

University of Waterloo Library

The accompanying Collection Development Policy statement is submitted by Erin Murphy, Liaison Librarian for the English Language and Literature Department and is approved by the undersigned.

[signed]

Associate University Librarian,
Information Resources & Services

[signed]

Department Chair

[signed]

Liaison Librarian

[signed]

Faculty Library Representative

Date: 2006



University of Waterloo Library

Collection Development Policy statement for Department of English Language and Literature.

Date Completed: 28 September 2006

Persons Responsible for Collection

The decision to select library materials is the responsibility of the Liaison Librarian, Erin Murphy, in consultation with the Faculty Library Representative.

Department Description and Purpose

Materials are collected to serve the teaching and research needs of students and faculty in the Department of English Language and Literature from the undergraduate to the PhD level. The Department offers a wide range of courses and programs which reflect the teaching and research expertise of faculty members in two distinct categories.

Rhetoric faculty work in areas such as genre studies; digital design; history and theory of rhetoric; semiotics; and professional writing. Literature faculty teach and conduct research in all major areas of British, American, Canadian and postcolonial literatures in English. The PhD program, unique in Canada, combines literary studies with rhetoric, semiotics, genre theory, as well as other fields of intense language study.

Undergraduate Degrees currently offered:

BA English Language and Literature; BA Literature; BA Rhetoric & Professional Writing; BA Literature & Rhetoric

Graduate Degrees offered:

MA in Literary Studies; MA in Rhetoric and Communication Design; PhD in English Language and Literature

New/emerging subject areas for English Language and Literature programs include:

- Rhetoric and Communication Design.
- World literatures in English including postcolonial literature and Native American.
- There is a growing emphasis (in both Literary and applied language studies) on the study of non-literary texts and critical analysis of cultural artefacts, including literature, film, and digital media.

Faculty research interests include:

20th Century prose and poetry; Autobiography studies; Canadian Literature; Composition Theory and Pedagogy; Cultural theory; Discourse Analysis; Early modern culture and rhetoric; Eighteenth century cultural studies – gender and economics; Environmental Discourse; Genre Studies; History of Rhetorical Theory and Criticism; Media history; Multimedia Critique, Design and Theory; Professional writing; Technical writing; Textual criticism; Western and Frontier fiction by women authors; Workplace communications.

Faculty members in English Language and Literature are actively involved in the following Research Centres within the Faculty of Arts:

- Canadian Centre of Arts and Technology (CCAT)
CATT areas of activity include: Relationships between people, creativity, and technology; User-centred design; Interface between traditional Arts disciplines and emerging digital technologies.
- The Canadian Centre for Cultural Innovation (CCCI)
CCCI areas of activity include: pure and applied research focusing on the design, production, delivery, and consumption of 'born-digital' media; theoretical frameworks for the analysis of multimedia texts; Facilitating digital media production for large-scale research endeavours; content production interfaces for emerging and rapidly-evolving digital content industries.

Scope of Coverage

Languages (languages in which material is collected)

The primary language of the collection is English including works in Old English.

Literary and secondary works in languages other than English are acquired selectively in response to requests from department faculty.

Geographical areas (content)

While primary emphasis is on British, Canadian and American literature, all literatures in English are collected, including postcolonial and Native American literatures. There is a growing interest in transnational literature, theory, and cultural criticism

Chronological periods (content)

The collection ranges from pre-1066 to the present. Classical rhetoric and other works acquired on behalf Classical studies are also important for research and teaching on History of Rhetoric, criticism and theory.

Places of publication

Coverage includes English language publications from academic & literary publishers world wide, with particular emphasis on imprints from North America and the United Kingdom

Dates of publication

Emphasis is on current publications. Whenever possible retrospective primary and secondary works are acquired to replace missing or damaged items, and retrospective publications are acquired to support new areas of teaching and research relevant to literature, rhetoric, composition, and specific categories of authorship.

Types and Formats of Materials Collected

In general, the Library does not acquire materials in a format for which access cannot be provided in the Library.

Types of material collected:

In print or electronic format: Books, Periodicals, Festschriften, Reference works, Conference proceedings, Symposia; Reprints and facsimiles

The following are acquired on a selective basis to support undergraduate courses in Children's literature and popular genre studies; Primary works by children's authors; detective fiction; graphic novels

The following materials may be acquired at the discretion of the Department in consultation with the head of Special collections: Manuscripts and unpublished materials; chapbooks; literary works in small format, perishable format, or fine bindings; archival materials relevant to Canadian post-secondary research and instruction in Rhetoric and Composition Studies

Types of Materials Excluded:

Article reprints; Dissertations; Newsletters in print format; Pamphlets; Print and electronic resources which will be purchased on behalf of Classical Studies, or Drama and Speech Communication Programs. (See collection policy statements for Classical Studies, and Drama and Speech Communication)

Publications which offer a pre-college level treatment of the subject are also excluded from coverage. For example, works on pre-college level language arts and composition studies are excluded from coverage

Publications which focus on English as a second language (research, study and teaching) are excluded from coverage

Formats collected:

Primary and secondary works, including critical editions and facsimiles, in print and electronic format.

