**Template for the WIN-IRFP 2020 Proposal**

This template is to be submitted to WIN as the full WIN-IRFP proposal, which must be subsequently submitted to the NFRF-Transformations Grant LOI.

**Required Information:**

1. **Profiles of any additional members** of the research team if not listed in NOI
2. **Proposal Content:** All information in the submitted NOI is to be included in this proposal (updated where necessary). This section is to be a total length of 10 pages including diagrams and illustrations, addressing the following points in language that can be easily understood by the WIN-SPARC Committee:
   1. **Description of Research**: clearly describe the research to be conducted and challenges addressed
   2. **Novelty of approach**: explain the approach and how it differs from other approaches taken to address the challenge; rationalize why this approach is likely to succeed
   3. **Interdisciplinarity**: describe the interdisciplinary nature of the proposed approach; who will bring the different disciplinary perspectives to the project and how they will be integrated
   4. **Feasibility**: provide a brief overview of the methodology and plans, indicating how gender-based analysis plus (GBA+) considerations impact the proposed plan (or why they are not considered); indicate where or how the team will access needed infrastructure; and present a synopsis of the strengths and expertise of the team
   5. **Anticipated transformation/change/impact**: describe anticipated impact of the proposed work and significance of the change; specify the likelihood that the impact will be realized with explanation; and detail short- and long-term benefits that will be realized
3. **Budget Table**: list planned amount of funds to be spent in each category (direct cost only) with brief justification (two pages maximum). Please provide a detailed table outlining any sub-grants applicable to co-applicants (within UW and outside UW).
4. **References** (unlimited): applicants are strongly encouraged to include only the main references require to support the proposal

The following information is required for WIN-IRFP and is to be submitted as separate documents:

**Supporting Document 1: Gender-based analysis plus (GBA+) and Sex- and gender-based analysis (SGBA)**

Is it appropriate to integrate GBA+ and SGBA considerations into the proposed research? (Yes/No)

Justification for your answer:

**Supporting Document 2: Equity, Diversity and Inclusion (EDI) Requirements**

**Analysis of Context**

The description should relate to the specific circumstances of your research team, environment, institution and/or field.

Provide a short description of the EDI context of your team including (Maximum character count: 2500 including spaces):

* EDI support demonstrating commitment to equity, diversity and inclusion (with meaningful engagement of women, Indigenous peoples, members of visible minorities and persons with disabilities)
* Early Career Researcher (ECR) support

**Supporting Document 3: Team Composition, Training & Inclusion**

For each of the sections that follow, you must:

* Outline at least one concrete practice that is or will be used to address one or more systemic barrier(s)
* Explain how it applies to your team’s context
* How it has been/will be implemented
* Anticipated impacts it has/will have
* How its impacts will be measured

1. **Team Composition and Recruitment Process**

Provide the best practices implemented (Maximum character count: 250 including spaces) :

Provide the relevance, approach and expected impact (Maximum character count: 2500 including spaces):

1. **Training and Development Opportunities**

Provide the best practices implemented (Maximum character count: 250 including spaces):

Provide the relevance, approach and expected impact (Maximum character count: 2500 including spaces):

1. **Inclusion**

Provide the best practices implemented (Maximum character count: 250 including spaces):

Provide the relevance, approach and expected impact (Maximum character count: 2500 including spaces):

Full proposals require a completed Office of Research Coversheet signed by Department Chair and Faculty Dean, listing WIN as the associated research account holder

Office of Research Coversheet forms are found at:

<https://uwaterloo.ca/research/sites/ca.research/files/uploads/files/office_of_research_cover_sheet.pdf>