Federation of Students Council
Agenda for the meeting of October 16, 2016 @12:30pm
Student Life Centre Multi-Purpose Room

<table>
<thead>
<tr>
<th>Speaker:</th>
<th>Alexander Wray</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary:</td>
<td>Sacha Forstner</td>
</tr>
<tr>
<td>Expected Attendees:</td>
<td>Christos Lolas, Sarah Wiley, Brian Schwan, Tomson Tran, Antonio Brieva, Alexa Fuentez, Antonio Clarke, Denton Liu, Spencer Dobrik, Midori Armstrong, Matthew Gerrits, Alex Liu, Tristan Potter, Patrick Melanson, Charles Teasdale, Razan Qaoud, Jason Copeland, Muhammed Tahir, Norman Hu, Mistry Harsh, Quentin Cheung, Aryeh Fortinsky, Jackie Ketchener, Marcus Abramovitch, Deanna Priori, Adrian Machado, Jeremy Spira, Illia Sucholutsky</td>
</tr>
<tr>
<td>Excused Attendees:</td>
<td></td>
</tr>
</tbody>
</table>

1. **Approval of the Agenda**

2. **Consent Agenda**
   a. Approval of Minutes from the September 25th Meeting
   b. Council accepts the updated recommendations of the Vice-President, Internal for appointments of Service Coordinators for the Fall Term
   c. Council accepts the following reports for information:
      i. Report of the President
      ii. Report of the Vice-President, Internal
      iii. Report of the Vice-President, Operations and Finance
      iv. Report of the Vice-President, Education
      v. Report of Councillor Melanson, MATH
      vi. Report of Councillor Fuentes-Valdez, ARTS
      viii. Submission on the WPIRG Fee Referendum
      ix. End of Term Reports for Service Coordinators

3. **Reports and Updates**
   a. For Information:
      i. Executive Updates
      ii. Delegations to Council
      iii. Officers Updates
      iv. Standing Committee Reports
      v. Special Committee Reports

4. **Special Orders**
5. General Orders
   a. WPIRG Fee Referendum (Abramovitch)
      i. Resolved, Council strongly encourages the University of Waterloo Board of Governors to remove the WPIRG fee from all Quest accounts for the Winter 2017 academic term.
   b. For Discussion:
      i. Quest and Learn (Forstner)
      ii. Weekend Midterms (Wiley)
      iii. Student Rental Advertising (Abramovitch)

6. Other Business

7. Announcements

8. Adjournment

Resolved, Council delegates the responsibility for drafting and approving a formal stance against weekend midterms to the Education Advisory Committee.
CALL TO ORDER

The regular meeting of Students’ Council assembled at 12:30 in the SLC MPR. In the absence of the Speaker and Deputy Speaker, President Christos Lolas took the Chair Pro Tempore, and Sacha Forstner acted as Secretary. The Chair verified the meeting was properly constituted in accordance with the Corporation’s bylaws, policies, and procedures, that due notice had been given to all members, and that a quorum was present.

The Chair called the meeting to order at 12:37.

I. SPECIAL ORDER – LIBRARY PRESENTATION

Council heard a presentation regarding proposed renovations to the University of Waterloo Dana Porter and Davis Centre Libraries. The presentation outlined the core principles and vision underlying the renovation project, its ultimate goals, and a general timeline with the caveat that work will take place as funds become available.

Councillors expressed general support for the project, praising the plan’s emphasis on creating a 21st century library space that significantly differs from the libraries of the 20th century. The presenters received and answered questions regarding inclusivity, group study space, personal safety, and the use of reference materials. In their answers, they highlighted the importance of the library being a safe space that is open to flexible uses, absorbs noise, and is comfortable for all students to use.

Councillors were urged to email any additional thoughts or feedback to President Lolas.

II. ELECTION OF SPEAKER PRO TEMPORE

Council heard a motion to elect a Pro Tempore Speaker for the duration of the meeting.

Sacha Forstner was nominated and acclaimed to the position.
Lolas and Tran. Carried.

Lolas yields the Chair to Forstner. Nauth replaces Forstner as Secretary.

III. APPROVAL OF THE AGENDA

Council heard a motion to approve the agenda for the meeting.

Abramovitch and Gerrits. Carried.

IV. CONSENT AGENDA

Council heard a motion to approve all items on the consent agenda, including:

1. That the minutes from the meeting on July 24 2016 be approved;
2. That Council ratify the Fall 2016 Service Coordinators, as presented;
3. That Council accept all submitted reports for information.

Councillors Tran and Gerrits drew attention to the fact that their absences for the July meeting should have been excused. The Secretary committed to correcting the minutes to reflect that fact.

