Federation of Students’ Board of Directors’ Minutes

SLC 1106, University of Waterloo

Speaker: Director Wray  Secretary: Director Potter

Approved by:

<table>
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<tr>
<th>Name</th>
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<tr>
<td>Director Wray</td>
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<td>April 30, 2018</td>
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<td>Director Potter</td>
<td>Tristan Potter</td>
<td>April 30, 2018</td>
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ATTENDANCE

The following members were present:

- Brieva, Antonio
- Knight, Jill Leanne
- Richardson, Savannah
- Schwan, Brian
- Tran, Tomson Huynh
- Wray, Alexander James David

* remote

The following members were absent:

- Barakat, Abdullah Mohamed*
- Burdett, Suzanne*
- Clubine, Andrew*
- Gerrits, Matthew Douglas John*
- Potter, Tristan Wesley Morris*
- Tang, Zhe Chong*

* excused

PRELIMINARIES

CALL TO ORDER

Director Wray called the meeting to order at 6:07 PM.
SPECIAL MEETING BUSINESS

APPROVAL OF THE GENERAL MEETING AGENDA

Be it resolved that the Board approves the agenda of the March General Meeting, as presented.

*Vice President Schwan and Director Richardson.*

The attached sample agenda is a collection of all the motions submitted for the March General Meeting.

There was some commentary on Motion 6 regarding the addition of approval voting for candidates that are acclaimed to positions without opposition. This included notes on election quorum, and the impact that it may have on participation.

Some directors noted that members should have the ability to say yes/no to any candidate beyond the nominating period and that it is the membership’s responsibility to be engaged.

There was unanimous support for including Motion 6 on the March General Meeting agenda.

Be it resolved that Motion 7 of the sample agenda, on increasing the Feds fee by CPI, be amended to cite the Canadian CPI.

*Vice President Schwan and Director Gerrits.*

**Motion carries** unanimously.

There was unanimous support for including the motion on the March General Meeting agenda.

Be it resolved that Motion 13 of the sample agenda, on the compensation of councilors and Directors, be removed from the items for consideration at the March General Meeting.

*Director Gerrits and Director Richardson.*

It was discussed that this motion was in violation of Feds bylaws due to its similarity with a motion brought forward to a General Meeting within the last 365 days.

**Motion carries** unanimously.

The motion reads as presented, with the removal of Motion 13.

**Motion carries** unanimously.

ADJOURNMENT

Be it resolved that the Board adjourn until the next meeting.

With no new business the chair called the meeting to adjourn at 6:48 PM.
Board of Directors Regular Meeting

Open Session

MOTION: Resolved, Board approves the agenda of the March General Meeting, as presented.

Attendance

Present
Antonio Brieva, President & Acting Chair
Tristan Potter, Secretary
Brian Schwan, Vice President Operations & Finance
Jill Knight, Vice President Student Life
Andrew Clubine, Vice President Education
Suzanne Burdett, General Manager
Savannah Richardson, Director
Matthew Gerrits, Director
Remote
Alexander Wray, Chair
Excused
Tomson Tran, Director
Abdullah Barakat, Director
Zhe Tang, Director
Special Board Meeting Agenda  
Wednesday, February 28, 2018

Items:

Motion: Resolved, Board approves the March 2018 General meeting agenda.

Draft General Meeting Agenda

Motion 1:
BIRT the General Assembly approves the agenda for the March 21st, 2018 General Meeting.

Motion 2:
BIRT the General Meeting approves the 2017 Fall General Meeting Minutes.

Motion 3:
BIRT the General Meeting elects _________, __________, __________, __________, ________ as the at-large Board of Directors for the Federation of Students, University of Waterloo 2018-2019 fiscal year.

Motion 4:
BIRT the General Meeting elects _________, __________ for the Council seats on the Board of Directors for the Federation of Students, University of Waterloo 2018-2019 fiscal year.

Motion 5:
BIRT the General Meeting ratifies Richard Wu as President, Savannah Richardson as VP Student Life, Kurt-James McMullin as VP Operations & Finance, and Matthew Gerrits as VP Education as the Federation of Students, University of Waterloo 2018-2019 executive team.

Motion 6:
Whereas having acclaimed elected positions pose engagement concerns for the organization; and

Whereas the organization values an election process that allows the membership the opportunity to engage with candidates; and

Whereas the membership should have a formal vote on their candidate(s) vying for elected positions;

BIRT the General Assembly ratifies the proposed bylaw amendment that enacts a yes or no vote in the case that there is only one candidate per seat elected by the membership during the election timeline as stated in Bylaws (Article 11, Section 1.1).

Motion 7:
Whereas the federal government sets the Consumer Price Index (CPI) on annual basis to account and adjust for inflation; and
Whereas the cost of goods and services generally is expected to increase by the federally implemented CPI; and
Whereas increasing the Feds fee by CPI allows the Federation of Students to maintain service levels;
BIRT the General Meeting ratifies that the Feds fee increases by 2017 CPI, by 1.9 percent.

Motion 8:
Whereas the federal government sets the Consumer Price Index (CPI) on annual basis to account and adjust for inflation; and
Whereas the cost of goods and services generally is expected to increase by the federally implemented CPI; and
BIRT the General Meeting ratifies that the First-year orientation fee increase by 2017 CPI, by 1.9 percent.

