

Library Update Meeting

March 29, 2018

Library



UNIVERSITY OF
WATERLOO



AGENDA

1. University Librarian update
2. OCUL-Collaborative Futures update
3. Guarding Minds @WORK
4. Departmental Updates
 - Communications
 - Digital Initiatives/Special Collections & Archives
(Waterloo Digital Library)
 - Collection Development
5. Open Q&A

University Librarian update

Our Accomplishments:

- **Siu Hong Yu** and **Jennifer Haas** each completed the Ithaka S+R training in the semi-structured interview methodology being used in the multi-site study of research practices of civil and environmental engineering scholars.

University Librarian update

Our Accomplishments:

- **Jackie Stapleton** collaborated with School of Public Health and Health Systems researchers on a journal article publication, "Applying systematic review search methods to the grey literature: a case study examining guidelines for school-based breakfast programs in Canada", that describes novel methods for conducting a grey literature systematic search. The article has been accessed over 5500 times and is in the top 5% of all research outputs scored by Altmetric, a tool which measures online attention and activity including Twitter, Facebook, and other social media tools.

University Librarian update

Our Accomplishments:

- **Sarah Brown** and **Jackie Stapleton** offered a new workshop, “Systematic Reviews for Social Science Researchers”, to students. Drawing on their experience as collaborators on systematic review research teams, this workshop outlines systematic review methodology with a focus on social science research questions and information sources. Registration quickly exceeded capacity and a second workshop is being held this winter.

University Librarian update

Our Accomplishments:

- **Mary Lynne Bartlett** is consulting on a fourth year Knowledge Integration thesis for one of the Library Ambassadors. The thesis is exploring how students engage with the Library and will include a recommendation report that will be able to be incorporated into our training, activities, and promotion.

University Librarian update

Our Accomplishments:

- **Kate Mercer** published two papers and wrapped up a project where she co-supervised a co-op student. She has been invited to be a mentor & judge for a most recent Hack4Health event. Kate's two papers are:
 - Non-invasive brain stimulation interventions for management of chronic central neuropathic pain: a scoping review protocol.
 - Technology for fostering intergenerational connectivity: scoping review protocol.

University Librarian update

Our Accomplishments:

- **Caitlin Carter** co-authored three chapters in the Association of Faculties of Pharmacy of Canada (AFPC) and Canada Health Infoway's e-Resource called "Informatics for Pharmacy Students." In addition, Caitlin is the Continuing Education Coordinator for the Ontario Health Libraries Association (OHLA). Caitlin also co-authored an encyclopedia chapter which will be published in Spring 2018 by Elsevier.

University Librarian update

Our Accomplishments:

- **Sharon Lamont** has been named to the Accessibility Advisory Committee, and will be co-chairing the Excellence Canada People driver working group.



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University Librarian update

Our Accomplishments:

- **Eva Dodsworth**, as the editor of the journal “Bulletin” for the Association of Canadian Map Libraries and Archives (ACMLA), published the journal's final print issue in November, 2017; as they move on to a digital version using University of Waterloo's Open Journal Systems (OJS). Eva spent some time working with **William Roy** in setting up the online OJS platform. This journal focuses on cartographic and geographic information systems (GIS) content, often contributed by Map and GIS Librarians in Canada, but more recently from the U.S. as well. Eva also was invited to present a four hour workshop on GIS and GeoWeb technologies to the Rochester Regional Library Counsel (RRLC) in November, 2017.

University Librarian update

Our Accomplishments:

- **Markus Wieland** is participating in an ongoing collaboration with the Intact Centre on Climate Adaptation (ICCA), which has created new Canadian standards for developing flood-resilient communities; the study of the role of wetlands in mitigating rural flood damage for the Ministry of Natural Resources and Forestry, which their director, Natalia Moudrak, recently used at a UN Disaster Risk Reduction conference in China. Markus also recently became a member of the Waterloo Institute for Sustainable Energy (WISE).

University Librarian update

Our Accomplishments:

- **Jenny Hirst** became a member of the Continuing Education Working Group's Dashboards and Data Visualization Project for Canadian Association of Research Libraries (CARL). In addition, Jenny, along with Collections Development and LibExec, conducted an initial assessment of factors that impacted the Library's Collections budget over the past decade. This was in order to produce a budget program briefing document with key data visualizations for the Deputy Provost.

University Librarian update

Our Accomplishments:

- Collaboration between the Library, the Institute for Computer Research, and faculty members from the School of Computer Science and the Department of History led to the University of Waterloo agreeing to host a Council on Library and Information Resources Postdoctoral Fellow in software curation.

