# Federation of Students Council

**Agenda for the meeting of February 5, 2017 @ 12:30pm**

Student Life Centre Multi-Purpose Room

<table>
<thead>
<tr>
<th>Speaker:</th>
<th>Alexander Wray</th>
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<tr>
<td>Secretary:</td>
<td>Sacha Forstner</td>
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<th>Expected Attendees:</th>
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<tr>
<td>Christos Lolas, Sarah Wiley, Deanna Priori, Tomson Tran, Antonio Brieva, Alexa Fuentez, Spencer Dobrik, Midori Armstrong,</td>
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<td>Matthew Gerrits, Tristan Potter, Patrick Melanson, Charles Teasdale, Muhammed Tahir, Norman Hu, Aryeh Fortinsky, Marcus</td>
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<td>Abramovitch, Jeremy Spira, Illia Sucholutsky, Injeong Yang, Quentin Cheung, Adrian Machado, Natasha Crasto, Alexa</td>
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<td>Fuentes Valdez</td>
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<th>Excused Attendees:</th>
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<tr>
<td>Razan Qaoud, Brian Schwan, Charles Teasdale</td>
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<th>Remote Attendees:</th>
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<tr>
<td>Antonio Clarke, Alex Liu, Denton Liu, Harsh Mistry</td>
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## Approval of the Agenda

Resolved, Council approves the agenda of the meeting as presented.

## Consent Agenda

Resolved, Council moves to approve and accept for information the following items:

1. Minutes of the January 15th, 2017 Meeting
2. Report of the President
3. Report of the Vice President, Internal
4. Report of the Vice President, Operations & Finance
5. Report of the Vice President, Education
6. Report of the Speaker
7. **Motion:** Council commends the speaker, Alexander Wray, and the secretary, Sacha Forstner, for their tireless efforts and dedication to improving student life through student politics at this University, as well as their invaluable advice and contributions to this Council.  
   **Mover:** Sucholutsky
8. **Motion:** Council commends Reba Nauth for her incredible contributions to student politics at this organization, particularly in her duty as ERO where her dedication to running a fair vote was evident in each of her actions. Further resolved, Council thanks her for documenting this process and sharing her important findings for much needed reform of the electoral process.  
   **Mover:** Sucholutsky
Reports and Updates

Council hears the following items for information:

1. Executive Updates
2. Officers Updates
3. Delegations to Council
4. Standing Committee Reports
5. Special Committee Reports

General Orders

**Motion:** Resolved, Council appoints ______ as a Council member to the Internal Administration Committee.

*Move: Priori*

**Motion:** Resolved, Council tasks Coop Students Council to investigate and report back on the development and implementation of WaterlooWorks. Further resolved, Council requests greater transparency in the Coop fee, and requests CECA publish a detailed rationale for increases to the Coop fee.

*Move: Sucholutsky*

**Motion:** Resolved, Council requests the Student Services Advisory Committee investigate and report back on the Athletics fee. Further resolved, Council requests the report include the benefits students receive from their fee allocation to Athletics, the number of students that use Athletics services, and in the opinion of the Committee – if Athletics is overfunded or underfunded.

*Move: Sucholutsky*

**Motion:** Resolved, Council affirms its earlier stance to remove the Waterloo Public Interest Research Group fee. Further resolved, it condemns the actions of the Waterloo Public Interest Research Group for not offering refunds in the Student Life Centre.

*Move: Sucholutsky*

**Motion:** Resolved, Council delegates authority for the Policies and Procedures Committee to develop, and create or amend policies to align with the following:

1. Preventing Discrimination and Maintaining Strong Representation
2. Ancillary Fees & Opt-In System
3. Sustaining Safety

*Please see attachment for detailed objectives on each policy

*Move: Sucholutsky*
**Motion:** Resolved, Council appoints Ilia Sucholutsky and Marcus Abramovitch as ex-officio members of the Policies and Procedures Committee until April 31, 2017

*Mover: Sucholutsky (2/3 majority required)*

**Motion:** Resolved, Council requests the University of Waterloo and affiliated institutions officially sever all lease agreements, relationships, funding and association with the Waterloo Public Interest Research Group.

*Mover: Sucholutsky*

**For Discussion:** Imprint Fee Collection (Abramovitch)

**Other Business**

**Adjournment**
Federation of Students  
STUDENTS’ COUNCIL  
January 15, 2017, SLC MPR

Present: Alexander Wray† (Chair), Sacha Forstner† (Secretary), Reba Nauth† (Assistant Secretary), Christos Lolas, Brian Schwan, Deanna Priori, Sarah Wiley, Adrian Machado, Antonio Brieva, Marcus Abramovitch, Matthew Gerrits, Midori Armstrong, Natasha Crasto, Razan Qaoud, Spencer Dobrik, Tomson Tran, Tristan Potter.

Phone-In: Alexa Fuentes Valdez, Charles Teasdale, Harsh Mistry, Ilia Sucholutsky, Jeremy Spira.


†Non-Voting Member  
*Excused

CALL TO ORDER

The regular meeting of Students’ Council assembled at 12:30 in the SLC MPR. Speaker Alexander Wray took the Chair, and Sacha Forstner acted as Secretary. The Chair verified that the meeting was properly constituted in accordance with the corporation’s bylaws, policies, and procedures, that due notice had been given to all members, and that a quorum was present.

The Chair called the meeting to order at 12:39.

I. APPROVAL OF THE AGENDA

Council heard a motion to approve the agenda for the meeting as distributed.

Gerrits and Tran. Carried.

II. CONSENT AGENDA

Council heard a motion to receive and approve all items on the consent agenda, including:

1. The minutes from the meeting of December 4, 2016;  
2. The reports of the Executive and the Engineering Councillors;  
3. The Feds Services Fall 2016 End-of-Term Reports;  
4. A motion to strike Section VII (Entrepreneurship Committee) from Council Procedure 10.

Schwan and Sucholutsky. Carried.