The Chair reminded all Councillors that they have an obligation to submit a report to Council every month regarding their activities.

Schwan and Melanson. Carried.

V. REPORTS

President Lolas

Students have been receiving unsolicited emails from third-party companies sent to their uwaterloo inboxes. The University is searching for the root cause. Students are encouraged to report offending emails to the Government, and pass on details regarding the emails to Chris.

Vice President Operations and Finance Schwan

The Commercial Services have been very busy since the start of term. New menu items have been launched at Bomber, and a series of events have been planned. Wasabi Sushi has now been running for two months and is receiving positive feedback. Guelph and Markham locations have been launched for the Fed Bus. The website has received some cosmetic updates, and staff are currently working towards a winter term launch of a new website. This is the last week for students to opt-out of the health and dental plan. Feds is preparing to undertake a survey regarding the merits of the legal insurance add-on.

Councillors asked questions regarding the increased volume of patrons at the commercial services. Schwan reiterated that this increase in traffic is unprecedented, and Feds is working to update its forecasts in order to meet demand.
Councillors asked additional questions about the legal insurance add-on to the Health and Dental Plan. Schwan explained that the add-on would cost $27-35 per year and provide students with access to a legal hotline for up to four $100000 cases per year.

_Vice President Education Wiley_
It is now easier for students to change their names on-campus. Wiley has been named the undergraduate representative in the UN HeforShe Campaign. Student housing has been the primary issue lately: Feds has made several media appearances, sent a letter to City Council, and is trying to set up a meeting with the Ontario Minister of Housing. General lobby meetings took place with Minister Chagger, MPP Lorne Coe, and the Mayor, to discuss a range of student issues regarding international and indigenous students, and housing issues. Regarding academic affairs: The Associate Commissioner, Feds Teaching Awards has been hired, and Feds is in ongoing discussions with administrators regarding public syllabi.

_No reports were presented from the Vice President Internal or the Speaker at this meeting due to the absences of Vice President Priori and Speaker Wray._

_bylaws Cleanup Committee_
Forstner presented the report from the Bylaws Cleanup Committee on behalf of the Chair of the Board.
The report highlighted the Committee’s goal of updating the Corporation’s bylaws in order to close gaps, resolve structural issues, and clean up the language. In general, the revisions will clarify the role of Council Policy in Feds governance, clean up the language surrounding General Meetings, overhaul Elections and Referenda, clarify the roles of Directors, Officers, and Councillors, and establish an amending formula. Forstner further highlighted specific changes to the sections of the bylaws governing Students’ Council, Elections and Referenda, and the new amending formula, stressing that the changes are intended to empower Council, bring clarity to the powers and duties of the actors within the Corporation, and address current anachronisms in the referendum process.

Councillors asked questions regarding Council’s current role in the referendum process. Forstner explained that a referendum currently requires ratification at a General Meeting in order to bind the Board of Directors, but that doesn’t preclude Council from supporting the result and determining that to be Feds’ official stance on the issue.

**VI. ELECTION OF COMMITTEES**
Council heard a motion to fill vacancies on the Internal Funding Committee, Co-op Students Council, the Feds Teaching Awards Committee, and the OUSA Delegate Selection Committee.

_Trans and Schwan._

_bylaws Funding_
Razan Qaoud was nominated and acclaimed to the one councillor seat.
Co-op Students Council
Antonio Clarke, Charles Teasdale, and Midori Armstrong were nominated and acclaimed to the councillor seats. Alex Liu and Jacky Zhai were nominated and acclaimed to the at-large seats.

Feds Teaching Awards
Antonio Clarke, Matthew Gerrits, and Tomson Tran were nominated and acclaimed to the councillor seats on this committee of the Academic Affairs Commission.

OUSA Delegate Selection
Tomson Tran was nominated and acclaimed to the councillor seat.

The question was called, and the motion carried.

VII. ELECTIONS AND REFERENDA PROCEDURE
Councillor Abramovitch led a discussion about increasing voter turnout in elections and referenda. He stressed the importance of sending an email to all students about the issue, so that they know to vote.

Council heard a motion to task the Policies and Procedures Committee to incorporate mandatory communication requirements into the Elections and Referenda Procedure.

Abramovitch and Lolas.

President Lolas expressed his support for the motion on the grounds that it will see an important unwritten rule codified.

Gerrits and Abramovitch move to amend the motion to change “task” to “refer.” Carried.

The question was called on the primary motion as amended, and it carried.

VIII. QUEST AND LEARN
Vice President Wiley briefed Council on the University’s plan to update Quest to make it more user-friendly, and the Academic Affairs Commission’s goal of investigating common student issues regarding the LEARN system. Discussion topics included the value of having degree audits on Quest, the problems with exam-time LEARN outages, and some program-specific course selection issues. Councillors were encouraged to send Quest or LEARN-related feedback to the VP Education or the Academic Affairs Commissioner.

