Board of Directors

Regular Meeting Minutes

Dec 11, 2018

Dec 2018

Board Secretary: Amanda Joynt
Minutes Taker: Amanda Joynt and Rebecca Stirling
# ATTENDENCE

<table>
<thead>
<tr>
<th>Name and Position</th>
<th>Present</th>
<th>Regrets</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allison Sachs, Chair of Board</td>
<td>[“X” if present / “R” if calling or skyping ]</td>
<td>[“X” if absent with regrets / time of arrival if late with regrets]</td>
<td>[“X” if absent w/o regrets / time of arrival if late w/o regrets]</td>
</tr>
<tr>
<td>Evan Andrews, Director</td>
<td>x</td>
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<tr>
<td>Vacant, Director</td>
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<tr>
<td>Emily Cyr, Director, Vice Chair</td>
<td>x</td>
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<tr>
<td>Sondra Eger, Director</td>
<td>x</td>
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<tr>
<td>Julia Goyal, Director</td>
<td>X (left at 5:30)</td>
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<tr>
<td>Amanda Joynt, Director</td>
<td>x</td>
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<tr>
<td>Norman Kearney, Director</td>
<td>R</td>
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<tr>
<td>Graham Mayberry, Director</td>
<td>x</td>
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<tr>
<td>Nick Revington, Director</td>
<td>x</td>
<td></td>
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<tr>
<td>Rebecca Stirling Director</td>
<td>x</td>
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<tr>
<td>Chris Van Bommel, Council Speaker</td>
<td>x</td>
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<tr>
<td>Naima Samuel President</td>
<td>x</td>
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<tr>
<td>Kevin Mackay, General Manager</td>
<td>n/a</td>
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<table>
<thead>
<tr>
<th>Councillors</th>
<th>Present with notice</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>none</td>
<td>[“X” if present with notice]</td>
<td>[“X” if present w/o notice]</td>
</tr>
</tbody>
</table>
MINUTES

1. WELCOME AND OPENING REMARKS

2. BOARD DEVELOPMENT
   a. Discussion of continuation of financial literacy in January
      1. Discussion:
          1. Norman and Graham will facilitate discussion of this for January
          2. Draw on Bob (accountant) for expertise
          3. Possibility of Student Care discussion in February, open for ideas for March

2. Action Items:
   1. Norman will speak with Naima, Bob, Allison to clarify next week any issues for the January board development.

3. APPROVAL OF MINUTES
   a. No minutes to approve for November, will be approved in January.
      1. Discussion:
         a. Amanda and Allison are working with Tracey on the November minutes

2. Action Items:
   a. Amanda and Allison will have the minutes ready for the January meeting.

4. PRESIDENTIAL REPORTS
      1. BIRT the two reports are accepted without requested amendments and does not need to be resubmitted [Sachs/Cyr]
      2. Carried
      1. Discussion/feedback:
      2. Action Items: Naima will provide a background on investments for the January meeting.

5. BOARD COMMITTEE REPORTS
   a. Graduate House Task Force report (verbal and written) (Evan Andrews)
      1. BIRT the report recommendations are accepted [Andrews / Sachs]
      1. Carried Unanimously
      2. Discussion:
         a. Review the mandate of the GHTF
         b. Three recommendations – receive report, address six recommendations, and move to include Council in to the reading of the GHTF.
      3. Action Items: none
      2. BIRT the recommendations 32 and 54 are rejected [Andrews/Sachs]
      1. Carried Unanimously
3. BIRT the recommendations in Appendix III of the report be tabled for further discussion [Andrews/Sachs] Carried Unanimously

4. BIRT to approve the changes to EL2, and approve in principle suggested new policies coming from d and f of the report. [Sachs/Kearney] Carried unanimously.

5. BIRT the GSA-UW Board will make the unredacted documents available to a confidential, closed session of Council held in January 2019 [Andrews/Eger]. Carried unanimously.

6. BIFRT Councillors will be required to sign a confidentially agreement to participate in the session (Council engagement in GH development) Motion [Andrews/Eger]. Move into confidential session.

7. BIRT the above motion is amended as per the second motion in the confidential minutes.
   Carried: [Sachs/Samuel] Andrews/Cyr abstain from vote in confidential minutes.

Action Item: Chris van Bommel to send email update and volunteer request for the GH design process (to set up a Council steering committee)
Discussion: re: ongoing relationship with council and how to ensure positive relationship.

b. Joint Policy Review Committee

1. BIRT the report recommendations are accepted [Sachs/Eger]
   1. Carries by consent
   2. Discussion:
      a. none
   
   3. Action Items:
      a. None

2. As per the slides for JPRC report (Motion 2) - [Sachs/Cyr]
   1. Carried – abstaining [Samuel]
   2. Discussion: the presidential and vice presidential hiring practices – there is a lack of policy support - council would be helpful for support on this
   3. Action Items:
      a. None

6. COUNCIL REPORT
   a. November report, as well as Dec 6 2018 council report

1. BIRT the Council reports are accepted
   1. [Sachs / Cyr]
   2. Carried by consent

3. Action Items:
   a. None

7. SPECIAL ORDERS
   a. Board Progress and Performance

1. BIRT the item to Board Executive Committee
   1. [Sachs / Andrews]
2. Carried Unanimously
3. Discussion:
   a. How to structure the GP-3 Requirement

4. **Action Items:** none

8. **UNFINISHED BUSINESS AND BUSINESS ARISING FROM MINUTES**
   a. Strategic Plan - Update
      1. **Discussion**
         a. To be presented to board in January
      b. Name of Agenda Item

   1. **Be it resolved to receive the Report on Document Integrity and Control**
      1. [Sachs / Eger]
      2. Carried by consent
      3. Discussion:
         a. none

4. **Action Items:** none

9. **NEW BUSINESS**
   a. Policy Updates and New Policies
      1. **Final Wording of Motion**
      1. Discussion:
         a. There will be opportunity to explore further as this will be revisited in January
         b. Strategic planning policy and recognition policy is the prioritized policies for review by Council.