III. REPORTS

President Lolas  
General election and Senate nominations will be closing at 4pm on Monday the 23rd, all interested students are encouraged to stand for election.  
The SLC/PAC Expansion design stage has concluded, and all plans are ready to be sent out to tender.  
The FOC team has commenced Orientation Leader hiring for Fall 2017, including coordinator and general positions.
The University is making gradual progress on its student service transformation.

A Councillor asked for an update on the plan to put tables in the Davis Centre hallways. The project is moving very slowly in spite of being fully funded, and has been escalated within the University to the executive director of Plant Operations.

**Vice President Operations and Finance Schwan**

The first Bomber Wednesday of the term was a success due to changes in the ticket/line management process designed to improve throughput.

A new Grab & Go line has been launched, as have Campus Bubble/Wasabi poke bowls. The poke bowls have been selling at a rate of over 150/day due to the 50% off special for their first week.

The used bookstore has been very busy, and is expected to continue to be so until the end of January.

Part-time training processes are currently being revised and overhauled. Cell phone charging stations have been added on each floor of the SLC and seem to be getting lots of use.

Discussions are ongoing with the University regarding a potential campus store satellite location in the SLC.

Students with feedback on any changes to the Feds Commercial Services are encouraged to contact [feedback@feds.ca](mailto:feedback@feds.ca).

**Vice President Internal Priori**

Winter Welcome Week has finished. This year, it combined with Get Involved Week to provide a variety of events.

Updates from the Feds Services: Coop Connection is now in seven major centres worldwide; MATES was accessed by 168 individuals in Fall 2016, 113 of whom were recurring visitors, and provided a total of 377 sessions encompassing 840 volunteer-hours; Warrior Tribe marched in the Santa Claus Parade in partnership with ICSN; ICSN is taking 50 students to Quebec City; the Volunteer Centre access is up by over 500 users compared to previous terms.

**Vice President Education Wiley**

The federal government recently lifted the 2% cap on PSSSP funding for indigenous students, as per Feds’ request via Advocan. Progress is continuing on the syllabus repository – Feds is chairing a working group with senior university administrators and will be presenting to Dean’s Council next week.

Work has begun on the development of a long range advocacy plan for the VP Education portfolio, with a general view to some of Feds’ other advocacy efforts. The plan should ensure continuity of long-term priorities and institutional memory in Feds. It is in its early stages, but will eventually be presented to Council.

A Councillor asked for an update on the implementation of a stop signal at University and Lester, as discussed in the Fall term. The suggestion has not gained much traction in discussions with public officials, but meetings and efforts are ongoing.
Councillors were reminded of the approaching deadlines for the Feds Teaching Award, the University of Waterloo Distinguished Teaching Award, and the Amit & Meena Chakma Awards for Teaching Excellence, and were encouraged to have their constituents submit nominations.

IV. COMMITTEE APPOINTMENTS

The Chair sought nominations for Council and At-Large seats on the Student Life Endowment Funding Committee, Co-op Students Council, the OUSA Delegate Selection Committee, the Policies and Procedures Committee, the President’s Advisory Committee, the Leadership Awards Committee, the Elections and Referenda Appeals Committee, and the Honorary Lifetime Membership Committee.

Student Life Endowment Funding
Councillors Spencer Dobrik and Tomson Tran were nominated and acclaimed to the two councillor seats on this University committee.

Hannah Beckett, Reba Nauth, and Jazbel Wang were nominated for the two at-large seats on the committee. The candidates and their nominators spoke to their particular qualifications. Beckett and Nauth were selected via a secret ballot vote.

Co-op Students Council
Councillors Midori Armstrong, Spencer Dobrik, and Adrian Machado were nominated and acclaimed to the three councillor seats on the committee.

Hannah Beckett, Cencen Li, Jason Small, and Weiyu Wang were nominated for the two at-large seats on the committee. The candidates and their nominators spoke to their particular qualifications. Beckett and Small were selected via a secret ballot vote.

OUSA Delegate Selection
Councillor Abramovitch was nominated and acclaimed to the one councillor seat on the committee (seat previously held and vacated by Councillor Tran).

Policies and Procedures
Reba Nauth and Jason Small were nominated and acclaimed to the two at-large seats on the committee.

President’s Advisory
Councillors Matthew Gerrits and Tomson Tran were nominated and acclaimed to the two councillor seats on the committee.

Suzanne Mayharty and Zhuoyuan Zhang were nominated and acclaimed to the two at-large seats on the committee.
Leadership Awards
Vice President Priori was nominated and acclaimed to the committee as a previous award recipient.

Councillor Tomson Tran was nominated and acclaimed to the councillor seat on the committee.

Elections and Referenda Appeals
President Lolas was nominated and acclaimed to the councillor seat on the committee.

Alexander Wray and Hannah Beckett were nominated and acclaimed to the two at-large seats on the committee.
In accordance with Council Procedure, Wray was named Chair of the committee.

Honorary Lifetime Membership
Councillors Antonio Brieva and Spencer Dobrik were nominated and acclaimed to the two councillor seats on the committee.

Councillor Razan Qaoud, Councillor Tomson Tran, and Vice President Wiley were nominated and acclaimed to the three at-large seats on the committee.

Council heard a motion to ratify all committee appointments, as selected.

Priori and Machado. Carried.

Council heard a motion to destroy the ballots from the nomination votes for the Student Life Endowment Funding Committee and Coop Students Council.

Lolas and Gerrits. Carried.

Council heard a motion to refer the appointment of the director seats on the Leadership Awards Committee and Honorary Lifetime Membership Committee to the Board of Directors.

Priori and Dobrik. Carried.

V. ANCILLARY FEES POLICY REVIEW
Speaker Wray presented Council with information regarding the Ancillary Fee Policy Review previously tasked to the Policies and Procedures Committee. Councillors were encouraged to read all slides and contact the Speaker or the President with any follow-up questions.

Slides used in the presentation may be found here: goo.gl/9rKVDdR
VI. ANNOUNCEMENTS

Councillor Gerrits informed Council that he is developing a draft Feds policy on sexual violence response, and encouraged interested councillors to contact him with input.