IX. SATURDAY MIDTERMS
Vice President Wiley briefed Council regarding the University’s plan to normalize Saturday midterms. Currently courses are allowed to hold midterms on Saturdays, but are required to make alternative arrangements for students who request it. The proposal being put forward would remove that requirement through the use of Saturday test slots on Quest.
Councillors expressed mixed support for the proposal. Those in support cited the value of having additional exam preparation time. Others raised concerns regarding extra-curriculars on Saturdays, or the possibility of poorly-timed Saturday midterms.

Council heard a motion to bring the Saturday Midterms issue forward for a formal discussion at the October 16th meeting of Council, following consultation with constituents.

*D. Liu and Schwan.*

Wiley clarified that this issue will likely be up for approval at the October 11th meeting of Senate Undergraduate Council.

*Wiley and Abramovitch* move to amend the motion to encourage Councillors to submit feedback to the VP Education prior to October 11th.

*The Chair finds unanimous consent for the amendment.*

Councillors discussed the value of discussing this item following Senate Undergraduate Council approval. Wiley clarified that final approval of the change would be left to the University Senate in November.

The final amended text of the primary motion was as follows:

**Resolved,** that the University’s plan for Saturday midterms shall be formally debated at the October 16th Council meeting; and

**Further Resolved,** that Councillors are encouraged to submit feedback to the VP Education prior to October 11th.

*The question was called on the primary motion, as amended, and it carried.*

**X. UNIVERSITY AVENUE STOP SIGNS**

Councillor Melanson led a discussion regarding the intersection at University Avenue and Lester, where a great deal many students reside. There is only one crosswalk in this high-traffic area, and a lot of people jaywalk, which is highly dangerous. Councillors expressed concerns regarding the safety in this area, and the potential need for a set of lights or stop signs at this intersection.

Council heard a motion to task the Vice President Education to engage with City personnel on this issue in order to ensure appropriate safety measures for pedestrians are put into place.

*Melanson and Gerrits. Carried.*

**XI. UNIVERSITY SEXUAL VIOLENCE POLICY**

President Lolas presented an updated draft of University Policy 42, Sexual Violence Prevention and Response. Changes included some additional text regarding prevention, with the caveat
that the University believes it would be inappropriate to put specific prevention details into policy. Instead, the goal is to have specific departments develop prevention plans. Councillors expressed general support for the changes, but concerns that the policy still needs work. In particular, the importance was stressed of having Feds work with the campus units developing implementation plans for the policy.
Lolas reiterated that the current text of the policy is up against a strict deadline set by the Province, but the first review of the policy will begin in one year and additional changes will be an option at that time.

XII. OTHER BUSINESS

Councillor D. Liu drew attention to a recent stance passed by the Engineering Society against the reuse of old exams from term to term. Vice President Wiley expressed general support for having Feds address this issue at a campus-wide level, but highlighted some challenges, such as getting support from the Faculty Association on this issue.

Councillors expressed support for giving this issue a more detailed hearing at the next meeting.

ADJOURNMENT

Adjournment was moved at 14:43.

