

The Librarians' Association of the University of Waterloo
Minutes of the Annual General Meeting, May 8, 2002

Present: Faye Abrams, Helena Calogeridis, Amy Chan, Jane Forgay, Yulurette Gordon, Christine Jewell (recorder), Joan Macdonald, Sue Moskal (facilitator), Doug Morton, Erin Murphy, Paul St. Pierre, Richard Pinnell, Shabiran Rahman, Susan Routliffe, Jackie Stapleton, Linda Teather, Marina Wan

1. Minutes of the Annual Meeting of April 30th, 2001

- a. Minutes of the meeting of April 30th, 2001 were accepted with a correction: S. Routliffe was added to the list of members present. The outgoing secretary will correct the minutes and post the final version to the Web site.
- b. Business arising to item 8, Report Card on Librarians' issues at UW, bullet number 3, Professional Staff Manual Committee: Sue Moskal reported that the non-administrative librarian committee members include herself, Christine Jewell, Jim Parrott, and Jane Forgay. Carol Stephenson has been serving as the administrative representative, but due to her secondment is being replaced by Susan Bellingham. The committee has completed a draft of Appendix B, and sections 4.3B and 4.7B. This draft will be distributed to librarians and a meeting of librarians will take place before the end of May to discuss this draft.

2. Additional Agenda

There was no additional agenda

3. Annual reports

- a. Sue Moskal tabled the President's Report in Carol Stephenson's absence. Points highlighted in the report included progress being made by the Professional Staff Manual Committee and discussions taking place between LAUW executive and Library Administration relating to University Librarian hiring policies and procedures.
- b. Treasurer Erin Murphy presented a motion to transfer the LAUW account from TD Canada Trust to the UW Credit Union. TD Canada Trust places LAUW in the small business category and charges us \$60.00 a year, which doesn't even cover new cheques. The UW Credit Union is an alternative that offers many advantages, including online banking services and automatic transfer (where LAUW members are also members of the Credit Union). This motion was seconded by Jackie Stapleton and passed unanimously.
- c. Sue Moskal tabled the Programs Committee report.
- d. In Amos Lakos's absence, no Compensation Committee report was presented.

The President's Report, the Treasurer's Report, and the Programs Committee Report were accepted unanimously.

4. Election of officers and chairs of standing committees for 2002/03

Sue Moskal tabled the Nominations Committee report, named the individuals nominated for the positions of President, Treasurer, and Programs Committee Chair, and called for additional nominations from the floor. No additional nominations were forthcoming and the nominated individuals were acclaimed.

Sue called for nominations for the positions of Secretary and Compensation Committee Chair. Christine nominated Shabiran Rahman for the position of Compensation Committee Chair. The nomination was seconded by Richard Pinnell. There were no other nominations from the floor. Shabiran's election to the position was unanimous.

With no nominations or volunteers for the position of Secretary, Jackie volunteered to serve as interim Secretary, serving until someone volunteers or agrees to be nominated.

The LAUW Executive for 2002/2003 consists of:

President: Christine Jewell

Past President: Anne Fullerton (Past President for 2001/2002 and willing to serve in 2002/03)

Treasurer: Jackie Stapleton

Interim Secretary: Jackie Stapleton

Compensation Committee Chair: Shabiran Rahman

Programs Committee Chair: Jane Forgay

Christine will call a meeting of the newly formed Executive within the coming week.

Jane asked that members send her suggestions for programs for the coming year. The postponed social gathering that had been scheduled to follow the AGM will be rescheduled.

Jane moved that the meeting be adjourned. Erin seconded.