1. Approval of the Agenda

2. Consent Agenda
   a. Approval of Minutes from May 15th Meeting
   b. Appointments to Internal Funding Committee
      i. Resolved, Council appoints Monica Gromala and Hannah Beckett as at-large members of the Internal Funding Committee
   c. Council accepts the following reports for information:
      i. Report of the President
      ii. Report of the Vice-President, Internal
      iii. Report of the Vice-President, Operations and Finance
      iv. Report of the Vice-President, Education
      v. Report from Member Potter, Math

3. Reports and Updates
   a. For Information:
      i. Executive Updates
      ii. Delegations to Council
      iii. Officers Updates
      iv. Standing Committee Reports
      v. Special Committee Reports

4. Special Orders
   a. Election of At-Large Members to Committees (Wiley)
      i. Resolved, Council appoints _____ and _____ as at-large members to the Student Technology Advisory Committee
ii. Resolved, Council appoints _____ and _____ as at-large members to the Co-op Students Council

iii. Resolved, Council appoints _____ and _____ as at-large members to the Education Advisory Committee

iv. Resolved, Council appoints _____ and _____ as at-large members to the Government Affairs Advisory Committee

b. Election to the Bylaws Cleanup Committee (Wiley) (see attachment)
   i. Resolved, Council appoints ______ as an at-large member of the Bylaws Cleanup Committee

5. General Orders
   a. For Discussion:
      i. Councillor Office and Hours (Lolas)
      ii. Remote Participation for Councillors (Wray)
      iii. Draft Sexual Violence Policy (Lolas)

6. Other Business

7. Announcements

8. Adjournment
STUDENTS’ COUNCIL
MAY 15TH, 2016, SLC MPR

Present: Christos Lolas (Chair Pro Tempore), Deanna Priori (Secretary Pro Tempore), Brian Schwan, Sarah Wiley, Tomson Tran, Natasha Crasto, Antonio Brieva, Alexa Fuentez, Jeremy Spira, Antonio Clarke, Adrian Machado, Denton Liu, Spencer Dobrik, Midori Armstrong, Matthew Gerrits, Alex Liu, Tristan Potter, Patrick Melanson, Charles Teasdale, Razan Qaoud, Akriti Agrawal.

Absent: Jason Copeland, Muhammed Tahir, Norman Hu, Ilia Sucholutsky, Mistry Harsh, Quentin Cheung, Aryeh Fortinsky, Jackie Ketchener, Marcus Abramovitch

Note: As Councillor Training had not yet occurred by the deadline to send regrets, the Chair has ruled that all absences are to be considered excused for this meeting.

CALL TO ORDER

The regular meeting of the Federation of Students Council assembled at 12:30 in the SLC MPR. In the absence of all Council Officers, President Christos Lolas took the Chair Pro Tempore, and Vice President Internal Deanna Priori acted as Secretary Pro Tempore. The Chair verified that the meeting was properly constituted in accordance with the Federation’s bylaws, policies, and procedures, that due notice had been given, and that a quorum was present.

The Chair called the meeting to order at 12:32.

I. ELECTION OF THE SPEAKER

Council heard a motion to elect a Speaker. Alexander Wray and Razan Qaoud were nominated for the position. Wray was elected in absentia by secret ballot.

Potter and Tran. Carried.

II. ELECTION OF THE DEPUTY SPEAKER

Council heard a motion to elect a Deputy Speaker. Antonio Clarke and Tristan Potter were nominated for the position. Potter was elected by secret ballot.

Melanson and Schwan. Carried

Lolas yields the Chair to Potter.

III. ELECTION OF THE SECRETARY

Council heard a motion to elect a Secretary. Reba Nauth and Sacha Forstner were nominated for the position. Forstner was elected by secret ballot.

Melanson and Priori. Carried.

Forstner replaces Priori as Secretary.
IV. ELECTION OF THE ASSISTANT SECRETARY

Council heard a motion to elect an Assistant Secretary. Reba Nauth was nominated to the position.

*Melanson and Schwan. Carried.*

Council heard a motion to destroy the ballots from the elections for Speaker, Deputy Speaker, and Secretary.

*Lolas and Schwan. Carried.*

V. APPROVAL OF THE AGENDA

Council heard a motion to approve the agenda for the meeting as circulated.