Motion 9:
Whereas the First-year orientation fee funds orientation programming designed to transition first-year students to the University of Waterloo; and
Whereas currently Feds’ Orientation department budget is funded through the Feds’ operational budget/fee; and
Whereas upper-year students should not be subsidizing costs for programming designed to meet the transition needs of first-year students;
BIRT the General Meeting ratifies the 2018-2019 first-year orientation fee increase by $1.71 to cover all current budget expenses under Feds’ Orientation department budget.

Motion 10:
Whereas the provincial government mandated a minimum wage increase to $14 as of January 2018; and
Whereas the Provincial government has mandated a minimum wage increase to $15 as of January 1st 2019.
Whereas the increases per each year are 20% in 2018 and 7% in 2019, totalling 26% in increases since June 2017.
Whereas this increase is specially related to the noncommercial service units Part-Time salaries.
Whereas Federation of Students strives to provide part-time employment opportunities to allow for students to grow their experience and future employability.
Whereas the Federation of Students has enveloped the minimum wage increase to $14 from Jan 1st 2018-August 31st 2018.
BIRT the General Meeting ratifies that the Feds fee increases by $.90 for the 2018 minimum wage increases to $14 per hour for non-commercial service units.

BIRT the General Meeting ratifies that the Feds fee increases by $0.39 for the expected 2019 minimum wage increases to $15 per hour for non-commercial service units.

**Motion 12:**

Whereas the University of Waterloo is not immune to racism and xenophobia; and

Whereas the Federation of Students believes the university has a responsibility to address the unique experiences of all marginalized students on campus; and

Whereas racialized students have identified service gaps that inadequately address concerns around their lived experience on campus; and

Whereas part of the Federation of Students' mission is to address unmet needs until the university is able and willing to partner or to do so;

BIRT the General Meeting ratifies that the Feds fee increases by $1.20 to support the implementation of a racialized student-run service.

**Motion 13 (member submission):**

WHEREAS the corporation is led and governed by volunteer students through the Students’ Council and Board of Directors;

WHEREAS many part-time staff and volunteers currently receive salary and honoraria, respectively, for their work in supporting the Federation of Students;

WHEREAS rewarding elected part-time staff and volunteers with stipends or honoraria attracts more skilled individuals to student leadership roles and increases the value and likelihood of engagement in student governance;

WHEREAS the Board of Directors & Students’ Council currently receive no financial remuneration for services rendered to the corporation and student body for their term in office;

WHEREAS the typical Councillor and/or Director invests between eight and fifteen (8-15) hours of work per week in the execution of their duties through multiple committee positions, regular monthly meetings, and constituency outreach which constitutes a substantial opportunity cost;

WHEREAS no compensation of elected persons should further increase student fees without the express approval of a General Meeting;
BIFRT in accordance with Section 129 of the Ontario Corporations Act, RSO 1990 c C.38, the Assembly ratifies the following board-approved amendments to the bylaws of the Corporation:

1. Article Seven: Board of Directors, Section 8 Remuneration of Directors —
   (1) Directors, excluding the Executive, may receive remuneration in the form of monetary honoraria and discounts for serving as such, provided that no such honorarium shall exceed $250.00 per academic term.
   (2) Students' Council shall, in a manner not contrary to these bylaws, annually determine the value of Directors honoraria, and may establish Procedure to determine the timing of Directors' remunerations, in addition to the minimum conditions that must be met in order for a Director to qualify.
   (3) All Procedures established in accordance with the foregoing shall be of no force or effect until the commencement of the subsequent fiscal year.
   (4) Those Directors elected by virtue of their role as Councillors shall be entitled to all remunerations they may claim, for serving as such. Winter General Meeting Federation of Students 21 March, 2018
   (5) Directors may receive additional remuneration for serving as officers or employees or in other capacities.
   (6) A Director removed from office in accordance with Article 7.9 of these bylaws, shall forfeit all related remuneration, notwithstanding any honoraria that may have already been granted.

2. Article Eight: Students' Council, Section 9 Remuneration of Councillors —
   (1) Councillors, excluding the Executive, may receive remuneration in the form of monetary honoraria and discounts, for serving as such, provided no such honorarium shall exceed $250.00 per academic term.
   (2) The Board of Directors shall, in a manner not contrary to these bylaws, annually determine the value of Councillors' honoraria, and may establish Procedure to determine the timing of remuneration.
   (3) Students' Council may, from time to time, establish Procedure not contrary to these bylaws governing the minimum conditions that must be met in order for a Councillor to qualify for remuneration.
   (4) All decisions taken and procedures established in accordance with subsections (2) and (3) shall be of no force or effect until the subsequent fiscal year.
   (5) Councillors may receive additional remuneration for serving as officers or employees or in other capacities.
   (6) A Councillor removed from office in accordance with Article 8.8(2) or Article 11.2(2) of these bylaws, shall forfeit all related remuneration, notwithstanding any honoraria that may have already been granted.

BIFRT the Board of Directors and Students' Council shall, prior to the end of the fiscal year, establish such procedures as are needed to responsibly implement these amendments, including the specification of minimum service requirements in order for future Directors and Councillors to qualify for honoraria; and

BIFRT the Assembly tasks the Board of Directors with exploring the feasibility and utility of compensating the Chair of the Board, Secretary of the Corporation, and Speaker of Students'
Council via an hourly wage, in order to further the professionalism and output of the roles.

**Item 14:**

Brief update on the work and early findings of the General Meeting Task Force (For information)