HOUSING CHECKLIST...
Take this with you when visiting your housing options

General Information
Address: ________________________________________________
Contact Person: ____________________________________________
Telephone: ________________________________________________
Date Seen: ________________________________________________

Rent
Incl. Utilities: ____________________________ Not including utilities: ____________________________
  □ monthly rent ____________ □ First month’s rent required

  Note: the landlord may only request one month’s rent as a deposit. They must then use it towards last month’s rent. They can NOT request both first & last months’ rent as a deposit.
  □ Last month’s rent required
  □ Lease required? For how long? ________________________________
  □ When is deposit required? ________________________________

What utilities are included:
  □ water
  □ hydro
  □ heat
  □ cable
  □ Internet
  □ phone

Who controls the heat level?

  ________________________________

Are you living with the landlord?

  ________________________________

Note: If you are living with the landlord, you are not protected by the Landlord and Tenant Board.

How many people live there in total when the unit is full? ____________

If there are more than 3 unrelated people living there (and the house is in the City of Waterloo):
  □ Is it a lodging house? □ Have you seen the lodging license?

Note: If you have any questions about lodging houses speak with the Off-Campus Housing Specialist, located in the Waterloo Residences and Off-Campus Housing Office in the Student Life Centre.
Parking

- Is there parking?
- Is there visitor parking?
- Does parking cost extra?

Lighting:

- Sufficient indoor lighting?
- Sufficient outdoor lighting?
- Parking lot?
- Entrances well lit?
- Common areas (mailboxes, laundry)?

Notes:

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

How close is the unit to:

- Campus
- Grocery Store
- Work
- Public Transit
- Other

Are you allowed overnight guests?

Are you allowed parties?

Are you allowed to sublet?

Who is responsible for cutting grass?

Who is responsible for shovelling the snow?

The Unit:

Type of Unit:  
- House
- Apartment
- Other

What floor is the unit on?  
- Stairs
- Elevator

Number of bedrooms: 

Number of bathrooms: 

Number of common/living rooms: 

Is there:

- Enough kitchen cupboard space?
- Enough closet space?
- Enough cable outlets?
- Enough electrical outlets?
- A balcony?
- A backyard?
☐ good secure doors?  ☐ proper locks on doors and windows (including bedrooms)?

☐ do windows have screens?  ☐ do windows provide enough natural light?

☐ fridge and stove included?  ☐ fridge and stove in good working order?

☐ central vacuum?  ☐ fire alarms (one on each floor)?

☐ carbon monoxide detector?  ☐ fire extinguisher?

☐ leaky pipes? ~ water marks on the ceiling? signs of mold?

☐ dripping taps?  ☐ water tank large enough to provide sufficient hot water?

☐ laundry facilities? extra? _____ how much? ___________ included? _______

Notes:
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________