals could potentially be stored and removal will be arranged if required in conjunction with the Greg Friday and lab owners.
2. Long term storage of gas cylinders was raised as a potential issue. The committee will contact the Safety Office to seek guidance and find out if cylinders should be disconnected and capped if not in use for extended periods.

3. Feedback was given on job hazard analysis training and some of the related forms and paperwork. Based on some user's previous experience in the private sector, forms are found to be cumbersome. The committee will reach out to the Safety Office to offer feedback.
4. All acid cabinets need to be inspected for signs of corrosion. This has been postponed until operations return to normal and physical inspections can take place in tandem with committee term lab inspections.
5. Upon return to normality, a survey will be sent to the Ecology lab and faculty to gauge interest in a wilderness first aid training course. If there is sufficient interest, sources of funding will be considered.
6. Concerns were raised in regards to terrarium supplies being left out for extended periods. Arrangements will be made with the student to remove these items.

Next Meeting Date - TBD