

Award of Excellence in Graduate Supervision nomination form

Use this form to:

- Nominate an exemplary faculty member who has demonstrated excellence in graduate student supervision at the University of Waterloo.

Instructions:

1. Nominators must submit a nomination package including this completed nomination form to the department Graduate Co-ordinator by **November 12**.

Deadlines:

- November 12 – nomination packages due to department graduate office from nominator.
- Faculty set deadline – ranked nominations from departments due to Faculty.
- December 11 – ranked submissions of nomination packages from Faculty due to Graduate Studies and Postdoctoral Affairs (GSPA).

For more information about this form including eligibility requirements and application details of this award, please review the [Award of Excellence in Graduate Supervision form web page](#).

Section 1: Nominee information

Last name(s) of nominee _____ First name of nominee _____

Faculty (e.g. Arts) _____ Department/School (e.g. History/Pharmacy) _____

Total number of years the nominee has been a faculty member at the University of Waterloo _____

Total number of years the nominee has been supervising graduate students _____

Section 2: Letters

List the top 10 letters to be considered by the selection committee (may include those from senior UW academic colleagues).

1. _____

6. _____

2. _____

7. _____

3. _____

8. _____

4. _____

9. _____

5. _____

10. _____

Checklist for the nomination package

- A completed nomination form;
- CV title page followed by current CV of the nominee;
- Supporting senior colleagues title page followed by supporting letter(s) from one or more senior academic colleagues;
- A summary of current and past students title page followed by a list (table format preferred) indicating the following: name, level of graduate student and time frame supervised, current position (group PhD students, Master's students and Postdoc positions separately);
- Supporting letters from current and prior graduate students title page followed by a minimum of five signed letters from current and former graduate students;
- Cover letter from the Department Chair or senior level designate (to be provided only for nominations selected by the department to go forward to the Faculty); in case of more than one nomination, a ranking and rationale must be provided).

Section 1: Nominator information

Name of nominator _____

Nominator email _____ Nominator telephone _____

Nominator signature _____ Date (mm/dd/yy) _____