University of Waterloo Library

The accompanying Collection Development Policy statement is submitted by Margaret Yuen, Liaison Librarian for the School of Planning and is approved by the undersigned.

Associate University Librarian, Information Resources & Academic Excellence	Department Chair
Liaison Librarian	Faculty Library Representative

Date:

University of Waterloo Library

Collection Development Policy statement for the School of Planning

Date Completed: March 13, 2013

Persons Responsible for Collection

The decision to select library materials is the responsibility of the Liaison Librarian, Margaret Yuen, in consultation with the Faculty Library Representative, Robert Shipley.

School Description and Purpose

Materials are collected to serve the teaching and research needs of the students and faculty members in the School of Planning. The School offers a Bachelor of Environmental Studies, Honours Planning (BES); Master of Arts, Planning (MA); Master of Environmental Studies, Planning (MES); Master of Applied Environmental Studies, Planning (MAES); and Doctor of Philosophy, Planning (Ph.D). The broad aim of the School is to prepare the student for active participation the planning process and membership in the profession.

The emphasis of the program is on planning as a process, conceived in broad terms to include policy making, research and decision making. The program focuses on the natural environment and how humans interact with the environment; the human and built environments; and the dimensions that cross between the natural and built/human environments (includes design, conservation, sustainability, information systems and strategic planning).

Scope of Coverage

Languages

Core materials in English and French are preferred. Materials in any European language are collected if appropriate.

Geographical Areas

Special emphasis is given to Canadian materials. U.S., Great Britain and Europe are also covered with some intensity. No area is excluded completely from consideration. Comparative studies of different regions and political jurisdictions are of particular interest.

Chronological Periods

Primary emphasis is on contemporary material. Canadian, American and British areas are given historical treatment.

Places of Publication
Priority is given to materials published in North America and Europe.

Dates of Publication
Retrospective as well as currently published materials are collected.

Types and Formats of Materials Collected

Included
The following types of materials generally included are books, periodicals, reference works, government publications and textbooks in print or electronic format as appropriate.

Collected Selectively
The following types of materials are collected selectively: Conference proceedings, symposia reports and theses.

Excluded
The following types of materials are excluded: Films, videos and slides.

Subjects Collected
(For further explanation about collecting levels see Appendix 1)

Planning Practice and Planning Tools

Planning theory	Research Level
Planning as a profession	Research Level
Planning ethics	Research Level
Planning process	Research Level
Planning legislation and regulation	Research Level
Consultation and group processes	Research Level
Communication	Instructional Support Level (Undergraduate)
Information systems	Research Level
Geographic information system	
Urban modelling and simulation	
Locational analysis	

Human and Built Environments

Cultural heritage landscape	Research Level
Urban dynamics	Research Level
Settlement/ urban patterns	
Housing	
Social interactions	
Social planning	Research Level

Social and demographic dimensions (includes accessibility and aging)	Research Level
Urban energy	Research Level
Urban design	Research Level
Economy	Research Level
Land economics	
Municipal budgeting	
Public Finance	
Transportation planning	Research Level
Municipal Governance	Research Level
Urban infrastructure	Research Level
Regional planning	Research Level
Rural planning	Instructional Support Level (Undergraduate)

Natural Environment
(Applied aspects relating to policy)

Ecology	Research Level
Water	Research Level
Wetlands	Research Level
Watersheds	Research Level
Marine and coastal areas	Research Level
Forests	Research Level
Parks	Research Level

Integration of Planning Themes

Participation and group processes	Research Level
Health planning for healthy communities	Research Level
Conservation/preservation/restoration	Research Level
Design	Research Level
Development	Research Level
Heritage planning	Research Level
Sustainability	Research Level
Restoration	Research Level
Human ecology	Research Level
Strategic planning	Research Level
Tourism planning	Research Level
Waste Management Planning	Research level

Library of Congress Outline - Planning

BR 353	Environmental psychology
G 70.212-70.215	Geographic information systems
GE 1-350	Environmental Sciences
GF 1 – 900	Human Ecology. Anthropogeography
	Landscape assessment
GV 1-200.6	Tourism
HC 79.E5	Environmental policy and economic development
	Sustainable development
HD 88 – 1395.5	Land use
HD 7285-7391	Housing
HD7526-7630	Labor. Model communities
HD 9502	Energy industries and policy
HE 148	Transportation and community development
HE 301-311	Urban transportation
HE 331-80	Traffic engineering. Roads
HE 1050-1081	Railways - public policy
HE 4201-5260	Street railways. Rapid transit
HE 5601-5720	Automotive transportation
HM 33	Small groups
HT 51 – 65	Human settlements. Communities
HT 101-395	Urban sociology. Cities and towns.
	Urban groups. The City. Urban sociology
JS 141-231	Municipal government
KD 4746-4795	Law - local government
NA9000 - 9285	City planning
QH 75-77	Nature conservation
QH 87.3	Biogeography
QH 540-549.5	Ecology
QK 901-38	Plant ecology
S 900-954	Conservation of Natural resources
SB 481-486	Parks and public reservations
SD 411-28	Forestry - conservation and protection
SK 351-579	Wildlife management
TD 158	Remote sensing
TD169-171.8	Environmental protection
TD194-194.6	Environmental impact analysis
TD 789 – 812	Municipal refuse

All collections are systematically reviewed for currency of information and to ensure that essential and important resources are retained. Superseded editions and titles containing outdated information are withdrawn as necessary. Classic retrospective materials are retained and preserved to serve the needs of historical research.

Other Resources Available

The Library explores opportunities for collaborative purchases with the Ontario Council of University Libraries and the Canadian Research Knowledge Network.

Appendix 1
Explanation of Levels of Collecting, adapted from RLG Guidelines

Levels of Collecting

Out of Scope

Materials to support research and curricula in this subject area are not covered in this Collection Policy Statement. Coverage of interdisciplinary subject areas and topics linked across departments can be identified with references to other Collection Policy Statements.

Basic Information/Reference Level

The collection serves to introduce and define the subject. Only the most important reference works, general surveys, the most significant works of major authors, and a limited selection of representative general periodicals are collected.

Instructional Support Level (Undergraduate)

The collection supports all courses of undergraduate study. Materials collected include a wide range of reference works, fundamental bibliographic tools, and an extensive collection of monographs and periodicals. Access to owned or remotely-accessed electronic resources, including texts, journals, data sets, etc. is provided.

Research Level

The collection includes major published source materials required for master's degree programmes, doctoral study and independent research in the subject. All formats, including appropriate foreign-language titles, are acquired. Historically important monographs, archival materials, and back-runs of serials are acquired as necessary.