University Librarian update

Our Accomplishments:

- The **Student Engagement Committee** put on Library Day to celebrate our patrons. In the past we have celebrated Library Day on Halloween, but this year we decided to shake things up a bit by hosting a fall fair. The fair was very well received by students, faculty, and staff. We had carnival games, prizes, popcorn, apples, and tiddlywinks.



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University Librarian update

Our Accomplishments:

- The **Library Ambassadors** were invited to be part of the Mascot Parade in October as part of the Mental Health and Wellness walk around campus. Two Ambassadors, Mary Lynne Bartlett, and Scholar the goose walked around Ring Road with our campus community. The Library Ambassadors are also now part of the EDGE certificate program.



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University Librarian update

Our Accomplishments:

- The **Student Engagement Committee** worked with Campus Police, the Secretariat, Custodial Services, and St. John's Ambulance to bring therapy dogs into Dana Porter Library for students around mid-terms. 90 students participated over the course of the two day event.

University Librarian update

Our Accomplishments:

- The **Student Engagement Committee** recently implemented our newest mascot, Roget Thesaurus, a dinosaur which brings stress relief and humour to students. On his first day Roget sat at the Assignment and Research Help Desk, students were giving it high-fives, taking selfies, and smiling. Staff also got in on the fun and stopped by to take pics and see what Roget was doing. Roget is being shared between Dana Porter, Davis Centre, and Musagetes Library.

University Librarian update

Our Accomplishments:

- The **Geospatial Centre**, along with the Faculty of Environment hosted the annual GIS Day event on November 15th in the Geospatial Centre and the Flex Lab. This event included a Geospatial Centre Open House, Lightning Talks, and a Mapathon, where participants mapped and placed 200 buildings in Stratford on the OpenStreetMap online platform. The ‘traditional GIS Day cake’ was served and door prizes, courtesy of Simply Analytics, were given. Approximately 100 visitors attended.

University Librarian update

Our Accomplishments:

- The **Geospatial Centre** staff worked with Instructional Technologies and Media Services for a few months over the summer and early Fall term to create a promotional video for the Geospatial Centre. This video is currently being played during our instruction sessions as it summarizes our services very efficiently.

University Librarian update

Our Accomplishments:

- Official launch and first meeting of the **Library Data and Analytics Community of Practice**; the CoP currently has a membership of 18 internal staff.

University Librarian update

Our Accomplishments:

- The **Digital Initiatives** department on-boarded RAMP (Repository Analytics and Metrics Portal) for UW's Institutional Repository UWSpace. RAMP is a web service that improves the accuracy of IR analytics by integrating with Google Search Console and Google Analytics to improve the count of file downloads.



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Trivia question!

- ▶ If you're injured at work, how long do you and your supervisor have to submit an Incident & Investigation Report to the Safety Office?

OCUL-CF Update

Presented by: Alison Hitchens



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OCUL-CF – OCUL Update

- Request for Proposal (RFP) VendorEvaluation
 - Response scoring in January
 - Vendor demos in February
 - Recommendation to OCUL directors in March
- Staffing
 - Library Services Platform (LSP) Coordinator, Mandy Deans Kassies, seconded from Brock
 - Implementation Manager, Gord Bertrand, seconded from Laurier

OCUL-CF – TUG Update

- TUG committee work plans reviewed by TUG Steering
- TUG Steering liaisons to each committee to facilitate work
- Review of work priority once vendor is announced

