# Council Notice of Meeting

**Date:**  Wednesday, June 14, 2017  
**Time:**  4:00 P.M. – 6:00 P.M.  
**Place:**  NH 3308 & NH 3318

## AGENDA

<table>
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<th>Item</th>
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<tr>
<td>1. Chair’s Welcome and Opening Remarks</td>
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<td>2. Adoption of the Agenda (Changes, if applicable, will be noted with **)</td>
<td>For Approval</td>
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<tr>
<td>3. Declarations of Interest</td>
<td>-</td>
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| 4. Approval of the Minutes of the Previous Meeting**  
  a. May 17, 2017** *(moved to next meeting)*  
  b. May 23, 2017** *(moved to next meeting)* | For Approval |
| 5. Consent Items*  
  a. Board Reports  
  b. Executive Reports  
  c. Committee Reports | For Information |
| 6. Council Membership Report | For Information |
| 7. Delegations  
  a. Writing Centre, Clare Bermingham  
  b. Graduate Student Orientation, Leicester Fung***(added)** | - |
| 8. Presentations  
  a. Consent Poster campaign** *(removed)*  
  b. UW Committee Vacancies | - |
| 9. Discussion Items  
  a. Consent Poster campaign***(removed)**  
  b. UW Committee Vacancies  
  c. Ontario Council on Graduate Studies Memo | - |
| 10. Motions  
  a. Motion to appoint a member of Council to the Presidential Nominating Committee  
  b. Motion to appoint Councilors to the Council Executive | For Approval |
<table>
<thead>
<tr>
<th>Committee</th>
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<td><strong>11.</strong> Notices of Motion</td>
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<td><strong>12.</strong> In-Camera Session</td>
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<tr>
<td>a. Minutes from May 3, 2017</td>
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<td><strong>13.</strong> Adjournment</td>
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* Consent Items are those items that in the judgment of the Executive Committee require the attention of Council but that neither require nor imply a decision by Council on any procedural or substantial matter. By adopting Consent Items, Council formally receives information for entry into the minutes. Council may discuss Consent Items at its pleasure.

Lindsey Daniels  
Chair of the Council  
GSA-UW  

June 7, 2017
Council Meeting Minutes  
Wednesday June 14, 2017  
4:00 pm - 6:00 pm  
University of Waterloo, NH 3308/3318

Present:  
Lindsey Daniels, Chair  
Max Salman, Vice President  
Matthew Morison, Director  
Richard O’Brien, Director  
Ramy Tannous, Director  
Allison Sachs, Director  
Daniel Martel, Kinesiology  
Julia Goyal, SPHHS  
Jason Lajoie, English  
Clay Dasilva, Global Governance  
Russ Freure, History  
Chris Wass, Philosophy  
Emily Cyr, Psychology  
Jessica Achebe, Civil & Environmental Engineering  
Takin Tadayon, Electrical & Computer Engineering  
Apratim Chakraborty, Mechanical & Mechatronics Engineering  
Vicky Vanthof, Geography and Environmental Management  
Patricia Huynh, SERS  
Robert Gooding-Townsend, Applied Mathematics  
David Choi, Computer  
Anton Mosunov, Pure Mathematics  
Ryan Amos, Chemistry  
Jennifer Reid, Physics and Astronomy  
Dana Abuleil, Optometry  
Amir Rafiee, Pharmacy

Regrets: Robert Bruce, Norman Kearney, Beth Timmers, Henry Leopold, Danqiao Guo, Chris Van Bommel,

Absent: Serxho Selmani, Evan Andrews, Sondra Eger, Barbara Lukasz, Matthew Morales, Peter Augustinavicius, Michael Lee, Aswin Muthu, Emmanual Kalogerakis, Garrett Mombourquette, Maxwell Bui-Marinos,

The Chair announces that quorum is present and calls the meeting to order at 4:00 pm. Vogt will record the minutes.

1. The Chair welcomes Councillors to the meeting and reminds the members that the new Councillors’ orientation will take place right after the meeting.
2. **Motion to adopt the agenda with amendments.** (Tannous/Freure) **Carried**

**Motion to amend the agenda.** (Daniels/Amos) **Carried.**

a. Remove items 8a and 9a regarding the Consent Poster Campaign.
b. Add a delegation item from Leicester Fung – Orientation & Events Support Specialist, about the Graduate Student Orientation programming.
c. Remove the approval of the minutes from May and they will be added to the next meeting.

