employee resources

HUMAN RESOURCES
Support for employees, managers, and new hires
» Advising, Recruiting, Onboarding, Compensation, Benefits, Payroll, Pension
ext. 35935 | uwaterloo.ca/human-resources | hrhelp@uwaterloo.ca

FACULTY ASSOCIATION
Represents and protects the interests of regular faculty members in a wide range of areas that affect them at the University (e.g. working conditions, tenure and promotion, compensation and benefits)
ext. 33787 | uwaterloo.ca/faculty-association

STAFF ASSOCIATION
Represents, protects, and advocates for the interests of University support staff in employment relations issues (e.g. working conditions, committee membership, compensation and benefits)
ext. 33566 | uwaterloo.ca/staff-association

CUPE LOCAL 793
Represents the interests of unionized staff members in the Food Services and Plant Operations departments
ext. 36793 | uwaterloo.ca/human-resources/support-employees/employee-resources/cope
CENTRE FOR CAREER ACTION
Career development for employees through individual appointments and workshops
ext. 84047 | uwaterloo.ca/career-action

CONFLICT MANAGEMENT AND HUMAN RIGHTS
Services for persons dealing with conflict, human rights issues, or workplace harassment
ext. 39526 | uwaterloo.ca/conflict-management-human-rights

EQUITY OFFICE
A central source of expertise to advise on addressing equality, diversity, and inclusion in working, learning, teaching, and living environments
ext. 30253 | uwaterloo.ca/equity

ORGANIZATIONAL AND HUMAN DEVELOPMENT
Personal and professional development opportunities for employees
ext. 30238 | uwaterloo.ca/organizational-human-development

SECRETARIAT AND OFFICE OF GENERAL COUNSEL
Guidance and support on governance, policy, legal matters, and operational issues
» Organization Charts, Visa and Immigration Support
ext. 32749 | uwaterloo.ca/secretariat-general-counsel
safety

POLICE SERVICES
Upholding of University policies and performance of law enforcement duties to maintain a safe campus environment
ext. 22222 | ext. 84911 (emergencies) | uwaterloo.ca/police

SAFETY OFFICE
Consultation and support on environmental and occupational health and safety matters
ext. 33587 | uwaterloo.ca/safety-office

health and wellness

ATHLETICS AND RECREATIONAL SERVICES
Employee affiliate memberships
» Intramurals and Sport Clubs, Aquatics and First Aid,
  Conditioning, Fitness and Wellness, Varsity Athletics
ext. 35869 | gowarriorsgo.ca

OCCUPATIONAL HEALTH
Support for employees in leading a healthy and balanced life
» Management of Sick Leave, Return to Work Arrangements, Workplace Accommodations
ext. 36264 or 30338 | uwaterloo.ca/occupational-health

OPTOMETRY CLINIC
Full-service optometry educational institution offering a wide range of products and services to satisfy all vision care needs
519-888-4062 | uwaterloo.ca/optometry-clinics

UW FITNESS (Kinesiology)
Comprehensive fitness appraisals
Small group and personal training
ext. 36841 | uwaterloo.ca/uw-fitness
lifestyle

EARTH SCIENCES MUSEUM
uwaterloo.ca/earth-sciences-museum

THEATRE CENTRE
Three theatre facilities available for special events and rental to community organizations
uwaterloo.ca/theatre-centre

YOUTH PROGRAMS AND CAMPS
Educational, fun, and innovative camps for children and youth of all ages
uwaterloo.ca/youth-programs-and-camps

campus services

CAMPUS MAP
uwaterloo.ca/map

PARKING SERVICES
Employee, student, and visitor parking permits
Grand River Transit corporate discount passes
ext. 33100 | uwaterloo.ca/parking