Microform reproductions of periodicals and primary resources from archival research collections are acquired on a selective basis at direct request from faculty members.

Digital multi media resources are acquired selectively in formats that can be accessed via WWW.

Formats excluded:

Films, Slides & Video & Sound recording are not acquired by UW Library. Audio Visual materials to support teaching and research for all academic Departments are acquired and maintained by the Audio Visual Department a division of Information Services and Technology

Subjects Collected

(For further explanation about collecting levels see Appendix 1)

MAJOR SUBJECTS

COLLECTING LEVELS

Folklore	Instructional Support (Undergraduate)
Children's literature	Instructional Support (Undergraduate)
Old and Middle English (including Anglo Norman)	Research Level
Renaissance literature, including Drama, 1475 1660	Research Level
Restoration and Eighteenth Century literature including Drama 1660 1800	Research Level
Nineteenth Century British literature, including Drama	Research Level
20th Century British and Commonwealth literature (Including Drama up to W.W. II)	Research Level
American literature from the Colonial Period to date (Includes Native literature, and includes Drama, up to W.W.II)	Research Level
Canadian literature in English, (Includes Native literature, and includes Drama, up to W.W.II)	Research Level
Linguistics (including discourse analysis and semiotics)	Research Level
Literary criticism, history and theory	Research Level
Literary letters, memoirs and biography	Research Level
Analytical bibliography and textual criticism	Research Level
Literary reference works	Research Level
Rhetoric. Composition. Style	Research Level
History of Rhetorical Theory and Criticism	Research Level
Composition Theory and Pedagogy	Research Level
Professional writing	Research Level
Technical communication	Research Level

All collections are systematically reviewed for currency of information and to ensure that essential and important resources are retained. Superseded editions and titles containing outdated information are withdrawn as necessary. Classic retrospective materials are retained and preserved to serve the needs of historical research.

LC Classes:

CT 21-86	Biographies and Autobiographies (in order by nationality of the subject)
GR1-950	Folklore
HF5717-5734	Research in Business communication
P1-1091	Philology. Linguistics
PE1-3729	English Language
PN 1-239	Literary History and Collections (General topics, includes Hypertext literature)
PN441-1551	Literary History
PN1560-1988	Dramatic literature
PN3311-3503	Prose. Prose fiction
PN4001-4321	Oratory. Elocution, etc.
PN4390-5650	(Literary History) Diaries; Letters Essays
PN4699-4784	Journalism. The periodical press, etc.
PN6099-6145	Collections of general literature, Poetry, Drama, Fiction. Etc.
PN 6700-6738	English language comic books, graphic novels, etc.
PR1-9680	British, Commonwealth and Postcolonial Literatures in English (including Bibliography, and Children's Literature)
PS 1 3900	American Literature (including Bibliography, and Children's Literature)
PS8001-8599	Canadian Literature (including Bibliography, and Children's Literature)
Q 223-227	Communication in Science
T 10.5 11.8	Communication of technical information
Z116-275	Books, Bookbinding, Book industries, Printing, Publishing, Typography
Z662-997	Libraries, Archives and Information science

Other Resources Available

The Library explores opportunities for collaborative purchases with the Ontario Council of University Libraries and the Canadian Research Knowledge Network

The University of Waterloo Library's Special Collections Department has particular subject strengths in the in areas relevant to literary and Rhetorical studies, including: women's studies, local history, fine printing, and other design fields such as Architecture and Illustration.

System wide Resources: Materials not owned by the TUG group of Libraries are readily available via Interlibrary Loan through the Racer system which supports Document delivery Services for All OCUL libraries

Appendix 1

Explanation of Levels of Collecting, adapted from RLG Guidelines

Levels of Collecting

Out of Scope

Materials to support research and curricula in this subject area are not covered in this Collection Policy Statement. Coverage of interdisciplinary subject areas and topics linked across departments can be identified with references to other Collection Policy Statements.

Basic Information/Reference Level

The collection serves to introduce and define the subject. Only the most important reference works, general surveys, the most significant works of major authors, and a limited selection of representative general periodicals are collected.

Instructional Support Level (Undergraduate)

The collection supports all courses of undergraduate study. Materials collected include a wide range of reference works, fundamental bibliographic tools, and an extensive collection of monographs and periodicals. Access to owned or remotely-accessed electronic resources, including texts, journals, data sets, etc. is provided.

Research Level

The collection includes major published source materials required for master's degree programmes, doctoral study and independent research in the subject. All formats, including appropriate foreign-language titles, are acquired. Historically important monographs, archival materials, and back-runs of serials are acquired as necessary.