ADJOURNMENT

Adjournment was moved at 13:47.

*Lolas and Wiley. Carried.*
Chris Lolas
President

February 2017

Federation of Students
University of Waterloo
Executive Report

SLC/PAC Expansion
The tender documents are currently out for bids. The entire package is over 2700 pages long of drawings and details, some of which the user group needs to review. This has therefore taken up a great deal of time this month, doing last minute checks that all the documents correlate properly.

Bids are due in the middle of February, and we’ll make a decision from there. We are also in the process of planning a small celebratory groundbreaking in early Spring.

Student Service Transformation Needles Hall
See this video for an update on the project:
There is about to be another update for the month of February.

Orientation
Many Orientation teams have finished their coordinator hiring, and are about to undertake carousel interviews for front-line leaders. Orientation is also undergoing a small review of the changes to the schedule in 2016. The sessions are being facilitated by an external individual, and by Council, we will have completed our review of 2016. A small amount of further work will be done to transform what we’ve reviewed from 2016 to develop a potentially refined 2017 schedule. The data we are using during this process consists of surveys from 2016 FOC, the 2016 first year class, and the Orientation advisors.

Other Items
Deanna and I met with a staffer from the EDGE program. We’ve been looking into getting various Feds opportunities, from part-time staff to Service coordinators to FOC members as pre-approved experiences that will count toward the EDGE certificate. It is looking very promising that students will eventually be able to use their volunteer and paid experiences toward academic credit.

I’ve joined a committee to search for the new University Secretary, who is responsible for overseeing university policies and serving as the secretary for university governance bodies.

The Board of Governors meets on Tuesday, the agenda can be found here:
https://uwaterloo.ca/secretariat/governance/board-governors

Platform Update

1. Release Mental Health Report
a. This report will rely heavily on data from the National College Health Assessment run by UW Wellness Services. I had anticipated receiving the data from the 2016 survey in Fall, however we only received a summary of the report earlier this week. Mental health was covered in the survey, and will be used in a Feds summary of campus mental health later this term.

2. Continue Work Remaining on SLC/PAC Expansion
   a. See above. Drawings are complete, project out to tender, and bids are being placed.

3. Restructure Feds Exec
   a. This has not been implemented. I decided against pursuing this objective. There are a number of other governance issues that have become more pressing, chief among them being interest in Council seats.

4. Clarify UW’s Student Policies
   a. There are a number of student policies that both Sarah and I have worked/continue to work on. Policy 42 and its accompanying procedures were approved in Fall 2016, and we were successful in our biggest concern being addressed in the approved policy. Comparatively, Policy 33 has progressed very little, and a draft rewritten policy has still not been completed. The University recently committed to reviewing all of policies 70, 71, and 72 that deal with nearly everything else relating to student conduct and associated procedures. Given the enormous scope of reviewing these three policies simultaneously, this work will continue well into the following year.

5. Keep the best of Waterloo Orientation
   a. We did a very extensive review of Orientation in 2016. Many, many hours went into this, with consultations from many individuals and groups. We somehow managed to fit quite a bit of previous Orientation programs into a shortened schedule, and many of the changes, such as moving Single and Sexy into the PAC, worked out even better than before.

6. More Student Focused Homecoming and Other School Spirit Initiatives
   a. I did not succeed in this initiative. I plan on setting up the successive Feds Exec with the opportunity, should they desire, to accomplish a similar objective that aligns with UW’s 60th anniversary, and Feds’ 50th.

   a. Board has also requested this, and is in the process of being completed. I, along with the other Exec, did a mid-year update in the Fall term with Board, however this report will cover all of Feds’ efforts toward the Long Range Plan since its inception.
Hello Councillors!

**Services**
*Updates:*
- Services are continuing to host events, office hours

*Upcoming:*
- Still reviewing and revising the following procedures: Federation of Student's Services (Procedure 25) and Service Procedure (Procedure 26) to ensure that they are up to date, accurately reflect what the intention of Services is and to maintain efficacy.
  - Will first be edited by myself and appropriate staff, the executives and then sent to Policies and Procedures Committee for final review before Council.

**Events**
*Updates:*
- Blue Mountain and Arrowhead trip were very successful, great turn out at both events and great weather!

*Upcoming:*
- Cultural Caravan planning is underway
- Organizing massage therapy and therapy dogs for Wrap Up Week

**Clubs**
*Updates:*
- A new clubs management system has been kicked off this term! We are officially accepting only applications made through this web app that has streamlined the process, and has made it so much easier to start a club
- IAC continues to meet weekly

*Upcoming:*
- The clubs management system will continue to be tweaked and adjusted as well as new phases of the project will roll out each term

**Societies and Satellite Campuses**
*Updates:*
- Committee of Presidents meeting was long but productive, lots of great discussion surrounding mental health, councillor engagement and plans for the term.
- We have visited all the satellite campuses. The focus was to engage them with elections and encourage nominations, students seemed very receptive.

*Upcoming*
- Assessing how well feds has been connecting with societies, the role of the Society Relations Commissioner and VPIN in relation to societies needs

**Projects**
- Continuing Feds on Tour visits at the beginning and end of term to satellite campuses
- Volunteer Appreciation Revamp, Feds is looking to provide better appreciation to our volunteers. A survey asking students how they would like to be appreciated has closed and once the data is compiled I can share that.
- Student Life Endowment fund gets allotted this term, SLEF applications close February 26th at 11:59 pm.
- Organizing Feds Leadership Awards Banquet and promote applications

**Upcoming Events:**
- **ICSN** is going to Quebec City for a weekend, tickets have been sold out for months, but we’re really excited about the trip
- **Stop Light Party** at Bomber February 15th
- **Elections!** Don’t forget to vote February 13th – 15th!
- **Hagey Hall Grand Opening** February 10th
- **Mates Chilly Dog Run** March 11th
- **Night Market** March 11th

