

## YOUR GLOBAL HEALTH AND SAFETY COMPANION

Keeping you safe while doing business; at home or abroad



The Anvil App provides a simple interface to review your trip information (if travelling) and receive real-time alerts about emerging threats or live incidents in your locality that could impact your safety – now or in the near future. The Anvil App is available for iOS and Android smartphones. Features include:

- Select to receive real-time alerts about emerging threats and live incidents occurring in your immediate locality and view them on a map
- Research comprehensive risk information for every country and major city around the world, including details of the latest restrictions imposed by governments concerning Covid-19, check vaccination and entry requirements
- Read foreign travel advice provided by the Five Eyes Intelligence Alliance of Australia, Canada, New Zealand, the UK and US
- Review your trip itinerary and 'check-in' to let people know you've arrived safely at your destination
- In an emergency, send an SOS. Or, to speak with a specialist about a medical or security concern, tap the call button to immediately connect with your 24/7 assistance provider (additional subscription required)

### Step #1: Download App

- Scan the QR code displayed on this page; or
- Search for **Anvil** in the Apple or Google Play app stores
- Download and launch the app

### Step #2: Enter Member Code

- Enter your organization's member code: **uw1957**

### Step #3: If your organization has SSO enabled

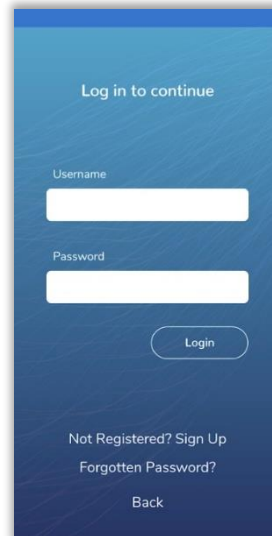
- After entering the member code, you will see the screen showing your organization's authentication process to enter your organization's credentials.
- Sign in and begin using the Anvil App!

### Confirm Profile

- Validate the verification email you receive from Anvil

### Login

- Either tap the link within the registration screen to login (if the email was confirmed on your device) or follow the steps below
- Login using your registered email address, member code and password
- Select 'Destination Country'
- Begin using the Anvil App!



Log in to continue

Username

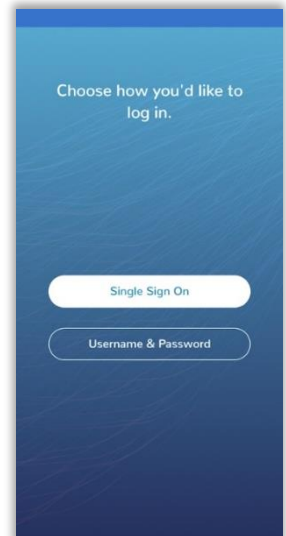
Password

Login

Not Registered? Sign Up

Forgotten Password?

Back



Choose how you'd like to log in.

Single Sign On

Username & Password

Apple



Android



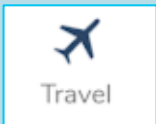
## Using the app

### Travel

If your organization subscribes to Anvil's traveler tracking service, you will first see the 'Travel' screen when you open the app.

This screen displays summary information for your next business trip, including a countdown to the trip date, and details any subsequent travel bookings beneath.

The following menu icon is automatically displayed for travelers with upcoming trips.