Abramovitch and Lolas. Carried.
<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sabrina Treviranus</td>
<td>Glow</td>
<td><a href="mailto:smtrevir@uwaterloo.ca">smtrevir@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Larissa Chotoo</td>
<td>Glow</td>
<td><a href="mailto:laripchotoo@gmail.com">laripchotoo@gmail.com</a></td>
</tr>
<tr>
<td>Samantha Afonso</td>
<td>Women’s Centre</td>
<td><a href="mailto:samanthaafonso@hotmail.com">samanthaafonso@hotmail.com</a></td>
</tr>
<tr>
<td>Sophie Whitcomb</td>
<td>Women’s Centre</td>
<td><a href="mailto:sophiewhitcomb@icloud.com">sophiewhitcomb@icloud.com</a></td>
</tr>
<tr>
<td>Leila Dzinic</td>
<td>Food Bank</td>
<td><a href="mailto:lldzinic@uwaterloo.ca">lldzinic@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Chelsea Hillier</td>
<td>Food Bank</td>
<td><a href="mailto:c.hillier@hotmail.ca">c.hillier@hotmail.ca</a></td>
</tr>
<tr>
<td>Veronyque Lemieux</td>
<td>OCC</td>
<td><a href="mailto:V2lemieu@uwaterloo.ca">V2lemieu@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Chris Salahub</td>
<td>OCC</td>
<td><a href="mailto:csalahub@uwaterloo.ca">csalahub@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Katee Ezra</td>
<td>SCI</td>
<td><a href="mailto:KSEZRA@uwaterloo.ca">KSEZRA@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Catherine Maclsaac</td>
<td>SCI</td>
<td><a href="mailto:cathmacisaac@gmail.com">cathmacisaac@gmail.com</a></td>
</tr>
<tr>
<td>Tatiana Portelli-Graham</td>
<td>CRT</td>
<td><a href="mailto:tsportel@uwaterloo.ca">tsportel@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Cameron Drever</td>
<td>CRT</td>
<td><a href="mailto:crdrever@uwaterloo.ca">crdrever@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Fiza Tariq</td>
<td>Volunteer Centre</td>
<td><a href="mailto:F3tariq@uwaterloo.ca">F3tariq@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Jevera Knelsen</td>
<td>Volunteer Centre</td>
<td><a href="mailto:jeveradianne@hotmail.com">jeveradianne@hotmail.com</a></td>
</tr>
<tr>
<td>Yan Zhang</td>
<td>Co-op Connection</td>
<td><a href="mailto:y789zhan@uwaterloo.ca">y789zhan@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Jiayu (Judy) Liu</td>
<td>Co-op Connection</td>
<td><a href="mailto:j453liu@uwaterloo.ca">j453liu@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Romain Ruhlman</td>
<td>Bike Centre</td>
<td><a href="mailto:rruhlman@uwaterloo.ca">rruhlman@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Brenda Truong</td>
<td>Bike Centre</td>
<td><a href="mailto:b4truong@uwaterloo.ca">b4truong@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Paula Colaso</td>
<td>ICSN</td>
<td><a href="mailto:pacolaso@uwaterloo.ca">pacolaso@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Elvin Madamba</td>
<td>ICSN</td>
<td><a href="mailto:eamadamba@uwaterloo.ca">eamadamba@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Danielle Burt</td>
<td>Warrior Tribe</td>
<td><a href="mailto:dkburt@uwaterloo.ca">dkburt@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Ashay Padhye</td>
<td>Warrior Tribe</td>
<td><a href="mailto:apadhye@uwaterloo.ca">apadhye@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Ovina Chow</td>
<td>MATES</td>
<td><a href="mailto:occhow@uwaterloo.ca">occhow@uwaterloo.ca</a></td>
</tr>
<tr>
<td>Danielle Balan</td>
<td>MATES</td>
<td><a href="mailto:debalan@uwaterloo.ca">debalan@uwaterloo.ca</a></td>
</tr>
</tbody>
</table>
Chris Lolas
President

October 2016

Federation of Students
University of Waterloo
Executive Report

SLC/PAC Expansion

Phasing and Lighting
Two priority items for us right now are phasing and lighting. We’ve become even more hopeful that the Campus Bubble/Wasabi entrance will have at least an ad-hoc entrance/exit for the entire duration of construction. Turns out, not having it would likely have a meaningful impact on the capacity of the building as a whole, so some sort of exit will be put in place. PAC is actively trying to find ways to make as much of the facility open for as long as possible, including the gym, the pool, the squash courts, and the change rooms.

We have a preliminary lighting program that we are working on. This includes technology such as motion sensor lighting and even daylight sensors (that reduce the power when the sun is out) to help reduce energy consumption. There are a lot of different functions of the building (change rooms, study areas, rock climbing, lounges, etc.) that this is a complicated process.

Next up is furniture design for lounge, dining, and bookable spaces.

SST - NH

Student Services Transformation - Needles Hall
Recall this is the transformation to Needles Hall that will encompass a number of student services (initially, Registrar’s Office, SSO, and Graduate Studies Office). Progress had to slow down a bit as all three of these units were of course extremely busy in September. Currently, the SC is working on a communications plan to the community to update everyone on what the project is, and when to expect the rollout.

We’ve been comparing a lot of other university “one-stops” and it is becoming increasingly clear that we’re missing out on not including Student Financial Services. Nearly every other one-stop has this function included, and UW is really falling behind if we do not include this. Currently students need to walk to East Campus to find this service.

Orientation
Doing a small review of the changes made to the schedule for 2016. Majority of this is from the FOC team, and a survey to new students conducted every year, but I welcome any additional feedback directly to me. FOC hiring will begin later this term for 2017.
October is halfway through our time as elected representatives – I can hardly believe it! I hope everyone enjoyed their Reading Break!