President Lolas proposed amending the agenda to add “XI: Spring Meeting Dates.” The Speaker found unanimous consent for the motion.

*Tran and Crasto. Carried.*

VI. REPORTS

*President Lolas:*
The SLC/PAC expansion project has moved out of the conceptual phase and into the detailed design stage, including: lighting, dimensions, floors, and precise placement of things within the building. Six student consultation sessions are being held, the first of which has already taken place, and the next four of which will be in the coming week. Students who cannot attend those sessions but wish to provide feedback are encouraged to email.pres@feds.ca or slcpac@uwaterloo.ca. The University’s new Sexual Violence Policy and Ethical Behaviour Policy are both drafted. The hope is that the drafts will be released soon for student consultation and feedback.

*Vice President Internal Priori:*
The new MATES program is in the process of being finalized, and has been submitted to Council for approval as an official service. A Society Relations Commissioner has been hired for the purpose of assisting the Societies in achieving their goals and liaising between Society Executives and Feds. Other tasks have included work with the President on the draft Sexual Violence Policy as a member of the Provost’s Advisory Committee on Equity, and the development of a plan to create a Societies Resource Manual for future use by Student Society Executives.

*Vice President Operations and Finance Schwan:*
The first Bomber Wednesday of the term was very busy, and the new VIP Package in particular was very well-received. International News is now serving Fair Trade Organic Tea, and Campus Bubble/Bento have rolled out a series of daily specials.
Talks are underway to find new locations for the Fed Bus to travel to – particularly those not currently covered by GO Transit. The Feds website is in the process of being redesigned. The Budget Committee is planning to meet within the next two weeks to have a budget to prepare a budget for approval by Council. The Services Kitchen renovations are underway, with a soft completion date set for early June.

Council asked questions regarding the solicitation of student feedback regarding the Services Kitchen, as well as its use. Schwan explained that the operational layout for the kitchen hasn’t been finalized yet, and the plan will be for clubs and services to be able to use the kitchen for events and fundraisers, with the supervision of a single staff member. Those wishing to solicit feedback may email vpo@feds.ca. Schwan committed to bringing all relevant policies and procedures regarding the use of the Kitchen forward to Council for review at a later date.

Vice President Education Wiley:
Feds is in regular talks with University CIO Bruce Campbell regarding the student email domain replacement plan. The University has extended voting for the new subdomain name until the end of the day on May 16th. Discussions are ongoing with the University regarding communication with students on technology issues, including the likely return of the Student Technology Advisory Committee (STAC), which was discontinued a few years previously.

At the Partners in Higher Education Dinner hosted by OUSA last month, the Feds Teaching Award was presented to Michelle Ashburner.

Sarah has hired three part-time staff to assist her this year. Together with the Academic Affairs Commissioner, she recently attended the Town and Gown Symposium in Guelph, and explored new ways for municipalities and students to work together.

Council asked questions regarding the student e-mail issue, specifically regarding the possibility of stopping the subdomain change or continuing the aliasing of “@uwaterloo.ca” for a longer period of time, as well as the University’s communication of the change. Sarah expressed that it is extremely unlikely the University will change its mind at this point, but they have agreed that current students will get to keep their current emails for another four years. Feds has suggested that voting for the subdomain name shortlist should be on portal in order to reach more students. This change was not communicated to Feds until shortly before it was announced to students, and that is part of why there is a renewed attempt to bring back STAC. The hope is for STAC to consist of the VPED, two undergrads, the CIO, an IST staff member, and three grad students.

There was no Speaker’s report presented at this meeting.

VII. ELECTION OF COMMITTEES

Council heard a motion to elect members to fill vacancies on the Policies & Procedures Committee, the Campus Life Advisory Committee, the Internal Administration Committee, the Education Advisory Committee, the President’s Advisory Committee, the Internal Funding Committee, the Governmental Affairs Advisory Committee, the SLC Management Advisory Committee, and Coop Students Council.

Gerrits and Tran.
Policies and Procedures
Matthew Gerrits and Razan Qaoud were acclamed to the two Councillor seats. The one at-large seat was unfilled.

Campus Life Advisory
Antonio Brieva and Tomson Tran were acclamed to the two Councillor seats. Jeremy Spira was acclamed to one of the two at-large seats, with one seat remaining unfilled.