2. **Action Items:**
   a. Board Directors to read through report – add comments and questions to Norman a week before next meeting. Board will consider it again in January.

10. IN CAMERA – no in camera session

11. ADJOURNMENT – [6:11pm]
# Appendix a – Agenda

## Board of Directors
Regular meeting

<table>
<thead>
<tr>
<th>Primary Meeting</th>
<th>Overflow Meeting: None</th>
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<tbody>
<tr>
<td>Date: Tuesday, December 11 2018</td>
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<tr>
<td>Time: 4:00 P.M. – 6:00 P.M.</td>
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<tr>
<td>Place: QNC B201</td>
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<tr>
<td>Skype contact id: pabetism</td>
<td></td>
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<tr>
<td>room phone number extension</td>
<td></td>
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<tr>
<td>(if any): x56757</td>
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CURRENT COMMITTEES

**Current Standing Committees:**
- Joint Policy Review Committee: **Christopher**, Julia, Nick, **Jen Reid**
- Board Executive Committee: **Allison (CGO)**, Emily (Deputy CGO), Naima Samuel (CEO), Evan Andrews, Vacant

**Current AdHoc Committees:**
- Grad House Task Force v2.0: **Norman**, Emily, Evan, Graham, Naima
- Service Level Agreement Committee: Norman, Amanda, Naima, ?

### AGENDA

<table>
<thead>
<tr>
<th>1. Welcome and Opening Remarks</th>
<th>Potential Motions</th>
<th>Preparation</th>
<th>Relevant Policy, Policy Gaps</th>
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<tbody>
<tr>
<td>2. Board Development</td>
<td>Potential Motions</td>
<td>Preparation</td>
<td>Relevant Policy, Policy Gaps</td>
</tr>
<tr>
<td>a) N/a</td>
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<tr>
<td>3. Approval of Minutes</td>
<td>Potential Motions</td>
<td>Preparation</td>
<td>Relevant Policy, Policy Gaps</td>
</tr>
<tr>
<td>a) N/a</td>
<td>●</td>
<td>●</td>
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<tr>
<td>4. Monitoring Reports</td>
<td>Potential Motions</td>
<td>Preparation</td>
<td>Relevant Policy, Policy Gaps</td>
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<tr>
<td>a) HR Update &amp; discussion (Confidential session)</td>
<td>● Motion to Enter Confidential Session</td>
<td>● N/a</td>
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<tr>
<td>b) Board Requests Update</td>
<td>●</td>
<td>● N/a</td>
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<tr>
<td>c) State of the organization</td>
<td>●</td>
<td>● N/a</td>
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<tr>
<td>5. Board Committee Reports</td>
<td>Potential Motions</td>
<td>Preparation</td>
<td>Relevant Policy, Policy Gaps</td>
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### 6. Council Report

<table>
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</table>
| a) JPRC December Report | - Accept Report  
- (VP policy recs synthesized into Norman’s report Proposed Policy Actions)  
- **Decide next steps for Presidential Hiring Process**  
- **Decide next steps for “Additional Areas of Concern”**  
- **Decide Next steps on Council access to Confidential Swanston report** | - **Read report**  
- **Review November report** | |

### 7. Special Orders

<table>
<thead>
<tr>
<th>Potential Motions</th>
<th>Preparation</th>
<th>Relevant Policy, Policy Gaps</th>
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</thead>
<tbody>
<tr>
<td>a) Board Progress &amp; Performance</td>
<td>- <strong>How do we structure this?</strong></td>
<td>- <strong>Consider GP-3</strong></td>
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### 8. Unfinished Business and Business Arising from Minutes

<table>
<thead>
<tr>
<th>Potential Motions</th>
<th>Preparation</th>
<th>Relevant Policy, Policy Gaps</th>
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</thead>
<tbody>
<tr>
<td>a) STRATEGIC PLANNING - Strategic Retreat</td>
<td>- N/a unless a motion arises from the floor</td>
<td>- <strong>N/a</strong></td>
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### b) APPROVING ENDS - Joint Ends Training (proposed solution to end Ends stagnation)
- N/a unless a motion arises from the floor
- N/a

### c) CLARITY IN POLICY INITIATION & RIGHTS – JPRC GP-1 changes, Council’s rationales, recommendations from Proposed Policy Actions report
- N/a unless a motion arises from the floor
- N/a

### d) DOCUMENT INTEGRITY & CONTROL
- Accept Report
- Accept recommendations 1-3
- Review “8j - COPY FROM DECEMBER AGENDA A Document Integrity & Control Report”

<table>
<thead>
<tr>
<th>9. New Business</th>
<th>Potential Motions</th>
<th>Preparation</th>
<th>Relevant Policy, Policy Gaps</th>
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<tbody>
<tr>
<td>a) Policy Updates &amp; New Policies</td>
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</table>
- “WHEREAS the December 2018 report Proposed Policy Actions contains policy recommendations and rationales
- BIRT the Board has considered on December 11, 2018 the new policies and changes existing policies contained in this report and gives notice to Council that a second consideration and final vote will be held on January 15, 2019. The Board welcomes feedback from Council and from Councillors”
- See policy manual w/ proposed edits—pay particular attention to GP-13, as this is a process we can choose to mirror in initiating this policy change |
B) Policy 8

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<tbody>
<tr>
<td>10. <em>In Camera (5:45)</em></td>
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<tr>
<td>11. Adjournment</td>
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