A few big items I am working on:
1. Working with CLAC to re-write service review procedure, then start review for three services this term
2. Survey for students living/enrolled in University Colleges went out and will be open until October 23rd. This is a tool for Feds to assess where these students are using our resources, and where we need to provide more information to them
3. Planning for Feds on Tour to different areas of main campus, satellite campuses and AFIWs (what information will be shared, what activity we will have etc...) during November

Updates from September/October:
- **Colleges Survey** was created and launched!
- Meeting with Dean of Arts to discuss the GBDA program
- Attended a meeting of the Undergrad Student Relations Committee and brought forth fees that 4th year pharmacy students are expected to pay while at their unpaid internships. Moving forward, we will be talking to other groups on campus to see why this is in place and how to make it equitable to these students
- Met with the **Acting University Librarian team**, touched base on where our interests lie
- ICSN went to their termly Niagara Falls trip, they brought SEVEN busses of students (over 300 students!)
- **IAC** has been continuing to meet weekly
- Our Special Events Coordinator is gearing up for **Wrap Up Week** and is looking at partnerships with different groups to add new events to the week
- **Coming Out Week** started on October 6th and continued until the 14th
- **Warrior Tribe** is hosting a lot of spirit events, check them out on Facebook for all the details!

Upcoming Events:
Wednesday October 26th - Bomber Zombie Party
Thursday October 27th – Feds General Meeting
Monday October 31st – Foodbank’s Trick or Eat; Bomber’s Hallowicked
Wednesday November 2nd – Battle of Waterloo at the Aud
November 7 – 11 – Women’s Centre Love Your Body Week
November 14 – 18 – Wrap Up Week
Monday November 14 – Volunteer Extravaganza (you’re all invited, bug Chris about it!)

*If you have any comments, concerns, complaints or compliments about campus life (or anything about the university and Feds) feel free to reach out!*
Brian Schwan
VP Operations & Finance

October 2016

Federation of Students
University of Waterloo
Executive Report

1) Month Summary
2) Committees
3) Current Projects /Initiatives

Month Summary

**The Bombshelter:**
LTO at the bomber for this month is Schnitzel on a Bun.
Beyonce night is October 19th
Zombie Dance Party Bomber Oct 26th
Hallowicked is Oct 31st

**International News**
Nothing New to Report

**Campus Bubble/Bento:**
Nothing New to report

**Feds Used Books:**
Remember to remind students that they can sell their textbooks at the Used Book Store after they are done using them.

**FedBus:**
Nothing New

Committees

2. A. Budget Committee

**Responsibilities:** Vet budgets of student’s council

**Partners:** Budget committee, VPOF, General Manager, Pres, VPIN, VPED, Special Events, Orientation

**Members:** Brian Schwan, Razan Qaoud, Alexander Wray, Matthew Gerrits, Steven Tang

**Goal:** Creates budget proposal to be passed by Council

**Synopsis:** N/A budget is officially passed by both board an council.

Current Projects/Initiatives

3.A. Website
Website has seem some updates such as layout and font and accessibility, we are still working towards the launch of the new website in the winter term.

3.B. Legal Insurance
The survey is complete and will be shared as soon as StudentCare finalizes how they will be conducting the survey

If you have read my report please mention tappy twisters to me for a free ice cream cone voucher.
Sarah Wiley
Vice President Education
Report

October 2016

Federation of Students
University of Waterloo
0.0 Announcements

**Hiring:** Offer has been made for Stakeholder Relations Officer, if accepted than they will start in the next couple weeks.

**Teaching Awards:** Esa Li, the Associate Commissioner Teaching Awards has been hired and trained. The committee is being formed now and soon they will start meeting to work on the Teaching Awards.

**Affordable Housing Forum:** Government Affairs Commissioner Antonio Brieva presented student concerns about housing costs at an affordable housing forum and received a great response. Landlords, community members and government officials were present.

1.0 University-Related Activities

1.1 Feds Committees:

**Education Advisory Committee**

**Responsibilities:** To advise the Vice President Education on academic issues facing Waterloo students.

**Synopsis:** Discussed Feds syllabi policy next steps as Sacha and I continue to work on getting it implemented. Also discussed the proposed new mandatory registration policy, Arts undergrad research day, degree audits and course evaluations.

**Government Affairs Advisory Committee**

**Responsibilities:** To advise the Vice President Education on Feds lobby efforts and membership to external political organizations.