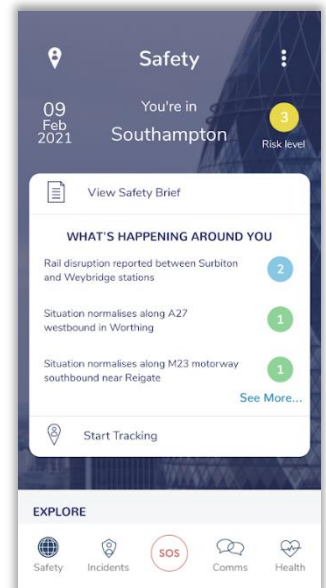
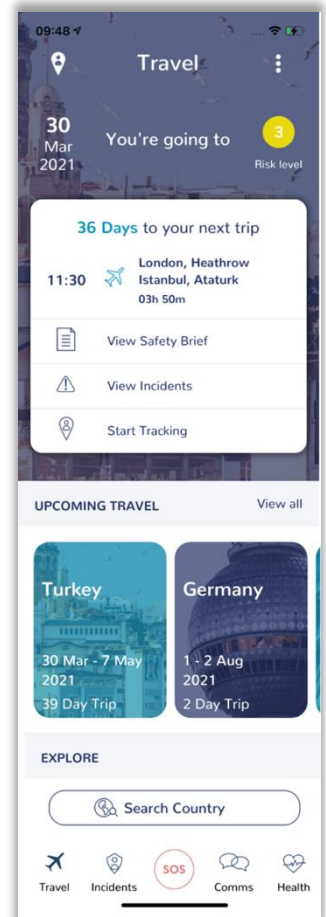
### Safety

If Anvil's system hasn't captured any upcoming trips, the app will display the 'Safety' screen based on the current location of your device (subject to the app having location services enabled).

If location services are disabled or unavailable, the app will display 'Unknown' for your device's current location.

As soon as location services are enabled or restored, the app will automatically obtain your device's current location and display relevant incidents for your location based on your proximity settings.

The following menu icon is automatically displayed for users without upcoming trips.



## Incidents

Incidents are displayed based on a proximity that can be set between 10km and 100km for cities.

At country level, the app displays all related incidents for the given country, overriding the proximity settings.

Incident proximity is calculated where an incident's latitude and longitude coordinates fall within a circle drawn from a user's latitude and longitude center and a radius defined in alert proximity.

Incidents use the default proximity of 35km/21.8mi to display incidents on this screen. Users can modify the proximity range on the incident settings page.

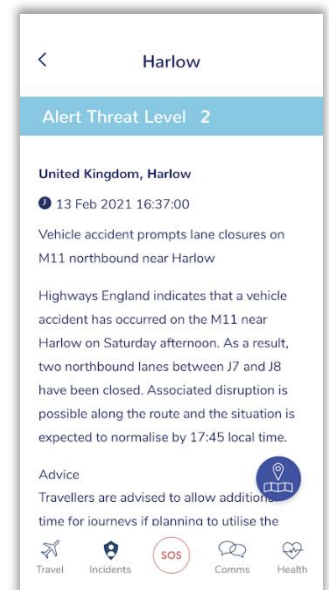
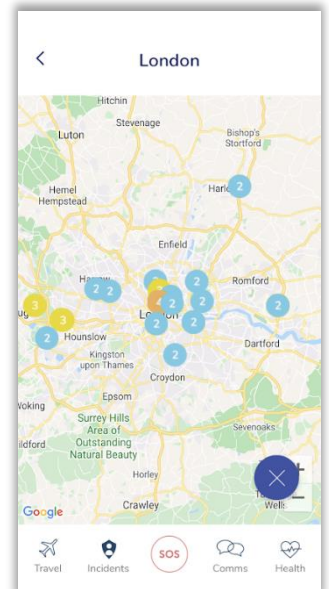
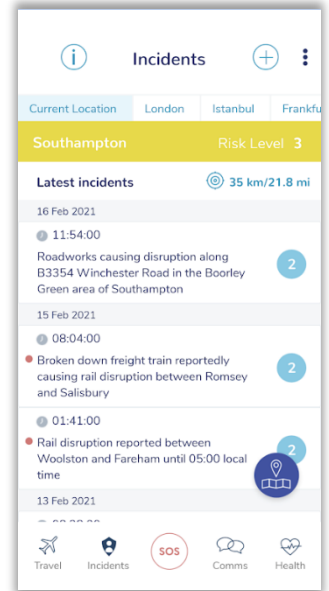
## Viewing Incidents on a Map

Tapping the map overlay icon displays the location of reported incidents on a Google map.