3. Declarations of Interest: none

4. Item deferred to next meeting

5. Consent Items:
   **Motion to approve and/or receive for information the Board Reports,**
   **Executive Reports and Committee Reports.**
   (Amos/Freure) **Carried.** Salman abstains.

   Note a typo correction in the President’s report that the GRT bus pass fees-should be $89.45.

6. Council Membership report:
   Council thanks Emily Runstedler for service to her department, and she resigned from Council on May 31, 2017.

7. Delegations
   a. Writing and Communication Center – Nadine Fladd
      The writing and communication center is piloting a new study “Speak like a Scholar. This program will assist with the preparation for doctoral dissertation. Doctoral defenses are a degree requirement as of January.
      The pilot will take place on July 14, 21, and 28 and includes a workshop and hands on practice.
      Graduate students may apply by Google form – deadline is June 28th at 4 pm. The pilot will take 15 – 18 students in the first pilot group.
      Priority will be given to doctoral students in need.

      Provided the pilot goes well the program may be offered for Masters students.
      The goal is to create a graduate student certificate for this program.

   b. Graduate Student Orientation Feedback, Leicester Fung
      Feedback from last year included comments that students wanted to
attend two session but they were held concurrently. Council is asked to provide feedback on what sessions should be increased and if there are session topics that could be added.

- Also, clearly explain that the GSA is working on behalf of students.
- Information about TA duties
- Provide a clear statement of funding.
- Consider having a “now that you are settled session” because the first days of orientation are overwhelming. The GSA can help graduate students apply new information, and multidiscipline activities. This may be something that university services should (SSO) promote. Keep the conversation going with UW.
- Connect with new grads that were undergraduates at Waterloo.
- Students have different experiences and skill sets, TA-ships may be different from one department to another. This may be an opportunity to talk to grad students in the department, engage with the department chairs, and look into a one-day workshop that the department will put on during orientation.
- Councilors can send out to their colleagues a few questions, what is their issues and what can we do?
- If each department has an internal orientation then there is more opportunity for success.

8. Presentation
   a. Removed

   b. UW Committee Vacancies
      Council is updated on the UW Committees that have vacancies remaining. Please send the Chair a statement of interest.
      The Provost Advisory Committee on Equity is a high priority.

Recess at 4:46 pm-5:08 pm.

9. Discussion Items
   a. Removed

   b. UW Committee Vacancies

      **BIRT** the GSA-UW Council ratify the appointments of Daniel Martel, Emily Cyr, Takin Tadayon, Jacob Terry, Julia Goyal, Jamie De Jong, Vanessa Lam, and Naima Samuel as detailed in the UW Committees
Report submitted with the agenda.

c. Ontario Council on Graduate Studies Memo, Max Salman
   • The GSA asked the GSPA questions about the symposium.
   • What is expected of the GSA?
   • What kind of commitment is the GSPA looking for from the GSA financial or administrative or both?
   • Would the GSA be tasked with creating a committee or be participating in a committee set up by the GSPA?
   • Response could provide some financial and administrative support so that graduate students can participate on the provincial level. It seems there may be some financial support available.
   • Other questions for Jeff Casello and Angela Rooke:
     1. *Ask for specific expectations of how the GSA will assist in the selection process of graduate researchers from Waterloo?*
     2. *What does co-sponsoring the event look like? How many other graduate student associations are involved?*
     3. *In what capacity do they want the GSA to help? What is sponsorship?*
     4. *Ask specifically what the GSA would do? How specifically would the GSA be involved?*
     5. *Would different departments/faculties have input into who would be presenting?*

10. Motions

a. **BIRT** the GSA-UW Council appoint Daniel Martel to the Presidential Nominating Committee.
   (Morison/Cyr) **Carried** Martel and Salman abstain.

b. **BIRT** the GSA-UW Council appoint _______ from Environment to the Council Executive Committee.
   No decision was made. No Councilors was nominated/appointed.

11. Notices of Motion: none

12. Confidential Session

13. Adjournment at 5:25 pm.

   *LD:rv*