Internal Administration
Antonio Brieva, Antonio Clarke, Jason Copeland, and Jeremy Spira were nominated for the two Councillor Seats. Fardeen Chowdhury and Reba Nauth were acclamed to the two at-large seats. Brieva and Clarke were elected by secret ballot.

Education Advisory
Antonio Clarke, Ilia Sucholutsky, Matthew Gerrits, and Tomson Tran were nominated for the three Councillor seats. Gerrits, Sucholutsky, and Tran were elected by secret ballot. At the request of EAC Chair Wiley, unanimous consent was obtained to elect the at-large seats at the next regular meeting of Council.

President’s Advisory
Alexa Fuentez, Antonio Brieva, and Razan Qaoud were nominated for the two Councillor seats. Deanna Darby Barton and Fardeen Chowdhury were acclamed to the two at-large seats. Brieva and Fuentez were elected by secret ballot.

Internal Funding
Alexa Fuentez and Tomson Tran were acclamed to the two Councillor seats. Fardeen Chowdhury was acclamed to one of the two at-large seats, with one seat remaining unfilled.

Governmental Affairs Advisory
Antonio Brieva, Matthew Gerrits, and Patrick Melanson were nominated for the two Councillor seats. Council heard that Brieva is already a non-voting member of this committee by virtue of his role as Government Affairs Commissioner. Gerrits and Melanson were elected by secret ballot. At the request of GAAC Chair Wiley, unanimous consent was obtained to elect the at-large seats at the next regular meeting of Council.

SLC Management Advisory
Adrian Machado and Jeremy Spira were nominated for the Councillor seat on this Board Committee. Spira was elected by secret ballot.

Coop Students Council
Council was reminded that only coop students may sit on this body. Akriti Agrawal, Alexa Fuentez, and Charles Teasdale were acclamed to the three Councillor seats. The two at-large seats remain unfilled.
The question was called, and the motion was carried.

Council heard a motion to destroy the ballots from all committee elections.

Lolas and Schwan. Carried.

VIII. AMENDMENT TO COUNCIL PROCEDURES (SERVICES)

Council heard a motion to amend the Procedures to include all recently approved Services, as per the attachment circulated in the agenda package.

President Lolas stressed that this was simply a routine update to the procedures to reflect the reality of decisions already made by Council. Council has recently approved the creation of several new services, and those changes need to be reflected in the Procedures.

Lolas and Priori. Carried.

IX. APPROVAL OF M.A.T.E.S.

Council heard a motion to approve the MATES Program as a new Feds Service.

Vice President Internal Priori explained that MATES began in 2006 as a program hosted by Health and Wellness Services. Under former President Burt, Feds began exploring ways to expand mental wellness services on-campus, and agreed with the University to collaborate on MATES. The Federation and the University have drafted an MOU which is awaiting a signature from Counselling Services. MATES – which stands for Mentoring Assistance through Educational Support – will be a joint service. Counselling Services will do the training and provide the expertise, while Feds will provide volunteer attention and appreciation, as well as structure and marketing.

Councillors asked questions about volunteer signup and oversight. Priori explained that volunteers will be able to sign up using the University’s LEADS system. Feds will provide the volunteer structure. Ultimate oversight of the program will fall to the VP Internal, via the Services Manager, just like any other Feds Service.

Councillors asked questions about the metrics used for measuring the success of the program, and the use of future evaluation data. Priori stressed that the focus for the time being will be getting more students to use the service. The University will collect evaluation data for the program and share it with Feds. The results will be analyzed by both groups and used to set per-term goals.

Priori and Wiley. Carried.

X. RATIFICATION OF SERVICE COORDINATORS

Council heard a motion to ratify the Service Coordinators for the Spring 2016 Term.
Priori and Lolas. Carried.

XI. STUDENTS’ COUNCIL SPRING MEETING DATES

President Lolas initiated a discussion regarding moving the standard start time for Council meetings from 12:30 to an earlier or later time. Councillors discussed the challenges of travelling to and from the GTA, reduced attendance at earlier meetings, and potential conflicts with church on Sundays at earlier times. Arguments in support of earlier times were: an increased ability to do more with the rest of the day, less traffic on the roads. Arguments in support of later times were that many people coming from out of town don’t have their own vehicle, and are reliant on bus schedules.

