Call to Order:
- Motion to call the meeting to order: Sheila, Sharon (second). Motion was carried. All participants in attendance introduced themselves to the group.
- Waterloo Residences Staff Members in Attendance: Glen Weppler (Director of Housing and Meeting Chair), Pam De Leo (CLV Graduate Community RLC), Danielle Noonan (CLV Graduate Community Programmer), Sheila Goodwin (CLV-N External Services Supervisor), Megan Lambe (Graduate Residence Admissions and Marketing Specialist), Lisa Williamson (CLV-N External Services Coordinator)
- CLV Single Graduate Student Residents in Attendance: Nimesh Ghelani, Anis Sharafoddini, Jiahua Liu, Sharon Choy, Sadaf Tajik
- Minutes: Danielle Noonan, Lisa Williamson

Approval of Agenda
- The agenda was posted online ahead of time.
- Motion to approve the agenda: Megan. Sheila (second). Motion was carried.

Business Arising from Previous Meetings
- Concerns about CLV-North’s water being hard and questions if it is healthy to drink.
  - CLV-N maintenance did some research about the water supplied to CLV-N by the City of Waterloo. Maintenance found that CLV-N water supplied through the Region of Waterloo is a 2 tiered system of ground water and the Grand River. They mentioned that 13 waste water facilities are responsible for the maintenance and drinking water is tested often and is above the Canadian standard for this region. A student in attendance asked about hot water for your hair and how Region of Waterloo water is really hard. Maintenance’s response to the student’s question was that the only way to reduce the water condition is with a water softener and students can reach out to the City of Waterloo for more information at: http://www.waterloo.ca/en/living/waterquality.asp
- Residence shuttle – slight stop and route (inside CLV) modifications for winter.
  - Students who do not live close to the Community Centre requested adding more stops within CLV-N. For more information please refer to the January 28th, 2016 minutes.
  - Action: Glen Weppler will write a blog post on the CLV shuttle and post it on the Waterloo Residences website in the next few weeks.
• Suggestion to have an E-Waste and hazardous waste drop-off day near the end of term to mitigate things like TVs/appliances appearing at the dumpsters.
  o Sheila Goodwin connected with Sustainability asking about possible e-waste solutions. Currently she is in conversation with them asking if it would be possible to get one for End-of-term. As of right now it should be fine for End-of-term, however the waste drop-off needs to be manned or locked all the time. Currently housing is in negotiations about how to manage the waste (2-3 hours of supervision each week) and if the need is more than expected, housing can put a call out to the student body to volunteer hours. Sheila suggested advertising the e-waste drop-off and volunteer opportunity through the CLV newsletter. Glen Weppler suggested blocking off time to drop off items or have appointments only. Issues of Hazardous waste (eg. Nail polish) came up within this topic and housing is waiting to hear back about disposing means.
    o Action: Housing staff will gather information about end of term e-waste Drop off and will communicate to students in the next few weeks

• Suggestion to have cigarette garbage cans installed at the bike racks as one possible method to inform residents about how to properly dispose of cigarettes.
  o Glen Weppler has reached out to the Facility Renewal Manager to consider cigarette garbage cans in future capital renewal plans.

• Through conversation, five students brought to our attention that they felt the mattresses provided were uncomfortable.
  o New mattresses were delivered on Friday, January 20th for all single grad residents. Students in attendance were happy with their new mattresses.

• Suggestions have been made to have multiple air-conditioners or household air-conditioning units.
  o Housing staff referred students to the January 28th, 2016 minutes for more information and reminded those in attendance that each term there is information sent to residents by email regarding ways to help regulate the temperature of their units.

• It was brought forward that there are an increased number of household bugs in the units, especially during the warmer months. Due to the natural environment of CLV and proximity to the wetlands/lake, it is inevitable that bugs from the natural habitat will find their way into the units.
  o Not much can be done about bugs inside the house. However, residents with concerns can email CLV-Maintenance. Assessment and treatment will be provided on an “as needed basis”. A Resident in attendance brought forward that some residents may come from urban areas and don’t have realistic
expectations. Suggestions were made that housing staff will take action to educate residents on the occurrences.