## Viewing the Incident Report

To read the incident report, either tap the incident headline on the Incidents screen or tap the incident threat level icon on the map view.



## Add Locations for Incident Alerting

You can add additional locations of interest to the incidents screen.

Any locations you add will continue to be displayed on the incidents screen until you delete the location(s).

To add a new location, tap the + sign at the top right corner of the screen. When you add new locations, the app will automatically subscribe you to push notification alerts for that location(s).

Locations that are automatically added to the app based on your travel itinerary information captured by the system will automatically show on the incidents screen but will drop off once your trip is finished.

After you've added a new location, select the incident threat level for the alerts you wish to receive for that location by tapping the colored buttons labelled 1 to 5 (1 represents the lowest threat and 5 the highest threat).

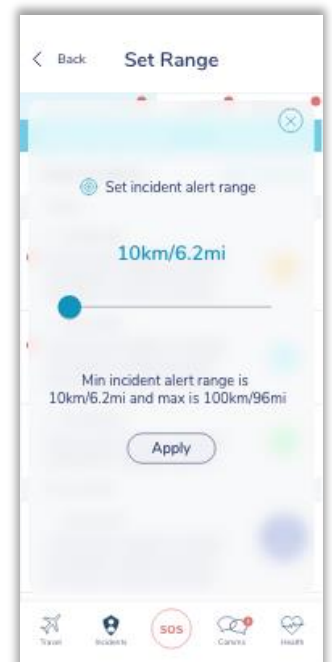
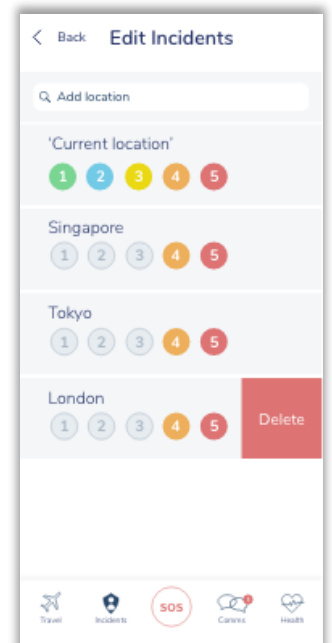
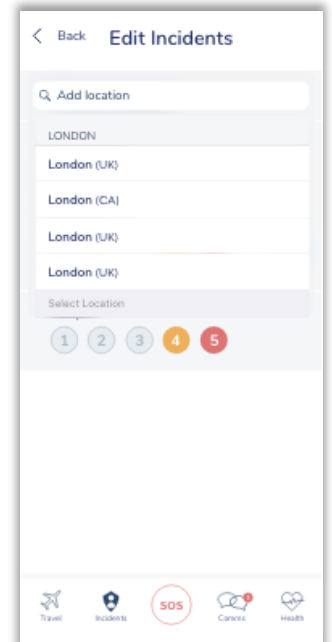
To delete a location from the incidents screen, slide left to reveal the delete function if you are an iOS user or tap and hold the location if you are an Android user. Deleting a location automatically unsubscribes you to push notification alerts for that location.

Please note that you cannot delete locations that have been auto added by the system based on your itinerary. If you attempt to delete these locations, the app will display the following text 'You cannot remove an itinerary within your current trip'.

## Proximity Alert Range

The default proximity range for cities is 35km/21.8mi. The minimum proximity range is 10km/6.2mi and the maximum is 100km/62.2mi. You can change the proximity range at any time to a preferred range from within the incidents screen or the incidents settings screen.

Any changes made within the incidents settings screen render a global setting that applies to the whole app.



## Push Notifications

You can subscribe to receive push notification alerts for locations of interest (country and/or cities). Once a new location has been added, the app will automatically notify you of any new incidents affecting your locations of interest.

The other type of push notification is based on your device's GPS location. By default, you are automatically signed up to this type of alert.

When an incident has the potential to impact your safety and your device is within 5km/3.1mi of the incident, our system will automatically send a push notification alert to your device.