VISITORS CENTRE
Campus visit initiatives and visitor information
ext. 33614 | uwaterloo.ca/find-out-more/visit-waterloo/visitors-centre
OFFICE OF ACADEMIC INTEGRITY
Resources for faculties, employees, students, academic support units, and extracurricular associations in making integrity-aligned decisions
ext. 38562 | uwaterloo.ca/academic-integrity

OFFICE OF ADVANCEMENT
Advances the University through fundraising, alumni relations, and communications
Keystone Campaign: Supports employee and retiree giving
ext. 32036 | uwaterloo.ca/advancement

ALUMNI RELATIONS
Outreach initiatives (programs, events, and services) that connect alumni to the institution and to each other
ext. 32038 | uwaterloo.ca/alumni

CENTRAL STORES
Logistical services
» Shipping & Receiving, Freight/Mail Processing,
  Moving Services, Paper/E-Waste Recycling, Surplus,
  Digital Imaging
ext. 33935 | uwaterloo.ca/central-stores

CENTRE FOR EXTENDED LEARNING
Online Learning: Design, development, and support
Professional Development: In-class and online courses in various business-related subjects
519-888-4002 | cel.uwaterloo.ca | pd.uwaterloo.ca

CENTRE FOR TEACHING EXCELLENCE
Support for instructors on teaching, learning, curriculum, and education-based research through consultations, workshops, and online resources
ext. 33353 | uwaterloo.ca/centre-for-teaching-excellence

COMMUNICATIONS
Development and delivery of communication vehicles and messaging to internal and external stakeholders, articulating the University’s strategic positioning, image, and reputation
Daily Bulletin: Daily electronic news publication for the campus community
ext. 33580 | uwaterloo.ca/marketing-strategic-communications
COMMUNITY RELATIONS & EVENTS
Leadership of events and programs to develop and strengthen collaborative community relationships and recognize University milestones and achievements
ext. 31882 | uwaterloo.ca/community-relations

FINANCE
University financial services
» Purchasing Card, Travel and Other Reimbursed Expenses, Budgeting, Invoicing, Auditing, Capital Assets, Financial Systems
ext. 37817 | uwaterloo.ca/finance

FOOD SERVICES
Operation of UW Food Services outlets, including fine dining at the University Club
ext. 35270 | uwaterloo.ca/food-services

CATERING & EVENT SERVICES
Catering
Special event and conference planning
ext. 84700 | uwaterloo.ca/catering

GOVERNMENT RELATIONS
Development and implementation of strategies that enhance and strengthen the University’s relationships with government
ext. 33605 | uwaterloo.ca/government-relations

INFORMATION SYSTEMS & TECHNOLOGY
Information systems, technology, and services in support of learning, teaching, research, and administrative needs
» University Network Account (WatIAM), Email, Telephone Directory
uwatloo.ca/information-systems-technology
helpdesk@uwaterloo.ca

INSTITUTIONAL ANALYSIS & PLANNING
Collection, reporting, and analysis of data and information to support decision-making, planning, and policy development
ext. 30169 | uwaterloo.ca/institutional-analysis-planning
INSTRUCTIONAL TECHNOLOGIES AND MULTIMEDIA SERVICES
(in Information Systems & Technology)
Technical support for instructional services and facilities, video/audio production assistance, and presentation set-up and support for departmental and special events
ext. 43779 | uwaterloo.ca/ist/teaching-learning-research-services

LIBRARY
Research and teaching support for faculty and students
» Subject Librarians, Information Resources, Research Skills, Individual and Collaborative Study Spaces
ext. 84883 (DP) | ext. 36913 (DC) | uwaterloo.ca/library

MARKETING AND STRATEGIC INITIATIVES
Worldwide brand and reputation management in support of the University’s goal to be recognized as one of the top innovation universities in the world
Creative Services: Print design/layout/illustration and multimedia production, including video and animation
ext. 33580 | uwaterloo.ca/marketing-strategic-communications

OFFICE OF RESEARCH
Support for researchers
» Grant Application and Review, Research Partnerships, Management of Funding, Ethics Review, Intellectual Property and Commercialization
ext. 32526 | uwaterloo.ca/research