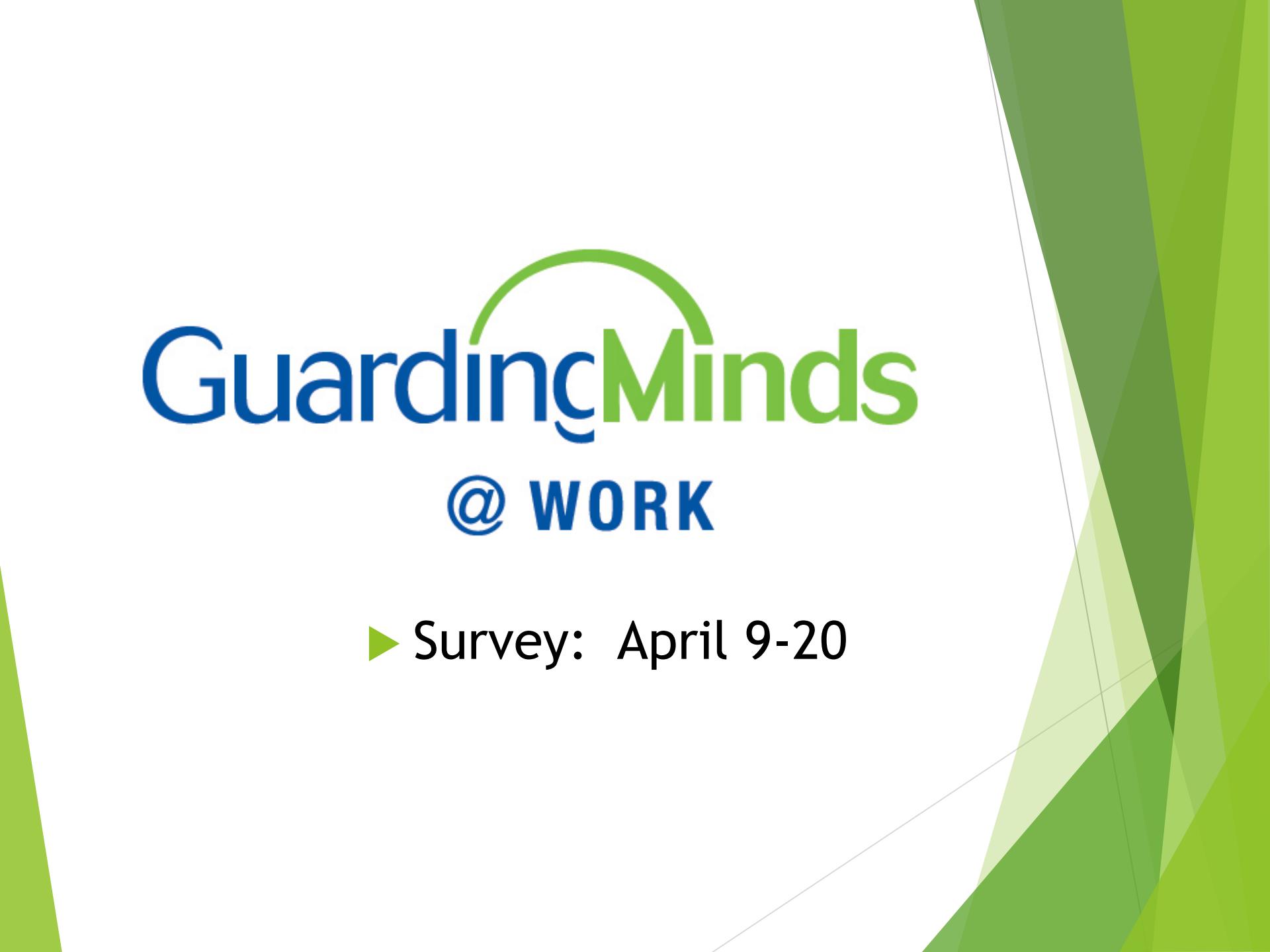
OCUL-CF – TUG Update

- E-mail list created for the Expert Advisory Network members
- Responded to survey on cataloguing policy and practices
- Looking ahead to project management and change management

Trivia question!

- ▶ What is the workplace assessment method used at the University to identify and prioritize unacceptable risks relating to employees' job tasks with the ultimate goal of developing controls to reduce the risk?

Health, Safety, & Wellness Committee



GuardingMinds

@ WORK

- ▶ Survey: April 9-20

What is *Guarding Minds at Work*?

- ▶ The *Guarding Minds at Work* survey is based on Canada's national standard for Psychological Health and Safety in the Workplace
- ▶ It is designed to assist workplaces to identify and address the risk factors that impact employees' psychological health and safety at work
 - ▶ The 13 Factors - E.g., Organizational culture; Clear leadership and expectations; Civility and respect; Recognition and reward

Why Guarding Minds at Work?

- ▶ There are currently no routine checks for psychological risks in the workplace
- ▶ Mental health was identified as a top concern of library staff in the HSW Committee's 2017 and 2015 surveys
- ▶ Other departments on campus have been using the Guarding Minds at Work survey
- ▶ Leverages the on-campus expertise and support that we have available in the area of mental health



Trivia question!

- ▶ You trip and fall on campus during your lunch hour and scrape your knee. Does this count as a workplace injury?