By default, this alert will be triggered for all threat levels (1 to 5), but you can modify these settings within the global settings area of the incidents settings screen. We recommend setting your location services to 'Always' for the Anvil App, as this will improve the accuracy of the GPS coordinates for your device.

## Safety Brief (Country & City Risk Information)

Comprehensive safety information for all countries and major cities is available within the app. You can easily toggle between country and city to view relevant safety information for the location(s). The information displayed is pulled from Anvil's travel safety website.

The app also supports custom safety messages if enabled by your organization.

At country level, the app displays detailed information about the country, as well as government travel advice, embassy messages, vaccination requirements, etiquette advice and embassy contact information.

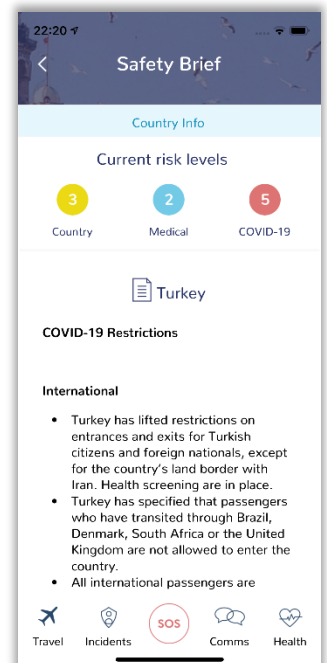
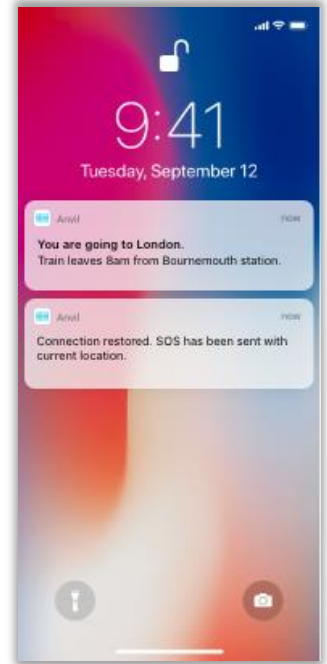
For cities, the app displays detailed information about the city, including a security overview, orientation advice, emergency contact phone numbers, information about crime, civil unrest, the port of entry, getting from the airport to the city center, how to get around and how to seek help.

## Auto display incidents based on future trips

If you have any upcoming trips, the system will automatically display destination countries on the incidents screen, together with details of incidents affecting the locations. These locations are displayed as tabs at the top of the incidents screen. Once a journey is completed, the app will automatically drop the locations from the incidents screen. For users without upcoming trips, the system will only display incidents for their current location.

## Auto display incidents based on the device's current location

All users will see incidents based on the current location of their device. The app uses GPS to derive the device's current location, hence location services should be enabled for this to work. If location services are disabled or not available, the app will display 'Unknown' for your device's current location. As soon as location services are restored, the app will automatically obtain your location and display incidents relevant to your current location based on your proximity settings.



## Health

The Anvil App offers several health-related features within the health screen.

You can view country-level health overviews, vaccination requirements and quickly ascertain the medical and COVID-19 risk levels for countries of interest.

Performing a search for any country more than once will automatically display that country under the 'Favorite Panel' within the health screen.

The app can display up to five favorite countries; the oldest country on the list is automatically dropped for new countries you search for.