PLANT OPERATIONS
Servicing of campus facilities
» Design and Construction, Maintenance and Utilities, Custodial and Grounds, Key Control
ext. 36318 | plantoperations.uwaterloo.ca

PROCUREMENT & CONTRACT SERVICES
Execution of University acquisitions and contracts
» Procurement of Equipment/Contracting/Supplies/Services, Project Management, Market Research
ext. 84501 | uwaterloo.ca/procurement

RETAIL SERVICES AND WATCARD
Campus source for departmental and personal purchases, printing needs, and textbook and courseware orders
» New employees receive a WatCard at no charge
student services
and governance

ACCESSABILITY OFFICE
Services and support for students with permanent and temporary disabilities
ext. 35082 | uwaterloo.ca/disability-services

GRADUATE STUDIES OFFICE | POSTDOCTORAL OFFICE
Graduate Studies Office: Graduate admissions, records, scholarships, regulations, and programs
Postdoctoral Office: Support and resources for postdoctoral fellows
ext. 35209 | uwaterloo.ca/graduate-studies | uwaterloo.ca/postdoctoral

REGISTRAR’S OFFICE
Support for students and employees on all undergraduate student enrollment services from recruitment through to graduation
ext. 32268 | uwaterloo.ca/registrar

STUDENT SUCCESS OFFICE
Programs, services, and initiatives to support students’ academic and personal success
ext. 84410 | uwaterloo.ca/student-success

WRITING CENTRE
Writing and communication support for students and employees
ext. 30436 | uwaterloo.ca/writing-centre

FEDERATION OF STUDENTS
Undergraduate student union and student voice
Operation of commercial and student-run services
» Orientation Week, Special Events
ext. 84042 | feds.ca

GRADUATE STUDENT ASSOCIATION
Graduate student government and student voice
Services and support for graduate students
ext. 36015 | uwaterloo.ca/graduate-student-association
entrepreneurship

ACCELERATOR CENTRE
Development and commercialization of technology companies
» David Johnston Research + Technology Park, Stratford Campus
519-342-2400 | acceleratorcentre.com

VELOCITY
Entrepreneurship programs for students
» Student Residence, Workspaces, Events, Mentorship
519-804-2240 | velocity.uwaterloo.ca

diversity

GLOW
Centre for sexual and gender diversity
ext. 38569 | feds.ca/glow

HEFORSHE
University of Waterloo’s commitment to United Nations Women’s HeForShe IMPACT 10x10x10 framework
uwaterloo.ca/president/heforshe-waterloo

WOMEN’S CENTRE
Resources, support, and education on topics relating to women’s issues and feminism for students of all genders
ext. 33457 | feds.ca/women

accessibility and inclusivity

ACCESSIBLE PARKING AND ENTRANCES
uwaterloo.ca/map

BUILDING ACCESSIBILITY
uwaterloo.ca/disability-services/campus-visitors/campus-accessibility/buildings

MULTI-FaITH PRAYER SPACES
uwaterloo.ca/chaplains/multi-faith-prayer-spaces

GENDER-NEUTRAL WASHROOMS
feds.ca/glow/gender-neutral-washroom-map
faculties

Academic department chairs and support staff are available to provide assistance

FACULTY OF APPLIED HEALTH SCIENCES
ext. 31346 | uwaterloo.ca/applied-health-sciences

FACULTY OF ARTS
ext. 38246 | uwaterloo.ca/arts

FACULTY OF ENGINEERING
ext. 33348 | uwaterloo.ca/engineering

FACULTY OF ENVIRONMENT
ext. 33463 | uwaterloo.ca/environment

FACULTY OF MATHEMATICS
ext. 36757 | uwaterloo.ca/math

FACULTY OF SCIENCE
ext. 33363 | uwaterloo.ca/science