Lolas indicated his support for 8am meetings, but other members did not echo that support. By an informal show of hands, it appeared that most Councillors present favoured a start time for meetings that was the same as, or earlier than, the present start time. Lolas committed to maintaining the present start time, but consulting further with Councillors via informal channels.

Council heard a motion to set June 5th, June 26th, and July 24th at 12:30pm as the Spring Term Regular Meeting dates.

Lolas and Schwan.

Lolas explained that these dates were set based on the Spring examinations schedule, and the last day of Spring lectures, for the purpose of avoiding meeting during exams.

The question was called, and the motion was carried.

XII. OTHER BUSINESS

Councillor Brieva raised a question regarding possible content for the next meeting. President Lolas responded that no items for the next meeting have yet been received; however, he is hopeful that UW’s new Sexual Violence Policy will be ready for consideration by that date.

The President reminded Councillors that those who are not on a committee but wish to attend a committee meeting may e-mail the committee’s chair to ask for permission to attend.

The President further reminded Councillors that council@lists.feds.ca is a public mailing list that anybody can read; therefore, Councillors should be aware of what they choose to say in e-mails to that list.

ADJOURNMENT

Adjournment was moved at 14:30.
Schwan and Lolas. Carried.
Chris Lolas
President

June 2016

Federation of Students
University of Waterloo
Executive Report

SLC/PAC Expansion

Feedback Sessions
May saw us holding six feedback sessions. Average attendance was between 40-50 people. Students provided a lot of valuable feedback. Most of it is design details, that aren’t quite affecting schematics (ie. the placement of rooms), but will come into play later this summer.

UW Policies

Sexual Violence Policy
A draft version of the policy is awaiting approval from the Provost to go out to the public consultations. Hopefully, by the time this meeting happens, it will be ready to go.

Smoking Policy
The university is updating their policy on smoking. Highlights of the changes are:
- To include e-cigarettes in the definition of smoking (already includes cigarettes, cigars, hookahs, etc.)
- Expand the non-smoking areas on campus, and include bus enclosures
- Allow for fines for smoking in non-smoking areas, as well as failure to produce identification
The policy was seen by the Undergraduate Student Relations Committee, and will soon be approved by the President of the University.

Other News

Feds Open House happened on May 17. Hundreds of students attended, had the opportunity to learn more about every department of Feds, and even take a shot at dunking myself, Sarah and Brian in a dunk tank. Lots of fun, and we’ll continue the termly Open Houses in September.

Brian and I were away in Montreal to learn more about our Health and Dental Plan provider, Studencare. We gained a lot of insight into the backend of the plan (rest assured, your personal information is very well secured!) and a new service option--Brian will discuss next meeting once we get more details on it.
Deanna Priori
Vice President Internal Report

June 2016

Federation of Students
University of Waterloo
It’s already been a month into my term as VP Internal and I can’t believe how fast time is flying! The following is my updated goals for this term.

1. Finalize details of MATES (final stages, waiting for Wellness Services to sign the MOU)
2. Create a resource manual for Society Presidents including resources they have access to, what Feds can do for societies etc…
3. Have a Committee of Presidents meeting (June 9th) as well as work with societies to make the Beach Trip successful (July 16th)
4. Work on Campus Life Department 3 year strategic plan
5. Visit satellite campuses

Updates from May/June:

- Society Relations Commissioner has already begun meeting with the society presidents to talk about goals and plans for the Spring Term
- Continue fulfilling SLEF requests
- IAC had their training and will begin to have weekly meetings on Fridays
- As well, IFC had training and went over their first proposal
- Feds Open House was a super fun day, lots of students came and chatted with exec. Our booth gave students the opportunity to learn more about Feds and its operations
- Along with the Campus Life Department, created the Campus Life Department’s One Year Strategic Plan (just putting the finishing touches on it)
- First Board of Directors meeting happened at the end of May!
- Attended ICSN’s Niagara Falls trip on June 4th

If you have any suggestions, rants, complaints, feedback about campus life (or anything about the university and Feds) feel free to reach out!

vpin@feds.ca | @uwFedsVPI | SLC 1104
Brian Schwan
VP Operations & Finance

May 2016

Federation of Students
University of Waterloo
Executive Report

1) Month Summary
2) Committees
3) Current Projects /Initiatives
4) Future Projects/Initiatives

Month Summary

The Bombshelter:
Bomber has started to plan for new menu items to bring on for the fall term. We are also looking into creating new special items of the day with a different entre- Similar to Burger of the Day Wednesdays. This is a good way to determine if an item is popular and will most likely help predict some of the new items. Please send me an email or drop by if you have any ideas.