**Synopsis:** We talked about OUSA updates, bike share, recent lobby meetings, and student housing.

**Co-op Students Council**

**Responsibilities:** To advise the Vice President Education on co-op related issues facing Waterloo students.

**Synopsis:** Has not met yet this term.

1.2 University Committees:

**Undergraduate Student Relations Committee**

**Responsibilities:** A forum to discuss undergraduate student issues in a broad sense at UW.

**Synopsis:** Has not met since last council meeting.

**Co-operative Education Council**

**Responsibilities:** A forum to review and to advise Co-op at UW.

**Synopsis:** Has not met since last council meeting.

**Senate Undergraduate Council**

**Responsibilities:** To consider questions involving academic quality and undergraduate studies and provide recommendations to go forward to Senate

**Synopsis:** Agenda and minutes can be found here: https://uwaterloo.ca/secretariat-general-counsel/committees-and-councils/senate-undergraduate-council/senate-undergraduate-council-agenda-and-minutes

**Course Evaluation Task Force (Sacha Forstner)**

**Responsibilities:** Investigating how course evaluations are done and how to improve them.
Synopsis: Decided to collect feedback about course evaluations from faculty and recommend to faculty that cascaded course evaluations be implemented. Decided on number of questions and are working on the content of the question.

Outstanding Academic Programming Theme Group
Responsibilities: Enhance the learning experience for all students, reshape the traditional classroom and expand the impact and reach of Waterloo programs.
Synopsis: Has not met since last council meeting.

Experiential Education Theme Group
Responsibilities: Build world-ready graduates who are at home in culturally diverse environments.
Synopsis: Has not met since last council meeting.

Provost Advisory Committee on Timetabling
Responsibilities: Look into scheduling and in particular the new scheduling system.
Synopsis: Has not met since last meeting.

Student Technology Advisory Committee
Responsibilities: Look into scheduling and in particular the new scheduling system.
Synopsis: Met with a representative from Campus Solutions to discuss Quest concerns.

Undergraduate Operations Committee
Responsibilities: Makes non policy decisions on undergraduate issues.
Synopsis: The meetings discussions are confidential.

Teaching and Learning Spaces Committee
Responsibilities: Look into improving teaching and learning spaces on campus
Synopsis: Has not met since last council meeting.

Academic Integrity Communications Working Group
Responsibilities: Fostering a culture of academic integrity on campus.
Synopsis: Has not met since last council meeting. We have communicated via email regarding different ideas to promote academic integrity to students, TAs and faculty.

HeforShe Campus Advocates
Responsibilities: This committee consists on the HeforShe representatives who are not associated with a faculty. We discuss different ways of making Waterloo campus more inclusive to people of all genders.
Synopsis: Has not met since last council meeting.

2.0 External Activities

2.1 Municipal/Regional-level
Town & Gown Steering Committee, City of Waterloo (Antonio Brieva)
Responsibilities: Bring together a smaller group of municipal stakeholders to assist with direction-setting for the broader Town & Gown Committee.
Synopsis:

Town & Gown Committee, City of Waterloo (Antonio Brieva)
Responsibilities: Represent UW students to all of the stakeholders involved in the Town & Gown Association, bring forward student concerns, and identify opportunities for integration in the community.
Synopsis:
2.2 Provincial-level

Ontario Undergraduate Student Alliance (OUSA)
Responsibilities: Represent UW students to the provincial government through an alliance of like-minded undergraduate student associations. For more information on OUSA visit: www.ousa.ca.
Synopsis: Government Affairs Commissioner Antonio Brieva, Kate MacPherson Advocacy Events Coordinator, and I went to Trent Durham campus for the day to attend OUSA Training Day. Antonio and Kate attended sessions to learn about OUSA, lobbying, planning campaigns and more. OUSA Delegates for the General Assembly in November have been selected and we are starting preparations as a delegation. OUSA staff members visited Waterloo campus two weeks ago to meet with student and administration about student issues.

Ontario Undergraduate Student Alliance (OUSA) Steering Committee
Responsibilities: Represent UW undergraduate students to OUSA.
Synopsis: We discussed changes to the tuition lobby strategy, the annual plan, the upcoming work integrated learning campaign and planning for the next General Assembly.

2.3 Federal-level

U15 Federal Advocacy Group
Responsibilities:
Synopsis:

3.0 Meetings with Decision-makers

3.1 University-level:
Brittany Stacey: Met with OUSA and Brittany to talk about Provincial Government and lobby work that OUSA, Feds and the University are doing.
Mario Coniglio: Met with OUSA and Mario to talk about the Feds Syllabi Policy and other academic issues currently at UW.
Chris Read: Met with Chris and OUSA to talk about student issues at UW, specifically the sexual violence policy.
Ray Darling:
Mat Thijssen:

3.2 Municipal/Regional-level:

3.3 Provincial-level:

3.4 Federal-level:

3.5 Other:

5.0 Upcoming Activities

OUSA Steering Committee Meeting Oct 21
Report of Patrick Melanson, MATH

Consultation and Meetings
- After asking in a first-year Facebook group, most students (predictably) said Quest suffered aesthetically. No new feedback that hasn’t been brought up already.
- Campaigned for KEEP in referendum, submitted allegations and appealed only when appropriate
- Went to Mathsoc budget meeting, made recommendations to Mathsoc clubs for ways to get budget approved at next council meeting
- Got feedback regarding proposed Math faculty rearrangement of third floor MC furniture and walls
- Went to EAC, Mathsoc budget meeting, Mathsoc exec meetings, and council meetings