- **Students would like to see microwaves provided in the units as they feel this is an appliance which they would use.**
  - Students in attendance discussed the need for microwaves and other kitchen furnishings. Some argued that International students cannot go out and buy furnishings or bring it from home and that Housing should have some available. Most in attendance liked the idea of having a means to post or donate microwaves to others. A buy and sell Facebook webpage for CLV-North was suggested. However one student mentioned that this exchange is based on chance and OCH typically provides microwaves, dishwashers and other appliances and that the Housing Department should do the same. Glen Weppler mentioned that we need to understand our students' needs and students offering advice for us are not universal. He also liked the idea of promoting exchanges within the community. But another possibility for a furnished kitchen could be an “add on package”, as one student suggested. Sheila Goodwin explained that microwaves are not feasible because they are ‘throw-aways” (cheap), they become a liability, they need to be checked between students living in units and within the 12 hour turn-around of move-out and move-in there are other things that need to be done. In addition, the need for dishwashers typically arises by families and the families pay for the installation, repairs and removal of the appliance themselves and there has been no information provided for Single Grads who want one. Dishwashers are a liability because of the risk of flooding, poor use by residents and plumbing and utilities issues. Mike Iley (Housing's Assistant Director, Residence Facilities) and Glen Weppler have exchanged a dialogue about microwaves (ideas about an exchange, getting a preferred rate from a supplier and other creative solutions) and started the conversation.
    - **Action:** Housing staff will research creative solutions for microwaves (Rental, Exchange, or Preferred Supplier). Motion: Pam, Sheila (second). Motion was carried.

- **Students brought forward the need for door bells in the graduate units in CLV-S.** Students noted that it is difficult to hear when someone is at the door, making it easy to miss the delivery of mail/packages.
  - In the past doorbells were not effective. However, a pilot project has been created in one unit and if it works then the Department will move forward.

- **There were several students who brought forward switching the thermostats to programmable in the Door Knocking Campaign.**
  - Sheila Goodwin advised residents on a 3 year pilot currently occurring in 1 family unit and 1 single grad unit with regards to programmable thermostats.
She mentioned that the Single grad unit is harder to moderate due to the turnaround of the unit, while the family unit shows no difference since the beginning of the pilot. The 3 year pilot is going into its second winter and if students want more information they can refer to the January 28th, 2016 minutes.

- Action: Sheila Goodwin will provide updates as the pilot continues.

**Topic Submissions from Single grads**
- **CLV North rent, Pedestrian crossing to bus stop and Parking fee**
  - Housing staff mentioned that the challenge with pedestrian crossing is that it does not fall within the Housing department’s jurisdiction and the City isn’t compelled to act. Housing staff encourages students to advocate for change and recommends reaching out to FEDS and GSA to make this a student run action. The housing department will stand beside their residents while they advocate for change. For more information on pedestrian crossing please refer to the January 28th, 2016 Minutes.
  - Action: Anis Sharafoddini will connect with students interested in pedestrian crossing.
- **The return of cable TV to CLV. It’s something that’s nice to have bundled if possible.**
- **Students living in CLV-S expressed concern regarding the 60/40 pricing structure for their residence fee’s and the misalignment with the fee’s associated with CLV-North.**
- **Timer light in the exterior area – because students leave lights on**
- **Get dehumidifiers for basement**
- **Renewals: wish this was later in the term in order to know plans. The renewal contract comes very early and if I want to move out it is difficult.**
  - Students were curious how the renewals worked for those who finish their PhD (or program) sooner than expected and become part-time students. Students who wish to still live in residence after completing their degree or going to part-time studies are encouraged to meet with the RLC to discuss their needs.
- **Desire to know how many rooms available in North and South during application process**
- **Would like closed food waste bins; as open bins attracts flies**

**New Business**
- None

**Adjournment**
- Motion to call the meeting to end: Sheila, Megan (second). Motion was carried