International News:
Nothing new to update

Campus Bubble/Bento:
Nothing new to update.

Feds Used Books:
Nothing new to update as the first month is the busiest, now preparing for the fall rush! Remember to remind your constituents that they can sell their books through Feds Used Books.

FedBus:
Research is being conducted and surveys are being sent out to specific students to fill out to help determine new locations!

Health and Dental
Chris and I attended the annual Health and Dental conference with 40+ other student leaders from around the country. I will be bringing in a presentation for June 25th to present to new offerings available.

Committees

2. A. Budget Committee
Responsibilities: Vet budgets of student’s council
Partners: Budget committee, VPOF, General Manager, Pres, VPIN, VPED, Special Events, Orientation
Members: Brian Schwan, Razan Qaoud, Alexander Wray, Matthew Gerrits, Steven Tang
Goal: Creates budget proposal to be passed by Council
Synopsis: Budget committee is meeting this week to approve the budget. Target date of the June 25th meeting to bring to council for approval.
Current Projects/Initiatives

3. A. Feds.ca
Card sorts are being completed for the website and more testing will be completed in the next couple of weeks. Will continue to update as more information and results come in throughout this term.

3.B. Community Kitchen
Community Kitchen is nearing completion, the Policies and Procedures are being completed. Will notify Council when they are fully completed and the final copy is ready to present.
**0.0 Announcements**

Hiring: Alex Li has been hired as an Executive Assistant.

Guelph Visit: VP Internal and myself gave Guelph Student Union executives a tour of SLC, and answered their questions about our governance. Great networking opportunity.

OUSA Executives: Three executives were elected at Transition Conference. President Jamie Cleary from University of Western, VP Finance Kraymr Grenke from Laurentian University, and VP Administration & Human Resources Julia Wood from Brock University.

**1.0 University-Related Activities**

Committees:

**Undergraduate Student Relations Committee**

**Responsibilities:** A forum to discuss undergraduate student issues in a broad sense at UW.

**Synopsis:** Discussed changes to the smoking policy.

**Co-operative Education Council**

**Responsibilities:** A forum to review and advise on Co-op at UW.

**Synopsis:** I gave a report about why students leave co-op based on research collected over the last few years, and recommended changes to make co-op more flexible, create more jobs for under services areas including Earth Science and Psychology, and for more supports for students. Full report is available upon request. Also got an update on Waterloo Works which is set to launch in January, but will require updates after that to add all the features that it is supposed to have.

**Senate Undergraduate Council**

**Responsibilities:** To consider questions involving academic quality and undergraduate studies and provide recommendations to go forward to Senate

**Synopsis:** Agenda and minutes can be found here: https://uwaterloo.ca/secretariat-general-counsel/committees-and-councils/senate-undergraduate-council/senate-undergraduate-council-agenda-and-minutes

**English Language Proficiency Working Group**

**Responsibilities:** Advises the Provost and his Special Advisor on English Language Competency on strategies to implement the recommendations of the Stubley Report on English Language Proficiency. Is looking at alternatives to the ELPE.

**Synopsis:** Has not met.

**Course Evaluation Task Force (Sacha Forstner)**

**Responsibilities:** Investigating how course evaluations are done and how to improve them.

**Synopsis:** Committee is currently on hold while Mario Coniglio develops concrete materials to be discussed.

**Outstanding Academic Programming Theme Group**

**Responsibilities:** Enhance the learning experience for all students, reshape the traditional classroom and expand the impact and reach of Waterloo programs.

**Synopsis:** Has not met since last council meeting.

**Experiential Education Theme Group**

**Responsibilities:** Build world-ready graduates who are at home in culturally diverse environments.

**Synopsis:** Has not met since last council meeting.

**Provost Advisory Committee on Timetabling**

**Responsibilities:** Look into scheduling and in particular the new scheduling system.

**Synopsis:** Discussed procedural changes to faculty requesting that their course scheduling be changed.
Student Technology Advisory Committee
Responsibilities: Look into scheduling and in particular the new scheduling system.
Synopsis: This committee has not been active for a while so I have been working with Bruce Campbell from IST, with the support of the GSA, on bringing it back. We are currently in the process of restructuring the committee to make it more sustainable and effective. We hope to have the first meeting in June.