Future steps
- Keep on attending committees of council as Mathsoc VPA and Math councillor to Feds Council
- Engage Math faculty, especially Dean and Gayle, in their strategies for dealing with inflated enrollment averages, course outline repositories
- Continue consultations by holding office hours in MC third floor
Report – Alexa Fuentes V., Arts

- Received feedback from constituents RE: Saturday Midterms
  o All feedback received was negatively – proposition was very badly received by students
  o Many reasons mentioned: part-time jobs, going home on weekends, etc. (just to list a couple)

- Received Feedback from constituents RE: Learn & Quest:
  1. What Changes do students want to see made to quest?
     o “App sucks” – it’s very hard to use, asks you to go to the website, website isn’t mobile friendly
     o Should implement a “road map” that lists your completed credits and fulfilled breadth requirements, etc. Especially after all the changes recently made to program requirements. (because right now you have to use your unofficial transcript and kind of guess)
     o An easier way to track changes to majors and minors
     o Course selection → should be easier to delete courses you don’t want
     o Quest should account for Tuesday Wednesday courses for thanksgiving (should update on the quest schedules)
     o Accessibility in terms of font

  2. Common problems with LEARN:
     o Course reserves → difficult to access, hard to do sometimes
     o Notifications tab (should be separated into announcements, grade notifications, etc. instead of all together)
     o “Mobile version of learn is horrible” – needs improvement. Won’t let you open certain documents when on it, etc.
     o Professors don’t always keep things in folders and the disorganization makes documents and content hard to find/follow (needs to be organized better)
There are small glitches with the quizzes, sometimes preventing students from easily accessing or submitting + submitting quiz → A page comes up asking are you sure you want to submit quiz? But the timer keeps counting so if someone finishes on last second, it can screw you up so should end timer on this window

- Filters for emails? What if you don’t want to receive emails about announcements, etc.? should have option to filter emails
- Having different tabs would be good so that people can browse it easier (e.g. like class tab, but for other stuff) so like choosing widgets on portal.

3. Essential Features of course website:
   - Some form of standardization, something they can just fill in so there are requirements and so all professors maintain the same organization
   - Lecture slides organized by week are essential (in folders) same with readings, etc.
   - Can professors be required to put things on learn? Students who may need it won’t be able to access it unless they get a physical copy or taking notes in class (e.g. for slides) but it seems like something that should be required (at least the syllabus should be up in a clear spot
   - 3 biggest things: syllabus, course materials, grades
   - Every professor should have to use learn, seems unreasonable not to. Slides and Syllabi should be posted, always. (Lots of feedback for this, students get pretty angry even talking about the subject)

- Other General Feedback:
  - Arts constituents want more cross-faculty interaction (should it be mandatory for all unions and societies to meet at least twice a term)?
  - There needs to be a bigger push to eliminate stigma/stereotypes associated with different faculties. (ARTS WANTS TO BE TAKEN JUST AS SERIOUSLY AS STEM!!)
FEDS Councillor Report:

Quest and LEARN feedback:

- Requested feedback on EngSoc Facebook group and during EngSoc meeting
  - Email will be sent out to all class representatives so feedback can happen

Quest:

- Changes:
  - General consensus is that people would like a completely overhauled user interface and design, one that’s more aesthetically appealing and functional

- Issues:
  - Finding class schedules is non-intuitive and difficult, better for there to be a link on the home page
  - Text is too small for some people, and zooming in and out doesn’t work properly at times
  - No user feedback when pages don’t load

- Essential features:
  - Course information
  - Financial information
  - Class schedule
  - Unofficial transcripts
  - One person mentioned exporting the calendar to Google Calendar

LEARN:

- Changes:
  - Replace JavaScript links that cannot be new-tabbed
  - Allow pdfs and other documents to be opened in a new tab
  - Create an app or a proper mobile version (mobile version is useless since you can’t view any of the essential course files)
  - People generally had less complaints for LEARN than for Quest

- Issues:
  - Assignments are out of order in terms of due date – closest due date ought to be first
  - Nested scrollbars are difficult to use, yet 2 nested scrollbars is typical – better scrollbar design
- Essential features:
  - Calendar of due dates and events, announcements
  - Course notes and assignments
  - Discussion forum

