

## Aging, Health and Well Being – PhD – Checklist

**Student Name:** \_\_\_\_\_ **I.D. #** \_\_\_\_\_

**Home Department:** \_\_\_\_\_ **Date started:** \_\_\_\_\_

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Register as ACTIVE

Complete required courses (normally completed in first two terms):

REC/KIN/HS&G 750 (Fundamentals of Aging, Health and Well-Being)

Graduate level statistics or research methods course \_\_\_\_\_

Elective relating to aging, health and well being \_\_\_\_\_

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REC/KIN/HS&G 751 (Research Seminar)

For KIN and RLS students only – Select your Comprehensive Examination committee

Supervisor: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Interdisciplinary Member (from another department): \_\_\_\_\_

Extra Committee Member (not required): \_\_\_\_\_

Extra Committee Member (not required): \_\_\_\_\_

For HSG students only – Select your Comprehensive Examination A committee

Committee Member (from HSG) \_\_\_\_\_

Committee Member (from HSG or another department): \_\_\_\_\_

For HSG students only – Select your Comprehensive Examination B committee

Supervisor \_\_\_\_\_

Committee Member: \_\_\_\_\_

Interdisciplinary Member (from another department): \_\_\_\_\_

Extra Committee Member (not required): \_\_\_\_\_

Extra Committee Member (not required): \_\_\_\_\_

- Complete, have signed and submit a PhD Comprehensive Examination Approval of Committee and Date of Examination form
- Complete Comprehensive exam(s) as per Home Department (normally completed by December of the second year)

Date completed (for KIN and RLS): \_\_\_\_\_

Date Comp A completed (for HSG only): \_\_\_\_\_

Date Comp B complete (for HSG only): \_\_\_\_\_

- Complete, have signed and submit a PhD Thesis Topic and Supervisor form
- Pass oral proposal defence (proposal to be on display for two weeks before defense)

Date proposal accepted: \_\_\_\_\_

- Obtain ethics approval for data collection (if required)
- Arrange examining board at last eight weeks prior to final defence

Supervisor \_\_\_\_\_

Committee Member: \_\_\_\_\_

Interdisciplinary Member: \_\_\_\_\_

Internal/External Examiner: \_\_\_\_\_

External Examiner: \_\_\_\_\_

Extra Committee Member (not required): \_\_\_\_\_

Extra Committee Member (not required): \_\_\_\_\_

- Schedule final defence (final thesis must be on display for **five weeks** before the final defense) and complete and submit Defense Notification Form
- Pass final oral defence
- Make final modifications to thesis to approval of committee

Date dissertation accepted: \_\_\_\_\_

- File Intent to Graduate form
- Upload final thesis to online site
- Provide two bound copies of dissertation – Supervisor and Department