

**Use this form to:**

- Request approval to participate in graduate research activities at the University of Waterloo as an international visiting graduate student.

**Instructions:**

1. Review the [International Visiting Graduate Student](#) web page for full details to ensure all steps of the approval process are completed.
2. Complete sections 1, 2 and 3 below and obtain the signatures from your institution in section 4.
3. Submit the completed IVGS approval form including the Letter of Invitation and other required documents to your UWaterloo supervisor; who will obtain the approval of the host Department Chair.
4. The IVGS approval form, Letter of Invitation and official proof of sponsorship/scholarship (if applicable) will be forwarded to Admissions - Graduate Studies and Postdoctoral Affairs (GSPA), Needles Hall for final approval. If approved, an official Letter of Acceptance will be issued.

**Section 1: Student information**

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Last name(s) \_\_\_\_\_ First name(s) \_\_\_\_\_

Email \_\_\_\_\_ Current address \_\_\_\_\_

**Section 2: Request approval to visit the University of Waterloo**

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I am currently enrolled/registered full-time in a degree program:  master's  doctoral at:

Home university \_\_\_\_\_ Home department/school \_\_\_\_\_

I am requesting approval to visit UWaterloo as an international visiting graduate student to:

Host department/school \_\_\_\_\_ From (mm/dd/yy) \_\_\_\_\_ To (mm/dd/yy) \_\_\_\_\_

I will be financially supported for the duration of my visit by:

 sponsorship/scholarship (official proof required)  self-funded**Section 3: Declaration**

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I certify that the information provided above is correct. During my placement at the University of Waterloo as an IVGS, I hereby accept and agree to abide by all UWaterloo policies, regulations, rules and procedures including behavior, health and safety, research ethics, policies and protocols and intellectual property.

Student signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

**Section 4: Approval signatures**

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We confirm that the student named above is in good standing, is registered full-time in a graduate research based program at their home university, and has permission to enroll as a full-time International Visiting Graduate Student at the University of Waterloo in the department/school of \_\_\_\_\_ from (mm/dd/yy) \_\_\_\_\_ to (mm/dd/yy) \_\_\_\_\_

**Home university**

Supervisor name \_\_\_\_\_

Supervisor signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

Department Chair/Head name \_\_\_\_\_

Department Chair/Head signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

Dean of Graduate Studies/Director name \_\_\_\_\_

Dean of Graduate Studies/Director signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

**University of Waterloo**

I confirm that I have agreed to supervise the student's research at University of Waterloo for the period indicated above. In addition, **during the global pandemic and while travel restrictions are in place**, I confirm that research with the above student will be conducted remotely through virtual environments. Any in-person research will be reserved when it has been deemed as absolutely necessary and approved by the Associate Vice-President, GSPA. For all such requests, complete Section 5 of this form.

UWaterloo Supervisor name \_\_\_\_\_

UWaterloo Supervisor signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

Department Chair name \_\_\_\_\_

Department Chair signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

Associate Vice-President, GSPA name \_\_\_\_\_

Associate Vice-President, GSPA signature \_\_\_\_\_ Date (mm/dd/yy) \_\_\_\_\_

**Section 5: Request for approval of in-person research (to be completed by UWaterloo supervisor)**

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Provide the reason for the need of in-person engagement with the IVGS student named above:

**UWaterloo Supervisor signature** \_\_\_\_\_

**Associate Vice-President, GSPA signature** \_\_\_\_\_

**Approved**    **Declined**