*If you have any comments, concerns, complaints or compliments about campus life (or anything about the university and Feds) feel free to reach out!*

vpin@feds.ca  |  @uwFedsVPI  |  SLC 1104
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<th>Platform</th>
<th>Where I'm At</th>
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<tr>
<td><strong>Improve the relationship between Feds and societies</strong>&lt;br&gt;The first step in improving the relationship between Feds and societies is to review the role of the Society Relations Commissioner and ensure that this role is executed in the best way. Attending key society meetings to know different events being hosted as well as any issues that societies are experiencing. Along with helping promote societies' events, encourage and help organize more cross campus events, such as the Beach Trip.</td>
<td>Every term my SRC and myself try to visit at least one exec/council meeting for each society (we usually get them all). This is a way to introduce ourselves, talk about big cross campus projects that are on the go and invite questions. We are continuing with Feds on Tour on campus once a term. Bi-termly COPs meetings also happen, which give us an opportunity to talk at the beginning of term and then wrap up at the end.</td>
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<td><strong>Improve the relationship between Feds (main campus) and the colleges</strong>&lt;br&gt;The world for a college student is different than main campus. For a lot of them they eat, go to class and live in a college, making it more of a challenge to interact with main campus. It is vital for Feds to make the effort to go to the colleges and explain that they are members of the Federation of Students. We want to ensure that they are being invited to main campus events (include in poster run), told about different volunteer/work opportunities. Because they are often separated from main campus, a College Showcase wherein the different colleges to communicate their unique programs to the rest of UWaterloo.</td>
<td>SJUSU and RASC are invited as social members of COPs meetings. this is to hear their input, share their students’ experiences and help provide a complete perspective of campus to me. In our Feds on Tour visits, we include visiting the AFIWs to go to the students there, rather than expecting them to come to us. This needs to continue and be more regular.</td>
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<td><strong>Improve the relationship between Feds and the satellite campuses</strong>&lt;br&gt;Though they are further away from the Ring Road bubble, satellite campuses (Pharmacy, GBDA, and Architecture) are make up a large portion of the student body and it is important for them to maintain a connection with main campus. Different ways to go about this are to implement a shuttle service for students from satellite campuses to main campus for large campus events such as the Welcome Week carnival and concert. Evaluating the possibility of hosting satellite campuses’ for Bomber nights, for example creating a signup system for one trivia night a month save extra seats for satellite campuses and have them shuttled to Waterloo. As well as checking in more with the student societies to ensure that Feds is doing their best to support them.</td>
<td>Doing bi-termly visits has definitely increased the knowledge and brand of Feds on the satellite campuses. students appreciate the visits and the giveaways provided that they are not usually privy to as on campus students are. This relationship needs to continue to be nurtured and worked on, but I am confident that this system of bringing on campus experiences to satellite campuses, we are building stronger relationships.</td>
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<td><strong>Revisit the Volunteer policies</strong>&lt;br&gt;As it currently stands, there are specific rules regarding categories volunteers are placed in</td>
<td>This was done in Spring. We are also overhauling our current appreciation event and with student feedback via a survey, to learn how students best want to be appreciated.</td>
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and the appreciation value that each category receives. We think that this policy needs to be reviewed with staff and potentially re-written to reflect more current volunteer appreciation to ensure that students are being appropriately appreciated for their time and service. Along similar lines, reviewing the skills development policy to ensure that students are given opportunities to develop new skills and gain new experience through their time volunteering with Feds.

**Maintain the efficacy of the student run services**
While continuing to support services, and encourage them as student run, we believe that there needs to be a service review done to assess the Feds services. This review will allow for better budgeting, and greater knowledge of what these services offer, and can offer in the future. Feds services meet needs that no other service at the university has met. It is vital that they are maintained and continually improving. There are some fairly new services that have the potential to become indispensable resources to students, and our goal is to give them the support they need to do so.

Before being able to start the Services review, the procedure for it needs a serious overhaul. I’ve been working on that and plan to bring it to March Council. I’ve met with CLAC to bring forward ideas on what makes sense for service reviews to be conducted, and after consultation with them and the Services Manager, I will be drafting an amended procedure.

**Giving clubs support and space**
A constant need on our campus is space, and clubs are no different. If the building referendum passes, we will work to ensure that clubs have access to more space that they need. If the referendum doesn't pass we will work on the current booking system to allow more freedom in when and where clubs can book space. We also propose to work with Athletics to create an inventory of the available time of different studios in PAC and CIF to potentially allow for active clubs (such as dance clubs) to use.

Since the referendum has passed, there will be increased opportunity for clubs to have more bookable spaces on campus. We are currently working on a system that empowers clubs to book low risk events (like meetings) for themselves, to streamline the process, as well as give them more autonomy.

**Safety**
Safety is an important issue on any campus. At UWaterloo, a continual focus is on timely ice and snow removal. This is not only incredibly hazardous but creates serious issues for students with accessibility issues. We will advocate for the appropriate removal of this hazard. Another unavoidable danger is the cars driving on Ring Road. While there are currently signs on one end of campus urging drivers to slow down and yield to pedestrians, the other side of campus seems

Done (see signs on Ring Road)
to be entirely forgotten. Specifically the intersection next to Environment 3 where hundreds of students cross everyday, there is no indication that pedestrians are of concern. We will work with the university to improve the safety of all students who cross Ring Road everyday.
Executive Report

1) Month Summary
2) Current Projects/Initiatives

Month Summary

The Bombshelter:
Bomber is testing new LTO’s that are planned to launched mid-February.
Bomber Wednesday event with CSA was a success and we saw over 300 people come out.

International News
Nothing New to report other than the continued development of Hot grab and go.

Campus Bubble/Wasabi:
Chinease new year specials have launch which has LTO’s of kimchi, pan fried veggie buns and a variety of other items that students seem to love.

Feds Used Books:
Feds used books continues to see traffic in the store from students both buying and selling books!

Current Projects/Initiatives

3.A. Feedback on commercial services
Reminder (again):
We have launched a new way for students to provide feedback on commercial services. This is through emailing feedback@feds.ca. This goes directly to me so I can review each piece of feedback given. We will be transitioning all of our labels and ads to have this email on it to encourage students to provide feedback.

