

**Board of Directors**  
**Regular Meeting Minutes**  
**March 19, 2019**

**Board Secretary:** Rebecca Stirling  
**Minutes Taker:** Tracey Beirness



**ATTENDANCE**

<b>Name and Position</b>	<b>Present</b>	<b>Regrets</b>	<b>Absent</b>
Allison Sachs Chair	X		
Naima Samuel President	X		
Vacant, Director			
Isidora Sidorovska, Director	X		
Emily Cyr, Director	X		
Evan Andrews, Director			X
Graham Mayberry, Director	X (leave early)		
Julia Goyal, Director		X	
Nick Revington, Director	X		
Norman Kearney Director	X		
Rebecca Stirling, Director	X (left 6:30pm)		
Sondra Eger, Director	R (sign off 6:22)		
Christopher Van Bommel, Council Sp	X (4:09)		
Kevin McKay, General Manager			X

<b>Councillors</b>	<b>Present with notice</b>	<b>Present</b>
N/a		

**Regular Meeting**

Date: Tuesday, March 19, 2019

Time: 4 P.M. – 6 P.M.

Place: QNC B201

**CURRENT COMMITTEES**

**Current Standing Committees:**

- Joint Policy Review Committee: *Christopher*, Julia, Nick, *Jen Reid*
- Board Executive Committee: **Allison (Chair)**, Emily (Deputy CGO), Naima (CEO), Nick

**Current AdHoc Committees:**

- Service Level Agreement Committee: Rebecca, Sondra, Naima, Norman
- Presidential Nominating Committee: Allison, Christopher, Rebecca, Andrew Moraga (Councillor, Environment)

**AGENDA**

<b>1. Welcome and Opening Remarks</b>
<b>2. Board Development</b>
a) N/a
<b>3. Approval of Minutes</b>
a) November & December Regular meetings
<b>4. Monitoring Reports</b>
a) EL Fees
b) Ends
c) Workplan Report
d) General update
e) Opt-Out update
<b>5. Board Committee Reports</b>
a) PNC report (written, confidential)
b) SLA activities (verbal)
c) JPRC report (verbal) [Christopher]
d) Strategic Planning (verbal)

<b>6. Council Report</b>
a) March Meeting of Council
<b>7. Special Orders</b>
a) CRO terms of reference
b) Set AGM date & agenda
<b>8. Unfinished Business and Business Arising from Minutes</b>
A) N/a
<b>9. New Business</b>
A) Policy Action
<b>10. In Camera (5:45)</b>
<b>11. Adjournment</b>

## MINUTES

### 1. WELCOME AND OPENING REMARKS

The board entered confidential session by consent at 16:03 and left confidential session by consent at 16:23

Board Chair announced that the President has been re-hired for another term and congratulations by members offered to N. Samuel.

The agenda will be re-ordered as required by time.

### 2. BOARD DEVELOPMENT

- a. N/A

### 3. APPROVAL OF MINUTES

- a. **October 23, 2018**  
**November 20, 2018**  
**December 11, 2018 – Confidential**  
**December 11, 2018**  
**February 8, 2019**  
**February 19, 2019**

*BIRT minutes are approved with October 23 amendments omnibus  
[7-0-2]  
Carries*

#### 4. MONITORING REPORTS

a. EL Fees

**BIRT** the Board approves EL-4 Fees Monitoring Report for President EL Fees  
[Sachs/Revington]  
[7-0-1] N. Samuel abstains  
Carries

b. Ends

**BIRT** the Board approves Ends monitoring report  
[Sachs/Cyr]  
Carries by consent

**Discussion:** Targets vs. Compliance Monitoring can perhaps be determined during Strategic Planning.

**Action Item:** Board Chair, Speaker of Council, President, meet to discuss update council on meeting ENDS compliance

c. Workplan Report

**BIRT** item 4c Workplan Report is tabled  
[Sachs/Revington]  
Carries by consent

d. General Update

e. Opt-Out Update

Discussion surrounding report submitted by the President who has been in consultation with WLU GSA and the University of Waterloo (C. Read and J.Cassello). Based on the preliminary document released from the Provincial Government, the President has created a breakdown of which GSA efforts are optional and which are required. The suggestion was brought up to create a diversified income scenario.

**BIRT** the Board approve the opt-out fee Budget analysis, as presented by the President.

*Recording Secretary left meeting at 6:30pm*

**Per A. Sachs 03/25/19:** Motion did not carry [vote numbers not recorded]

#### 5. BOARD COMMITTEE REPORTS

- a. PNC Report (written confidential)
- b. SLA Activities (verbal)
- c. JPRC Report (verbal Christopher)
- d. Strategic Planning (verbal)

***BIRT** that the Board approves Strategic Planning Budget  
[Kearney/Sachs]  
[7-0-1]  
Carries*

**Discussion:** The retreat will be held on Sunday March 24<sup>th</sup> at the Centre for International Governance. An agenda will be provided by email prior to the event. Lunch and afternoon coffee and snacks will be provided as per budget. A formal professional document outlining the Strategic Plan will be created after the retreat and subsequent meetings.

## 6. COUNCIL REPORT

### a. March Meeting of Council

***BIRT** the GSA-UW Council recommend adopting the following End: 5. Graduate students at the University of Waterloo are in social, intellectual, and political contact.1. Graduate Students at the University of Waterloo are offered supports reflective of the diversity of the graduate student community.  
[Sachs/Revington]  
Unanimous  
Carries*

**Discussion:** Praise for council and the job that has been completed thus far.

## 7. SPECIAL ORDERS

- a. CRO Terms of Reference

***BIRT** the Board approves CRO Terms of reference and honorarium  
[Sachs/Revington]  
Unanimous  
Carries*

- b. Set AGM Date and Agenda

***BIRT** the AGM agenda is set to include items regularly included for bylaws, ratifying the CRO, changing the bylaws so CRO is jointly approved by board and council, presenting annual report and strategic plan.*

*[Sachs/Kearney]*

*Unanimous*

*Carries*

***BIRT** the AGM date is set for April 16, 2019 at 4pm*

*[Sachs/Revington]*

*Unanimous*

*Carries*

## **8. UNFINISHED BUSINESS AND BUSINESS ARISING FROM MINUTES**

- i. N/a

## **9. NEW BUSINESS**

- a. Policy Action

First reading policy changes:

EL-9 item 3 add “excluding tips” (in 3 places)

~~EL-10 item 7 add a, b, e~~

~~EL-11 item 7 add a, b, e~~

EL-15 new policy

GP-1 2.a.ii,

~~GP-1 2.b.i, 2.b.ii (find another home for these minutes timelines)~~

GP-2 item 7

GP-4

~~GP-6 item e, f~~

GP-12 item 4 add Corporate Secretary to the BEC

GP-13 2.a (second reading, changes made from first reading)

GP-19

BM-1 “the President will be consulted during this process”

***BIRT** add Corporate Secretary to the BEC*

*[Sachs/Kearney]*

*Carries by consent*

***BIRT** the board give proposed policy actions version “e” first reading*

*[Sachs/Kearney]*

*Carries by consent*

***BIRT** the board approves Timelines for Minutes documents  
[Stirling/Kearney]  
Carries by consent*

**Discussion:** Suggested that EL 10, EL 11 and GP-1 2.a.ii and GP6 item e, f be discussed further and be removed from this list at this time. Approve in principal and find proper place for these changes.

## **10. ADJOURNMENT**