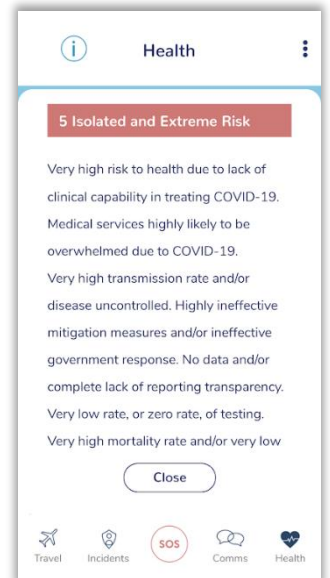
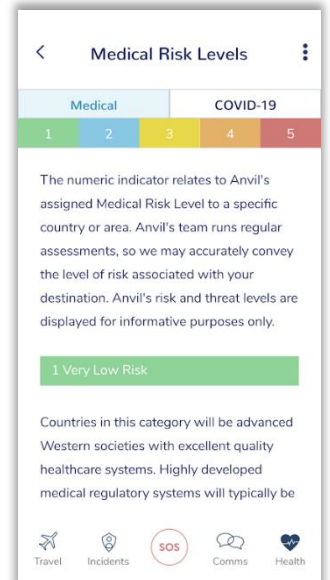
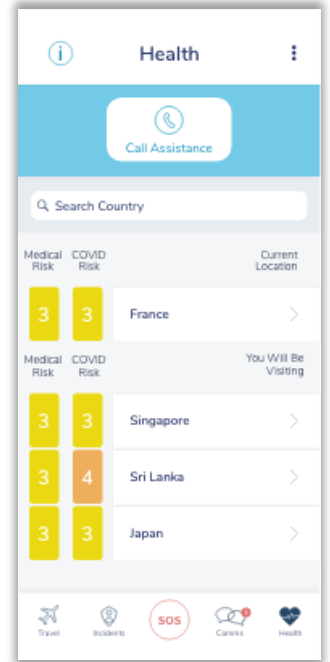
### Country Medical Risk Levels

The health screen displays the medical risk level Anvil has applied at country level.

### Country COVID-19 Risk Levels

The health screen displays the COVID-19 risk level that Anvil has applied at country level.

Your organization's administrators have the option to turn off this feature if it isn't required.



## Live Tracking

The live tracking feature works by collecting your device's location and sending the information to Anvil's backend system.

Your device's location is polled every minute by default.

You can select the interval for device polling.

**Important:** This feature is only available to licensed device tracking users.

## SOS

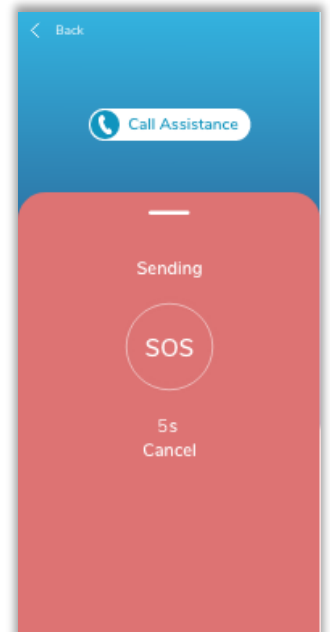
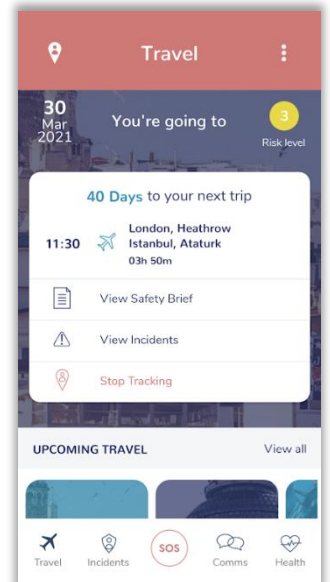
The SOS feature is available to both standard users and licensed tracking users.

For standard users, the device will not be tracked but an SOS notification with your device's location will be sent.

For a licensed tracking user, when an SOS is triggered, the system will automatically start tracking the device's location, which is sent to our backend system. Tracking functions will continue to work even when the app is in the background or when the app is closed.

**Important:** If tracking is turned on and the app is closed, the app will continue to track the device's location. However, as soon as you reopen the app, tracking is automatically stopped.

Location services are required to derive the device's current location. If you send an SOS without location services enabled, the app will send your SOS distress message via email to your security team without location information and when the location becomes available, your latest location information is sent to our backend system. The accuracy and tracking intervals work best with the app open in the background/foreground as opposed to when the app is closed.