3.B. Website
The Website is almost ready to launch and is going through its testing stages. We expect it to launch by the end of March (this is the latest and accounts for any major bugs that could be discovered. However we do not anticipate this happening)
Implement a rewards program for Feds commercial services for Watcard and nonWatCard payments.

- This has not been implemented it yet due to the fact not all commercial services Point of Sales have not been update.
- We have completed lots of groundwork to have a better picture at what the program will look like.

We plan on minimizing the waste from our commercial services through the use of environmentally friendly items.

- Bomber is now using Environmentally sustainable take out containers
- INews is using recyclable grab and go containers
- Bomber is using biodegradable bags
- When in season the commercial services strive to source as much product as possible from Ontario farms.

Offer students more resources at Turnkey. Provide students with items that they can sign out at turnkey desk such as phone chargers, extension cords, USB’s, and other items.

- The items above have been added and or increased at the turnkey.
- Charging stations were installed in the SLC to reduce the amount of chargers needing to be loaned out.
- Feminine Hygiene products will be available shortly.

Look into the possibility of opening a Warrior Tuck Shop

- Your President, Chris Lolas, and I have been in constant talks with university admin to continue pursuing this.
- We hope to improve access on campus and the affordability of Warrior clothing on campus.
- In addition, students had access to the Warrior pop up shop that happened in the Fall 2016 term

Develop an Officer of Advancement Position.

- This position was not created. Alternatively we as an organization decided to focus on improving our internally sponsorship materials first to ensure we tried all efforts before adding an additional staff member.
- Our sponsorship packages are more update and are much more marketable. We will be using more accurate data and proper positioning to align with sponsorship for events in the future.

To seek alternative funding to replace the worn out couches in the SLC.

- This was going to be a task of the Officer of Advancement. Since that position was not created this project has been put on the back burner.

To develop comprehensive training for all part-time staff and volunteers.

- The part time staff training is currently still in the process of being revamped and updated. This includes all the documents and formal training requirements for all new staff. In addition we have included refresher training for longer term staff to ensure their skills are in good form. I expect for this to be completed by the end of April 2017.

Ensure development of the Feds website

- A new feds website is currently in the works and is planned to launch this term. It will be easier to update and also allow for more support for clubs, services, and societies events to be up to date.

Ensure the Federation of Students is more conscientious with their spending habits.
• While no major changes to the budget have happened, the team has been more conscientious when spending to ensure departments do not go over budget.

**Complete a full Job analysis for Full Time positions under Feds, Including Exec.**

• After coming into the role I was informed Job analysis was completed for FT staff so this did not need to be done. In regards to the Exec PPC did an amazing job at more accurately and concisely identifying job tasks and duties for the exec which are to be voted on at the March General Meeting.

**Things outside of my platform that have been accomplished**

One common theme students brought forward was that food on campus is not priced in a student friendly manner. Through working with the Commercial Services we ensured Feds was creating affordable and adequate food options for students. Over the past 9(ish) months we have addressed these concerns in the following ways:

• Decreased the price of sushi up to 20% at Campus Bubble/Wasabi
• Introduced Poke Bowls at Campus Bubble/Wasabi
• Introduced ice cream for students to purchase at an affordable price
• Introduced Hot Grab and Go to INews and continue to improve its offerings
• Brought Grab and Go options in house to increase the portion size of the offerings to students to ensure they were getting the value for their money
• Introduced 50 cent wings on Fridays at the Bomber
• Advocated (and continue to do so) on students behalf to university administration regarding the high price of food on campus.
Sarah Wiley
Vice President Education
Report

February 2017

Federation of Students
University of Waterloo
0.0 Announcements

Premier of Ontario: In the past few weeks I have had the opportunity to meet the Premier twice. Other OUSA Steering Committee Members and I met with the Premier at Queens Park to talk about sexual violence, work integrated learning, and mental health. The University of Waterloo also hosted the Premier in Bomber for a meet and greet. She talked to students one on one, and did a Q&A. During her visit the Premier talked a lot about financial aid and the new OSAP.

Syllabi Repository: My proposal for a syllabi repository was approved by Dean’s Council. The working group continues to meet to work on this.

1.0 University-Related Activities

1.1 Feds Committees:

Education Advisory Committee
Responsibilities: To advise the Vice President Education on academic issues facing Waterloo students.
Synopsis: Discussed Saturday midterm updates, latest proposal is for only the Science and Math faculties to normalize the use of Saturday midterms. Also talked about teaching quality, the syllabi repository, updates on classroom survey and committee working on classroom renovations.

Government Affairs Advisory Committee
Responsibilities: To advise the Vice President Education on Feds lobby efforts and membership to external political organizations.
Synopsis: Reviewed OUSA’s provincial budget submission, I updated the committee on my progress with the OUSA Housing, Transportation and Community Development Paper and other OUSA updates. Also talked about the progress of my housing advocacy, and gave some updates on recent lobby meetings.

Co-op Students Council
Responsibilities: To advise the Vice President Education on co-op related issues facing Waterloo students.
Synopsis: Has not met since last council meeting.

1.2 University Committees:

Undergraduate Student Relations Committee
Responsibilities: A forum to discuss undergraduate student issues in a broad sense at UW.
Synopsis: I was unable to attend.

Co-operative Education Council
Responsibilities: A forum to review and to advise Co-op at UW.
Synopsis: I was unable to attend but the Academic Affairs Commissioner went in my place. They talked about ideas for a new way to calculate the co-op employment stat, allowing Edge students to take WatPD courses, and why students leave co-op.

Senate Undergraduate Council
Responsibilities: To consider questions involving academic quality and undergraduate studies and provide recommendations to go forward to Senate
Synopsis: Agenda and minutes can be found here: https://uwaterloo.ca/secretariat-general-counsel/committees-and-councils/senate-graduate-council/senate-undergraduate-council-agenda-and-minutes

Course Evaluation Task Force (Sacha Forstner)
Responsibilities: Investigating how course evaluations are done and how to improve them.
Synopsis: Their report has been circulated and Feds President and Academic Affairs Commissioner wrote a response to the report.

