Federation of Students  
BOARD OF DIRECTORS  
March 7, 2017, SLC 1106

Present: Alexander Wray (Chair), Sacha Forstner (Secretary), Brian Schwan, Caleb Voskamp, Christos Lolas, Deanna Priori, Suzanne Burdett (non-voting), Tomson Tran, Tristan Potter.

Absent: Fatema Boxwala, Jana El Khatib, Sarah Wiley.

CALL TO ORDER

The regular meeting of the Board of Directors assembled at 16:00 in SLC 1106. Alexander Wray, Chair of the Board, took the chair, and Sacha Forstner acted as Secretary on behalf of Vice President Internal Deanna Priori. The Chair verified the meeting was properly constituted in accordance with the Corporation’s bylaws, policies, and procedures, that due notice had been given to all members, and that a quorum was present.

The Chair called the meeting to order at 16:08.

I. EXECUTIVE UPDATES

At the request of the Executive, updates were postponed to the next meeting.

II. APPROVAL OF THE MINUTES

Board heard a motion to approve the minutes from the regular session of the meeting on February 16, 2017.

Schwan and Tran. Carried.

III. MARCH 14TH MEETING

Board heard a motion to hold a regular meeting at 16:00 on March 14, 2017.

Wray and Lolas. Carried.

IV. REMOVAL OF BOARD PROCEDURE

Board heard a motion to rescind Procedure 22, Federation Hall and Bombshelter Pub Admission.

Forstner explained the rationale for the motion, namely that the Procedure imposed unnecessary low-level directives on line staff, and that any of its risk-related requirements are already covered in the Liquor License Act.

Forstner and Schwan. Carried unanimously.

V. CHANGES TO BOARD PROCEDURE

Board heard a motion to revoke and replace Procedure 14, Personnel and Volunteer Benefits, as presented.

Forstner and Lolas.
Forstner presented his proposed procedural revision, which would empower the Executive Board to review and approve the staff and volunteer special benefits package every year, and place additional restrictions on mid-year changes to benefits.

Directors praised the fact that the draft Procedure would leave discussions regarding compensation to an experienced Board at the end of the fiscal year, rather than opening the year with such discussions. However, some directors expressed concerns that an annual revision of staff benefits might hold negative implications for labour relations. It was also noted that no contingencies were built into the procedure in the event that the review of the benefits package fails to take place.

*Forstner and Tran* move to table the motion to the next meeting of the Board. *Carried.*

**VI. DRAFT PROCEDURE ON BOARD MEETINGS**

Forstner presented the draft of a proposed procedural revision, highlighting the establishment of meeting principles, the adjustment of notice times to fit the new bylaws, and the addition of a limited-record *in camera* session for the purpose of discussing board atmosphere and executive performance. Forstner noted his intention to bring a final version of the draft forward for approval at the April meeting of the Board.

Directors expressed general appreciation for the proposed alterations, noting slight concerns with the possibility that *in camera* discussions might deviate from their intended scope, which could be compounded by the absence of the executive. Forstner responded that it would ultimately be the responsibility of the Chair of the Board to ensure such sessions remained within an appropriate scope.

**VII. BOARD SUPPORT AND ACCESS TO RECORDS**

Board held a discussion regarding the maintenance of digital records for the purpose of supporting the Board. In particular, directors discussed the corporate records to which the Board should have direct and unmitigated access.

It was agreed that a gap exists between the information to which the Board should have digital access, and the information that is actually available. Furthermore, it was proposed that all documents receiving direct Board approval should be readily available to all directors. The board concluded with a brief discussion regarding the Sharepoint system, and whether or not it was the best platform for ensuring directors’ access to information.

**VIII. SPONSORSHIP AGREEMENT WITH UW ATHLETICS**

At the request of a director, the agreement presented was moved to confidential session in accordance with Procedure 20.

**IX. CONFIDENTIAL SESSION**

Having concluded all business on the regular agenda with no further business arising, it was moved that Board enter confidential session.

*Schwan and Wray. Carried.*

*Board enters confidential session at 17:15.*