Undergraduate Operations Committee
Responsibilities: Makes non policy decisions on undergraduate issues.
Synopsis: The meetings discussions are confidential.

Teaching and Learning Spaces Committee
Responsibilities: Look into improving teaching and learning spaces on campus
Synopsis: Has not met since last council meeting.

Academic Integrity Communications Working Group
Responsibilities: Fostering a culture of academic integrity on campus.
Synopsis: Has not met since last council meeting.

2.0 External Activities
2.1 Municipal/Regional-leveler
Town & Gown Steering Committee, City of Waterloo
Responsibilities: Bring together a smaller group of municipal stakeholders to assist with direction-setting for the broader Town & Gown Committee.
Synopsis: Antonio Brieva will be on this committee, but it has not met yet.

Town & Gown Committee, City of Waterloo
Responsibilities: Represent UW students to all of the stakeholders involved in the Town & Gown Association, bring forward student concerns, and identify opportunities for integration in the community.
Synopsis: Antonio Brieva will be on this committee, but it has not met yet.

2.2 Provincial-level
Ontario Undergraduate Student Alliance (OUSA)
Responsibilities: Represent UW students to the provincial government through an alliance of like-minded undergraduate student associations. For more information on OUSA visit: www.ousa.ca.
Synopsis: President Chris Lolas, previous VP Education Stephane Hamade and myself attended the OUSA Transition Conference where we learned more about the organization, government relations and networked with stakeholders in Ontario post-secondary education.

Ontario Undergraduate Student Alliance (OUSA) Steering Committee
Responsibilities: Represent UW undergraduate students to OUSA.
Synopsis: The first meeting of the year was held at the end of the Transition Conference. Three executives were elected, they include President Jamie Cleary from University of Western, VP Finance Kraymr Grenke from Laurentian University, and VP Administration & Human Resources Julia Wood from Brock University. We also began preliminary planning for the year and discussed priorities.

3.0 Meetings with Decision-makers
3.1 University-level:
Roly Webster: All of the Executive met with Roly to introduce ourselves and talk about what we’ll be working on for the next year.
Mario Coniglio: We discussed the progress of the course evaluations project, and the possibility of making syllabi public.
Rocco Fondacaro: We talked about my priorities for the year relating to co-op such as Waterloo Works, and co-op students’ rights. We also discussed why students are leaving co-op and students whose co-op jobs have been affected by the Fort McMurray fire.
Anne Fannon: VP Internal and I met with Anne to discuss the new EDGE certificate program.

3.2 Municipal/Regional-level:

3.3 Provincial-level:
At Transition Conference for OUSA I had the opportunity to talk to people from the Council of Ontario Universities, College Students Association, Higher Education Quality Council of Ontario, Ontario Council on Articulation and Transfer, and Ontario Confederation of University Faculty Associations. I had a chance to discuss my priorities with them as well as learn more about their organizations.

3.4 Federal-level:

3.5 Other:

5.0 Upcoming Activities

- Meeting with all society VP Academics to discuss academic advocacy for the year
- OUSA Steering Committee meeting on June 15th
- Q&A Session event with IST
- Social media campaign with housing lawyer
FEDS COUNCILLOR REPORT

1. ENGAGEMENT
   A. Completed
      i. Chaired MathSoc Council meetings.
      ii. Advocated for Math social and academic events on social media.
      iii. Posted about issues effecting Math students on Reddit, Facebook, Twitter.
      iv. Answered questions in private messages and public forums.
      v. Brought student concerns to the Associate Dean Undergraduate, Feds Executives, Dean of Math, and Director of IST.
   B. Next Steps
      i. Interact with more constituents over social media.
      iii. Engage more students to be involved with advocacy efforts.

2. WORK
   A. Completed
      i. Represented Math students on Senate.
         1. Was live tweeting.
         2. EDGE experiential learning certificate was created.
      ii. Worked with MathSoc on advocacy issues.
         1. Public syllabus’ for Math courses.
         2. Exam bank expansion.
         3. Free textbooks from faculty for library.
         4. eLearning efforts, open course ware, etc.
      iii. Represented Math Students to Coop Education Committee.
         1. Assisting in efforts to redo PD1 resume rubric.
         2. Contributed to the discussion on why students leave coop.
iv. Represented Math Students to Senate Undergraduate Council.