Outstanding Academic Programming Theme Group
Responsibilities: Enhance the learning experience for all students, reshape the traditional classroom and expand the impact and reach of Waterloo programs.
Synopsis: Met to discuss new funding proposals and next steps for the year ahead.

Experiential Education Theme Group
Responsibilities: Build world-ready graduates who are at home in culturally diverse environments.
Synopsis: Has not met since last council meeting.

Provost Advisory Committee on Timetabling
Responsibilities: Look into scheduling and in particular the new scheduling system.
Synopsis: Talked about the new English Language Initiative, and time tabling structures for the Fall term.

Student Technology Advisory Committee
Responsibilities: Gives feedback to IST on technology issues on campus.
Synopsis: Has not met since last council meeting.

Undergraduate Operations Committee
Responsibilities: Makes non policy decisions on undergraduate issues.
Synopsis: This meeting is confidential.

Teaching and Learning Spaces Committee
Responsibilities: Look into improving teaching and learning spaces on campus
Synopsis: Talked about a survey going out to faculty, communications planning, and potential working groups that will tackle individual tasks.

Academic Integrity Communications Working Group
Responsibilities: Fostering a culture of academic integrity on campus.
Synopsis: Has not met since last council meeting.

HeforShe Campus Advocates
Responsibilities: This committee consists on the HeforShe representatives who are not associated with a faculty. We discuss different ways of making Waterloo campus more inclusive to people of all genders.
Synopsis: Discussed ideas for future events and initiatives, faculty hiring rates, and general updates.

2.0 External Activities

2.1 Municipal/Regional-level
Town & Gown Steering Committee, City of Waterloo (Antonio Brieva)
Responsibilities: Bring together a smaller group of municipal stakeholders to assist with direction-setting for the broader Town & Gown Committee.
Synopsis: Has not met since last meeting
Town & Gown Committee, City of Waterloo (Antonio Brieva)
Responsibilities: Represent UW students to all of the stakeholders involved in the Town & Gown Association, bring forward student concerns, and identify opportunities for integration in the community.
Synopsis: Has not met since last meeting

Housing Sub-Committee: Has not met since last council meeting
Return to Campus Sub-Committee: Has not met since last meeting.

2.2 Provincial-level
Ontario Undergraduate Student Alliance (OUSA)
Responsibilities: Represent UW students to the provincial government through an alliance of like-minded undergraduate student associations. For more information on OUSA visit: www.ousa.ca.
Synopsis: Has not met since last council meeting. Delegates have been selected for the next General Assembly.

Ontario Undergraduate Student Alliance (OUSA) Steering Committee
Responsibilities: Represent UW undergraduate students to OUSA.
Synopsis: Talked about budget submission, teaching awards, Partners in Higher Education Dinner planning, upcoming GA, and OUSA’s’s social media strategy. Also had a mini governance retreat to talk about high level visioning for the organization. Topics included transition of steering committee, the role of steering committee, and operational procedures.

2.3 Federal-level
Advocan
Responsibilities: To advocate on behalf of students to the Federal Government. Advocan is made up of student leaders from U15 schools across Canada.
Synopsis: Has not met since last meeting.

3.0 Meetings with Decision-makers

3.1 University-level:
Rob Esselment, Government Relations: Discussed recent and upcoming government relations activities for both Feds and UW. Also debriefed from the Premier’s visit and talked about current events and issues in the sector.
Ian Orchard, Provost: Talked about the upcoming review for the sexual violence policy, international tuition, indigenizing campus, and pharmacy fees.
Rocco Fondacaro, CECA Student and Faculty Relations and Franco Solimano, Co-op Student Experience Manager: Talked about how the employment stat is calculated, co-op student’s council, and the co-op fee.
Rick Myers, Principal of St. Paul’s: Discussed his work to indigenize campus and ways that Feds could be better advocates for indigenous students.
Ray Darling, Registrar: Ray told me that he will be leaving in a month to start a new role at Guelph. We talked about the syllabi repository, Saturday midterms, the mandatory registration policy, and indigenizing campus.

3.2 Municipal/Regional-level:
Mayor Dave Jaworsky and City Councilor Jeff Henry: Talked about housing issues and brain stormed ways that the city could help fix this problem.

3.3 Provincial-level:
Premier Kathleen Wynne: Discussed sexual violence, data centralization, mental health, and work integrated learning.

3.4 Federal-level:
Minister Bardish Chagger: Talked to the Minister about undergraduate research funding and indigenous access to post-secondary.

3.5 Other:
White Ribbon: I have joined the White Ribbon Advisory Committee to represent OUSA. White Ribbon is an organization based out of Toronto that aims to end sexual violence by tackling unhealthy ideas about masculinity and by educating about consent. This new committee will meet from time to time to advise White Ribbon on ways to engage with post-secondary campuses and exchange thoughts and ideas about sexual violence prevention. At our first meeting, we talked about different things that university and college student unions are doing to combat sexual violence. We also talked about ways we could recognize those making a difference on campuses via White Ribbon leadership awards.