### Call Assistance

Within the SOS screen, you can call for assistance (if your organization subscribes to such a service).

You can also call for assistance within the Comms area of the app where you will see up to three assistance service phone numbers (if enabled).

### 3D Touch

The Anvil App supports 3D touch. Pressing down and holding the Anvil App icon on the home page of your device will display three options: Send SOS, Check In or Call/Dial Assistance, which allows quick access to the selected functionality.

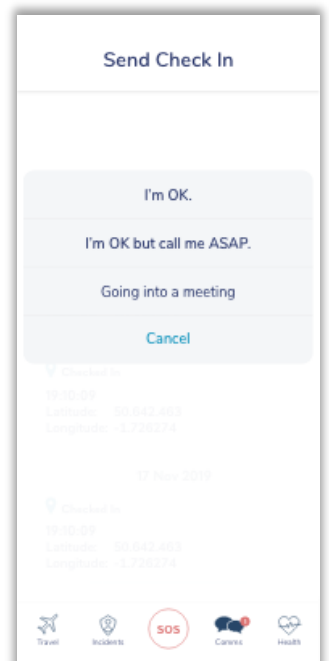
### General Check In

The Anvil App supports the sending of check in messages.

The list of check in messages displayed depends on what type of user you are (standard or licensed tracking user).

Selecting a check in message sends an alert with your device's location (if available) to Anvil's backend system and displays this information inside the app.

**Important:** Location services are required to derive the device's current location. If you send a check in without location services enabled, the app will send your check in without location information.





## Itinerary Check In

This type of check in is for users with upcoming trips. It's used to confirm that you've arrived safely at your destination.

There is a button labelled 'I'm here' which is displayed next to each journey leg.

Tapping this button will send a notification to pre-determined individuals within your organization.

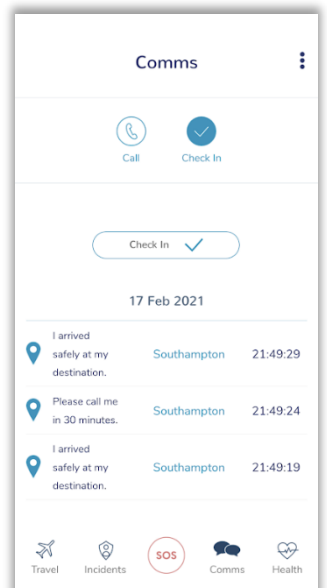
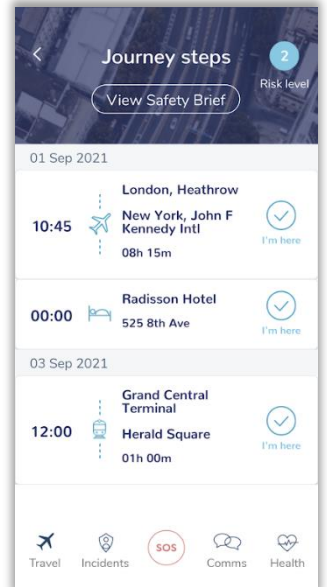
## Check In History

When a check in button is used in the app, the check in is recorded on the 'Comms' screen.

The app displays the check in message, location and time of check in for both itinerary related and general check ins.

The check in history is retained in your device until you delete the app from your device.

On the server-side, this data is retained according to the agreed data retention policy for your organization.



## App Settings

You can access the settings area of the app by clicking the three dots on the top right corner of each major screen within the app.

