**Federation of Students**  
**BOARD OF DIRECTORS**  
**July 14, 2016, SLC 2122**

**Present:** Alexander Wray (Chair), Deanna Priori (Secretary), Sacha Forstner (Assistant Secretary), Christos Lolas, Brian Schwan, Sarah Wiley, Jana El Khatib, Tristan Potter, Suzanne Burdett (non-voting).

**Phone-In:** Fatema Boxwala

**Absent:** Caleb Voskamp, Tomson Tran.

**CALL TO ORDER**

The regular meeting of the Board of Directors assembled at 17:30 in SLC 2122. Alexander Wray, Chair of the Board, took the Chair, and Vice President Internal Deanna Priori acted as Secretary, with Sacha Forstner taking minutes on her behalf as Assistant Secretary. The Chair verified that the meeting was properly constituted under the Corporation’s bylaws, policies, and procedures, that due notice had been given to all members, and that a quorum was present.

The Chair called the meeting to order at 17:40.

**I. EXECUTIVE UPDATES**

Forstner raised a point of order on the grounds that the first item on the agenda should be the agenda’s approval.

The Chair ruled the point of order to be not well-taken, and explained that the agenda is ordered for the sake of brevity, and members who wish to have it changed are welcome to make a request via an email to the Chair prior to the meeting’s start.

**Vice President Education Wiley**

Progress is underway in the advocacy portfolio. An event has just concluded that brought multiple politicians to campus to interact with students, and it was successful.

**Vice President Internal Priori**

Wrap Up Week events are underway, including therapy dogs, massages, and more; Welcome Week is fast approaching, and the Feds Beach Trip is coming up on the weekend.

**Vice President Operations and Finance Schwan**

Feds’ contract with Bento Sushi is nearing its end, and will not be renewed. Feds will instead be bringing back ‘Wasabi!’ and producing its own sushi in-house. The rollout of the POS is on track with the timeline provided at the last Board meeting. The Community Kitchen is complete, Feds has keys to it, and the policies and procedures governing its use will be provided to Students’ Council on July 24 and subsequently presented to the Board for information.

Forstner asked questions regarding the approval process and reasoning behind the return to ‘Wasabi!’ from Bento Sushi. Schwan explained the decision was something that has been
brought to the Board before, and was the product of an ongoing cost-benefit analysis, particularly in light of the new community kitchen.

President Lolas
The vacancy created by the secondment of the Orientation Administrative Coordinator has been filled, on a temporary contract basis, by Ben Balfour, a former executive of Feds who has experience with Orientation. The Bylaw Cleanup Project is well underway, and changes to the General Election dates are also in the works as well, pending a formal recommendation from Council. The plan is to have the bylaws require elections to be held in the Winter term, and allow Council to determine the dates. Late January is the desired time this year. The personnel committee has begun the hiring process for the Stakeholder Relations Officer, with the goal of filling the position by September 1st.

II. APPROVAL OF THE MINUTES
Board heard a motion to approve the minutes from the regular session of the meeting on June 27, 2016.

Forstner and Schwan. Carried.

III. 2016-2017 OPERATING BUDGET
Board heard a motion to approve the 2016-2017 Operating Budget.

Wray and Schwan.

Schwan and Wray move to split the motion to refer approval of the commercial services, general office, IT, and marketing budgets to confidential session. Carried.

Schwan presented the Council-endorsed portion of the 2016-2017 Operating Budget to Board.

Directors asked questions about the service budgets, with a particular focus on special events funding lines, volunteer appreciation in GLOW, OCC, and the Bike Centre, CECA funding for Coop Connection, and the Volunteer Centre budget. Schwan and Priori responded by providing technical information coupled with knowledge from previous years, and by stressing the importance of giving the service coordinators the flexibility to plan things independently from year to year.

Directors asked about the possibility of allowing current and former members of the Corporation, or members of the community, to donate to Feds. Schwan explained that donating is possible, but a tax receipt can only be issued if the donation is made through the University. Priori indicated that the Campus Response Team is willing to accept donations.

Directors asked further questions about the budget vis-à-vis the executive priorities for 2016-2017 and the Long Range Plan. Schwan admitted that significant changes to budget priorities
from year to year are unlikely due to the constant priorities set in the Long Range Plan, but highlighted several points of differentiation in this year’s budget, in particular the equitable funding for the Feds services, and a focus on sustainable practices.

*The question was called on the primary motion, and it carried.*

**IV. OTHER BUSINESS – DRESS CODE PROCEDURE**

Board heard a motion to rescind Board Procedure 16, Full-Time Personnel Dress Code.

Schwan explained the reason for this change is not to eliminate the requirement that staff dress professionally, but to allow Executive Board to handle the issue themselves as a management responsibility.

Directors had a brief discussion regarding the nature of management decisions vs. board decisions. There was general agreement that the Board needn’t involve itself in the management of day-to-day staff behaviours, but also some general concern that the line between low-level management and high-level direction was unclear. It was suggested that the Executive look into the eventual development of a staff code of conduct for Feds, where day-to-day behavioural expectations could be clearly codified.

*Schwan and Potter. Carried.*

**V. CONFIDENTIAL SESSION**

Having concluded all business on the regular agenda with no further business arising, it was moved that Board enter confidential session.

*Schwan and Forstner. Carried.*

*Board enters confidential session at 18:25.*