5.0 Upcoming Activities
Video with housing tips
Meetings with MP Tabbara, MPP Fife, MPP McGarry
OUSA General Assembly March 2-5
### Vice President Education Platform Progress

**Sarah Wiley**

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<th>Platform Point</th>
<th>Progress</th>
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<td><strong>Tuition Costs:</strong> If elected, I will work in partnership with the Ontario Undergraduate Students Alliance to manage tuition costs and work toward a tuition freeze. The Ontario Undergraduate Student Alliance is currently working on their Time Out initiative in which they are asking the Provincial Government for a freeze on tuition costs, as opposed to the 3-5% annual increase we are currently seeing. This rate is not consistent with inflation. If costs had risen with inflation tuition would have risen by an average of $766.80 over the last ten years, but in reality the average tuition has increased by $2658.70.</td>
<td>Domestic tuition was a key issue for students this year with the Funding Formula up for renewal. My strong focus on this as a priority helped in ensuring that it was an advocacy priority for OUSA this year, giving us the backing of their resource and lobby efforts. In lobby meetings with members of provincial parliament I advocated for a tuition freeze, meaning that the rate of tuition increase per year be put to zero in the new framework. There was serious talk of the tuition cap being increased to 5%, but after our advocacy work we saw the government extend the current framework. While this was not ideal, and I was disappointed to see the cap not decrease, it was relieving to see the cap not increase in the current political climate. With OUSA I also advocated for more funding toward the tuition set aside program, which requires universities to set aside a portion of tuition increases toward financial aid for students. International tuition was also a high priority, recognizing the high rate of tuition increase that we have seen in recent years. I advocated to the government and to the university for predictable, and fair tuition costs for international students. While we unfortunately got little traction with the province, the university seems to be responsive to our asks. While the costs for this coming year (As presented on the Board of Governors Agenda) is still high, Feds will continue to advocate for fair costs for international students. However, I am happy seeing lower costs for students already enrolled in UW. I am also hopeful that the university will take up our recommendation for a predictable framework, outlining the costs for multiple years in the future.</td>
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<td><strong>Co-op Students:</strong> With such a large portion of the UWaterloo student body in co-op programs, it is important to ensure that all co-op positions are a high quality experience. Improving current co-op programs requires a multifaceted approach. This would include creating incentives for employers to hire co-op students to create more job opportunities, advocating for the</td>
<td>We have seen great interest from the government in work integrated learning in the past year, and I have been able to capitalize on that in my advocacy. OUSA held the #myWILis campaign across all member institutions. This campaign highlighted the value of wil for the government and industry, while also highlighting areas where we need to improve. With OUSA, I have advocated for up front subsidies for co-op employers to help increase the amount of available co-op jobs. I have also advocated both provincially and federally for funding grants to be created for university co-op departments like CECA. This would take financial burden off</td>
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Of students and create more financial resources for CECA to improve their existing operations. Both of these ideas were included in OUSA’s provincial budget submission.

On campus, I have spoken out repeatedly against a proposed increase to the co-op fee. I have also worked with CECA in providing feedback and recommendations about WaterlooWorks, including end of term employer evaluations that are being added to WaterlooWorks. Another advocacy item for me this year has been undergraduate research. While not directly co-op, undergraduate research are another form of important will. I have been advocating to the federal government for increased funding for undergraduate research, especially for non-STEM areas that often see very little opportunities or funding. This was something I worked on with Advocan during our lobby week in Ottawa.

| Mental Health in Academics: As a Psychology Major, I’m passionate about the issue of mental health on campus. I believe that our university and the Federation of Students could be doing much more to help improve the wellbeing of students. I would like to develop a Mental Health in Academics Advisory Committee consisting of staff and student representatives from Feds, all faculties, Counselling Services and Health Services to evaluate and ultimately improve the current policies and procedures relating to accommodations and resources for students facing mental health concerns. Areas of focus would be Petitions, Grievances, professional and peer counselling on campus, and developing new resources and protocols for students. Mental health is still something I am very passionate about. I have advocated to the university for better accommodations for students with mental and chronic illness. I was able to get some traction on this in Spring term, but was disappointed to see it stop there. While I continue to bring it up at every opportunity with administration, there is work on this issue going on behind the scenes and Feds has not been invited into those conversations at this time. With OUSA, I advocated to the provincial government for more funding to mental health services on campuses. This includes funding for minimum standards of student services on campuses and grant funding for initiatives aimed at improving mental health. I have not created a mental health committee, but I did do research earlier in the year into this idea. In that research I came to realize that the university and Feds already have quite a few groups working on the items I hoped for this committee to tackle, including an advisory committee for Counselling Services. In talking to the other executive, we agreed it would be better to put time, resource, and promotional power behind existing initiatives like MATES, rather than start new initiatives. |
| Off Campus Housing: Recently there has been an unfortunate number of housing companies in our region that take advantage of students. Students should not be expected to face these
Housing continues to be one of the biggest issues facing students at UW. This year I have advocated very hard for reform of the Residential Tenancies Act and Landlord and Tenant Board with my counter parts at Laurier. We have had countless lobby meetings with MPPs about the issue. MPP |
situations alone. If elected I plan to improve the already existing resources for students at the Off Campus Housing Office, and ensure that students are given the resources that they need in housing disputes.

Catherine Fife has been a great advocate on this issue sending multiple letters to the Minister of Housing, and putting a question on the Order Paper. Other local MPPs have written letters on the issue, brought it up in Cabinet, and have spoken to the Minister directly. I was also able to get the President of the university to write a letter to the Minister as well. I have made multiple attempts to meet with the Minister of Housing, but unfortunately have not been successful. I also have done interviews about housing with a variety of media for newspaper, television, and radio in hopes of drawing public attention to the problem. My counterpart at Laurier and I have also worked with the Mayor and City Councillors on the issue, and we meet regularly to try to develop solutions. I have worked with the Off-Campus Housing Office to strategize ways to improve the situation. We have collaborated on co-promoting educational resources about tenant rights.

I have actively worked with Feds Marketing to educate students about tenant rights. We did a housing tips campaign in the Fall term that included social media and posters. We have also done boothings, handing out resources and talking to students about their rights. I’ve collaborated with Waterloo Community Legal Services and have had them come in and have a booth to talk to students about their leases and answer legal questions. This term we will be doing more of this as many students will be signing leases. Finally, I successfully advocated for OUSA to create a paper that addressed the issues surrounding off-campus housing. This term I am an author on the OUSA Housing, Transportation, and Community Development Paper. This will ultimately help us with resources and lobbying power in our housing advocacy.