## User Profile

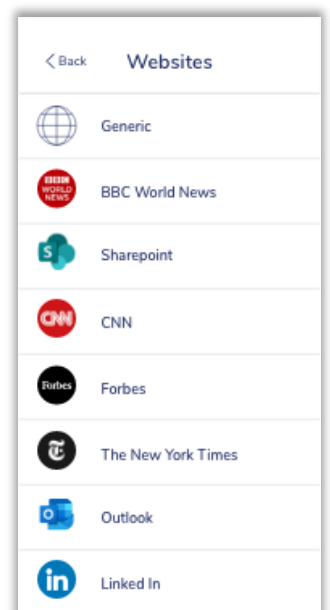
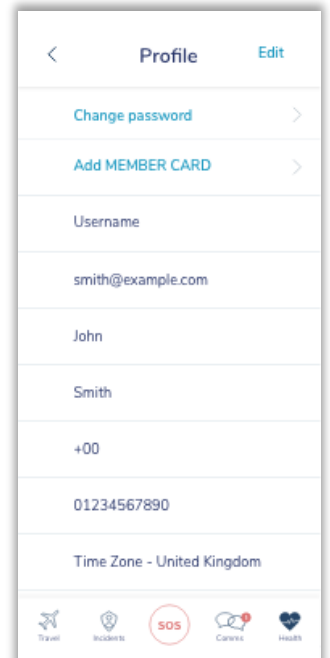
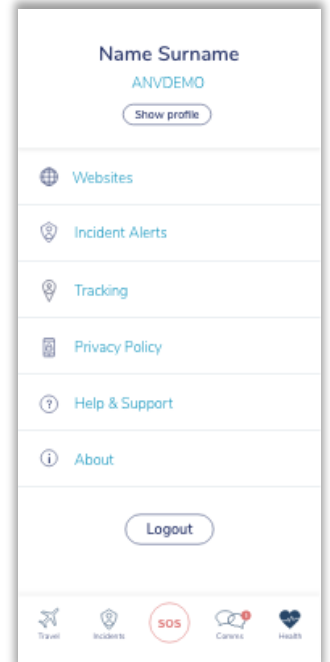
Tapping 'Show profile' on the settings page reveals your pre-captured profile information.

To change your information, tap the 'Edit' button on Profile screen. For security purposes, you will be asked to re-authenticate to access editable profile information.

## Websites (bookmarks)

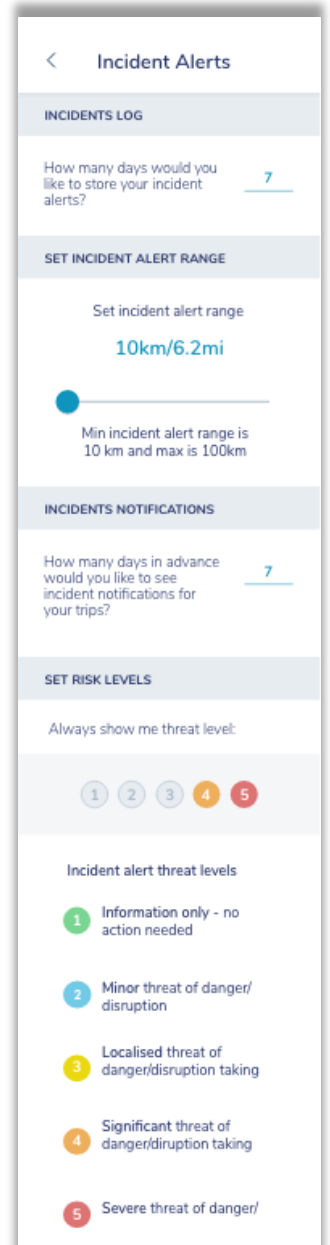
If your organization has enabled this service, you can easily access other websites directly from the app, such as SharePoint, Outlook, BBC, CNN, etc.

Anvil Group's corporate website is available by default on this page.



## Incident Alerts

Navigate to the Incident Alerts screen within the Settings area to change your preferences related to incident alerting.



## Anvil Assist Membership Card

If your organization subscribes to Anvil Assist, you will see a membership card within the app.

You can add the membership card to an Apple device wallet by tapping the three dots on the top right corner of each major screen to access the settings area of the app, tap the 'Show profile' button then tap 'Add MEMBER CARD'.

**Important:** The Anvil Assist card is not currently available for Android devices. This feature will be made available in a future release.