   1. Intellectual property issues involving students sharing copyright materials.
   2. Barring platforms that profit from breaking intellectual property laws from campus.
   3. Inter-faculty communications discussion.

v. Answered and responded to questions on social media relating to Feds and Math issues.

   1. At large committees, volunteer involvement, implementation of services, new advocacy efforts.

vi. Met with past MEF director on re-doing MEF “constitution and bylaws”.

vii. Held a resume critique, very positive feedback.

B. Next Steps

   i. Continue work on communications systems
   ii. Refactor MathSoc policies to be more Feds-like (increase readability)
   iii. Continue work on MEF constitution and bylaws, expecting bulk of work to be done this semester.
Bylaws Cleanup Project
Background and Proposal

Background Context
In late 2012, the Federation of Students’ bylaws were rewritten. This was done partly in response to the introduction of the Not-For-Profit Corporations Act (2010), which was expected to come into force imminently, and partly due to the perception that the bylaws had become anachronistic. The rewrite was approved by the Board and ratified at the 2013 March General Meeting, with two significant amendments:

- The Board of Directors was expanded from 9 members to 11, and all except for two non-executive seats were opened up to students at-large (rather than only Councillors);
- The Chair of the Board became a separate Officer of the Corporation, and the role was opened up to any Director (rather than only the President).

Since the rewrite took effect, the bylaws have been repeatedly amended on numerous occasions. Proposals for bylaw amendments were brought forward to General Meetings in October 2013, March 2014, March 2015, October 2015, and March 2016 – all except for one of the General Meetings to occur since the rewrite was first approved. Furthermore, the Not-For-Profit Corporations Act (2010) was never brought into force, and it is currently possible that it may never be.

The bylaws are the highest governing documents of the corporation, outside of the Ontario Corporations Act (1990). They should be amended rarely, and all amendments should be subjected to a great deal of scrutiny. They should be grounded enough to structure the organization and identify its core obligations to its members, but broad enough to allow effective and fluid responses to crises and unforeseen challenges. This also requires that they be soundly written, internally consistent, and modern.

The Proposal
More than three years on from the initial approval of the rewrite, the Board has context that the authors of the rewrite did not, especially with regards to:

- Governance – our structure, its strengths and weaknesses, and the distribution of power;
- How the new bylaws are being interpreted;
- The Not-For-Profit Act.

As such, we are better-equipped to handle the challenges that those behind the rewrite were unsure how to resolve. We can do this while also addressing the inconsistencies and anachronisms that have accumulated in the bylaws across various amendments.

The proposal is that the Board strike an ad hoc “Bylaws Cleanup Committee,” which will examine the bylaws, section by section, and ask some of the following questions:

- How are we interpreting this section, and is that what we want?
- Is this section consistent with the rest of the bylaws?
• Is the language in this section up to date?
• Does this section actually belong in the bylaws, or should it actually be in a procedure?
• Does this reflect what actually happens in practice, and does that mean we should make adjustments to this section, our practices, or both?
The Committee can then report back to the Board by the end of August on all changes it deems necessary to be made to the bylaws, excluding any large-scale overhauls to the organization’s governance structure. Following that, the Committee can develop a procedure for future bylaw amendments.

Proposed Timeline for the Bylaws Cleanup Committee
• Late May/Early June: Committee meets 2-3 times to discuss and propose changes to the bylaws (this can also occur online – for example, using a google doc)
• Late June: Using feedback from the meetings, the Committee Chair drafts the changes to be made.
• Early July: Committee meets to discuss and vet the first draft of the changes. The Chair prepares a second draft based on that feedback.
• July Council: The second draft of the changes is presented to Council for information and feedback.
• Late July/Early August: The Chair makes revisions based on Council’s feedback. The Committee meets to discuss the third draft. The Committee approves the final report with the recommended changes.
• August Board: Board receives the Committee’s report, and questions the Committee members on the proposed changes. Recommended: Board tables a vote on the changes to the next regular meeting.
• September Board: Board debates and votes on the changes.
• October: The AGM ratifies the changes. The Committee begins meeting again to draft a bylaws amendment procedure.
• December or January Board: The amendments procedure is approved by Board.

Motion
See the Board agenda for the full text of the motion for this proposal.