**Gender Equity:** At University of Waterloo we are lucky enough to be involved in the HeforShe movement. The university has already taken great steps toward equality, but there is much more that can be done. From my experience, and knowledge gained from my time working with the UW Women’s Centre I believe that I am more than well equipped to combat sexism on campus. An important next step in the HeforShe initiative is to work with the President’s Office, the Equity Office and feminist groups on campus to

This year I have taken on the role as HeforShe Campus Advocate, representing Feds in the HeforShe initiative. While the Campus Advocates Committee is fairly new, we have already held one event and shared ideas of how to improve HeforShe and equity at this institution. In Spring term, I successfully advocated with the help of the Glow Centre to make it easier for students to change their name and gender on campus. This helps us talk a step toward equity for students of all genders. While sexual violence can effect students of all genders, we know that this typically is a gendered crime. I have actively worked to prevent sexual violence on university campuses by advocating for sexual violence prevention education for all students, bystander intervention training for bar staff, and for a new unit to be created with in the Ministry of
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<th>Course Evaluations: University of Waterloo students deserve classes and professors of the highest quality. We deserve manageable course loads, fair grades, and to be taught valuable information in a meaningful and digestible way. While the majority of the professors on our campus are excellent teachers, it is important to hold accountable those who are not living up to their responsibilities as educators. The prevalence of websites in which students are able to rate and comment on professors shows that the current system we have in place for course evaluations is not sufficient. Currently, course evaluation data is made public in the Math and Engineering faculties. I believe that this information should be public in all faculties. If elected, I will work with the Course Evaluation Project to advocate for a new course evaluation system that would allow for the qualitative data from course evaluations to be public in all faculties. This information would be helpful for all students in selecting courses. Moreover, public course evaluations would increase accountability for professors and faculties at our university, allowing students to call into question educators or courses consistently receiving poor reviews.</th>
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<td>Ombudsman Staff: An ombudsperson is a person appointed to investigate individuals' complaints against the university and the Federation of Students. If elected, I would work for I have talked to the Provost and other university administration about this issue at every opportunity. Currently, there is mild interest from the university to pursue this, but the idea has more or less been put on hold while some restructuring occurs at the university and</td>
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<td>Advanced Education and Skills Development to specifically address sexual violence. I had the opportunity to author the Sexual Violence Prevention and Response paper for OUSA last term, which will aid in advocacy efforts to have OUSA’s support. I have also advocated for more preventative measures on our campus, including education for all students. I also helped Chris in advocating for a standalone sexual violence policy that has student’s best interests in mind.</td>
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<td>the creation of an Ombudsman staff position. This would be an impartial and independent party to provide dispute resolution and ensure that the accountability of both the Federation of Students and the University of Waterloo. Having an Ombudsman would help ensure that all students are treated fairly and improve the lives of students at the University of Waterloo.</td>
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**Speaker’s Report**

**Procedural Items**

A motion on holding a referendum on membership in the Ontario Undergraduate Student Alliance was ruled out of order on the following grounds in Council Procedure 23:

- Section 4(d) explicitly states that any motion on membership must occur at the January Council Meeting
- Section 4(c) requires we provide 90-day notice to OUSA of any motion on membership as part of our contractual agreement
- The procedure has a review cycle, and this Council is currently not on that review cycle

**Removal of Councillors**

The following Councillors are subject for removal:

- Councillor Barnes (Renison)
- Councillor Cheung (Math)
- Councillor Fortinsky (Science)
- Councillor Tahir (Engineering)
- Councillor Yang (Kitchener)
Proposed Policies Tasked to PPC

#1 Preventing Discrimination and Maintaining Strong Reputation

**Principle:** The Canadian Parliament, Ontario Legislature, the University of Waterloo and Federation of Students prohibit discrimination based on the following grounds: race; ancestry; place of origin; colour; ethnic origin; citizenship; creed/religion; sex; sexual orientation; age; record of offences; marital status; same-sex partnership status; family status; receipt of public assistance; mental or physical handicap;

**Principle:** As required by the Ontario Human Rights Code and the Occupational Health and Safety Act, the University has a responsibility to provide an environment free from harassment and discrimination, and accordingly must deal effectively, quickly and fairly with any situation involving claims of harassment or discrimination that come to its attention;

**Principle:** Undergraduate students at the University of Waterloo value the strong international recognition of the University of Waterloo as a leader in cutting-edge research across a wide range of fields;

**Principle:** undergraduate students value the benefits and opportunities that strong international relations between the University of Waterloo and other universities provide.

**Concern:** Recent events in the University of Waterloo community have targeted specific identifiable groups solely based on established factors of discrimination;

**Concern:** Recent events in the University of Waterloo community has caused negative reaction and significant concern for the university’s reputation from alumni, donors, partner institutions, and industry partners;

**Concern:** Boycotts, divestments or sanctions specifically targeting an identifiable group may promote harassment or discrimination; and,

**Concern:** There are members of the recognized University of Waterloo community that have engaged in targeted actions towards identifiable groups protected in legislation, resulting in reports of harassment and discrimination.

#2 Ancillary Fees & Opt-In System

**Principle:** Ancillary fees should only be collected for providing clear and identifiable benefits to all undergraduate students;

**Principle:** All refundable ancillary fees should be subject to an opt-in system;

**Principle:** The merging of existing Council Policy 24 and 29 with amendments would deliver a strong foundation for advocacy;
Proposed Policies Tasked to PPC

Concern: Refundable ancillary fees have been used for actions that do not clearly benefit all undergraduate students;

Concern: An opt-out system of fees takes advantage of apathy in the University of Waterloo community, and unfairly places the onus on students to actively seek refunds; and,

Concern: The process for the addition and removal of ancillary fees does not reflect the expressed will of undergraduate students.

#3 Sustaining Safety

Principle: The Federation of Students is responsible for the interests of their members, and an obligation to protect them from direct or indirect harm;

Principle: No policy or action will be undertaken that could cause physical, emotional, or other harm to members, or would cause marginalization of an identifiable group;

Principle: Small groups of members should not be able to undermine the authority of duly elected representatives, and their decision-making;

Concern: Recent events in the University of Waterloo community have targeted specific identifiable groups for marginalization; and,

Concern: Small groups of members have exploited vulnerabilities in the organization’s governing structure to achieve ulterior motives in contravention of the stated principles.