Saturday midterms:
  - Students were either neutral or against removing accommodations for Saturday midterms.
    More people were against than neutral.
  - Those against brought up the following issues:
    - Extracurriculars (ex. A Capella club) are often scheduled on Saturdays due to the expectation that they wouldn’t conflict with any school-related stuff
    - Students sometimes return home during the weekend – mandatory Saturday midterms would bite into that time
    - Some students expressed worries that they would oversleep on Saturdays
  - Issue raised in EngSoc meeting; overwhelming backlash against the idea by representatives of all engineering classes

Other:
  - Informal feedback about the idea of better accountability for student fees, particularly a dedicated committee to investigate student fees, was generally positive
  - Will send out email to all EngSoc class representatives for feedback on changes to the libraries
I presented the following questions to the 2019, 2020, and 2021 Waterloo Engineering Facebook pages, as requested by Sacha;

1. What changes do students want to see made to Quest?
2. What are common problems students encounter when using LEARN?
3. What do students consider to be the essential features of a course website (i.e. What should it contain, what should you use it for, etc.), regardless of the type of course?

These are the most common responses:

**Question 1: Quest**
- Better UI/UX, cleaner/less cluttered design on desktop
- Mobile site design should be more intuitive, and load faster is possible
- Easier way to access class schedule on desktop
- Some users report an annoying auto-log out in chrome when filling out the AIF

Overall, these are mostly cosmetic changes, not many core functionality changes needed.

**Question 2: LEARN**
- “You have successfully logged in after logging in is the most useless page I’ve ever encountered”
- Mobile site is missing a lot of functionality, and is also quite slow
- Unable to open content in new tab with ctrl + click
- Accessing external websites like MapleTA and Webassign is confusing
- File browser takes you back to the root directory, regardless of where you pressed back from
- Hard to tell which course is providing announcements/notifications on mobile
- Too many options in the menu, they should be able to be removed if not in use

Overall, it seems like the mobile site needs an overhaul, and the desktop site needs to be simplified, more user friendly

**Question 3: Course Websites**
- Message board/Q&A is useful
- Deadlines for assignments/Course Calendar
- Easy access to syllabus
- Practice problems/exams
- Announcements
- Required materials/textbooks is easy to find
- Mobile compatible, and fast loading
Overall, students want what learn provides, but better, more intuitive, less cluttered, and user friendly.

**Additional Student Comments:**

- Search features on both sites would be useful, as well as the ability to sticky content
- Quest needs its UI revamped
- Learn needs to be cleaned up
- Students liked that we are reaching out to them about this
FEDS Council Report

On the topic of Saturday midterms:

- Overwhelming majority of students who were approached either did not care as they did not have Saturday midterms, or strongly opposed the proposed change.
- Reasons for opposition included:
  - Visiting family during weekends
  - Pre-arranged part-time work scheduled for weekends
  - Negative effect on social life, since Friday is most popular night for social outings
- A large number of students did not even know that alternate accommodations could be requested for Saturday midterms as no one had ever informed them.
- **ON BEHALF OF OUR CONSTITUENCY WE NOT ONLY OPPOSE THE PROPOSED CHANGES, BUT ALSO PROPOSE THAT MORE EFFORT BE PUT INTO INFORMING STUDENTS OF THEIR RIGHTS TO REQUEST ALTERNATE ACCOMMODATION AND IN WHICH SITUATIONS THESE RIGHTS MAY APPLY.**
FEDS Council Report

On the topic of Quest & Learn:
- Students request a nicer UI for desktop Quest, and more functionality as well as a few bug fixes for the mobile app
- Students believe Learn should be more consistent course-to-course, as well as provide better updates in regards to due dates
FEDS Council Report

On the topic of WPIRG Fee Referendum:

- Students overwhelmingly demand that this fee be removed for the winter semester.
- Students believe that tremendous voter turnout, as well as the record-high 82% voting to remove, is representative of current student opinion, and that this opinion needs to be listened to sooner rather than later.
- Students reacted very negatively when asked whether they would support the fee being removed in Spring instead.
- Students also request that more ancillary fees be reviewed in some capacity to ensure students are receiving promised value.
- Technical difficulties arising from the simple removal of a single row from a number of tables in a database can certainly be overcome at a university with such a reputation for excellence in Computer Science. The cost of using employee time to deal with this will nonetheless be significantly lower than the roughly $100,000 students will be forced to pay against their will in the upcoming semester. A large number of our constituents have also offered their time, either as interns or volunteers, to assist the IST or any other IT professionals who would be tasked with the removal of this fee.

- **On behalf of our constituency, we press the Execs as well as the Board of Governors, to take up the students’ call and ensure that the WPIRG fee is removed for the Winter Semester.**