Departmental Updates



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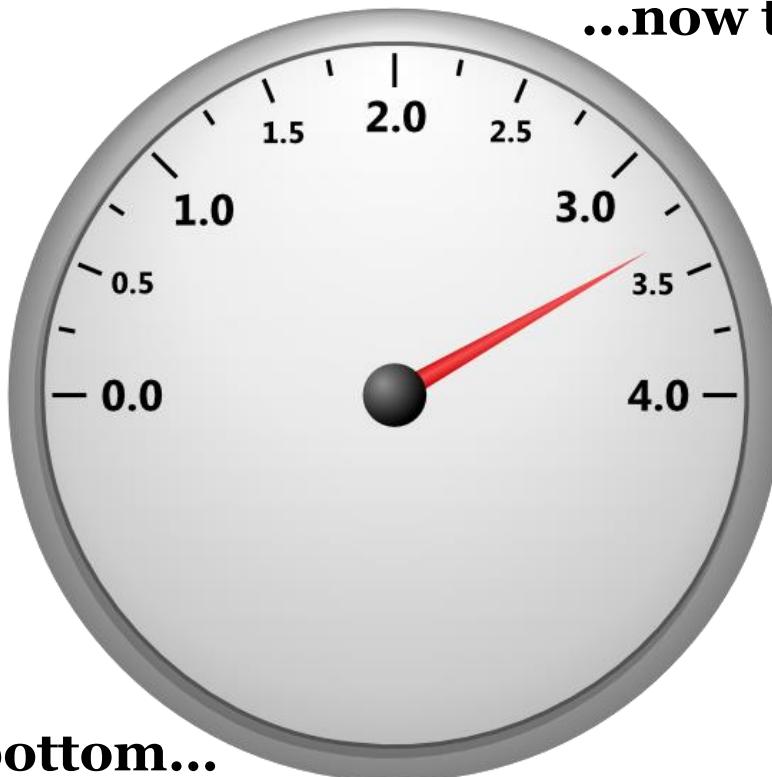
LIBRARY COMMUNICATIONS

Sharon Lamont



From 1 to 4 in under 15 seconds months

...now the whole team here!



Started from the bottom...



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Introducing your Communications Team

Mary Lynne Bartlett, Rose Koebel & Sara Perkins



Tell us a story

We are here to tell the Library's stories – YOUR stories

Why?

Telling our many stories to target audiences, in appropriate ways and at opportune times:

- **Supports student success**
- **Drives advancement**
- **Elevates our visibility across our communities**
- **Creates and builds on partnerships**

MARY LYNNE BARTLETT

Student engagement coordinator

Social media @uwlibrary!
#campaigns #take-overs
#content #hashtags #analytics



UWaterloo Library
@UWLibrary

TATTOO TUESDAYS

Send us a photo of your tattoo!

The photo of your tattoo will be used to suggest a book from the Waterloo Reads Collection

Start sending your photos to us on January 22

Email your photo (G-RATED) and Instagram username to libcomm@library.uwaterloo.ca

Selected books and tattoos will be featured on Instagram each Tuesday in February and March

#FairDealingWeek starts tomorrow and we are having a create-your-own meme contest! Use one of the six Creative Commons licensed images we've provided in the link to create a meme (just make sure it's g-rated)
[#faircopyright](#)
[uwaterloo.ca/library/events....](#)

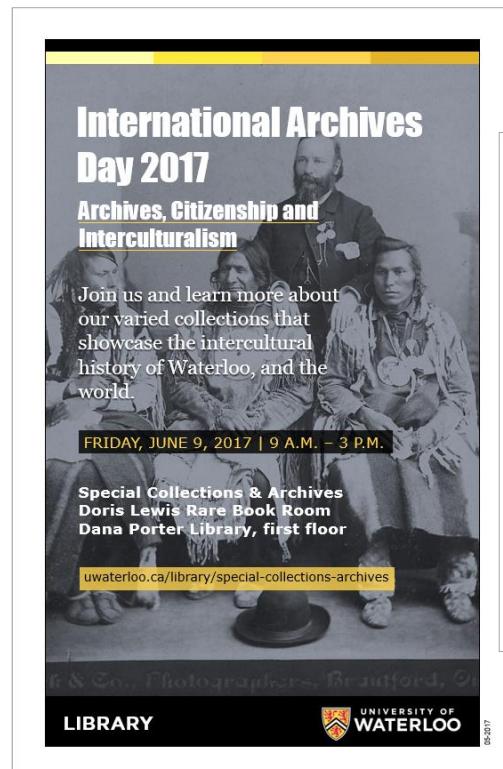


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ROSE KOEBEL

Library communications and web management coordinator

Design
Publications
& graphics



International Archives Day 2017
Archives, Citizenship and Interculturalism

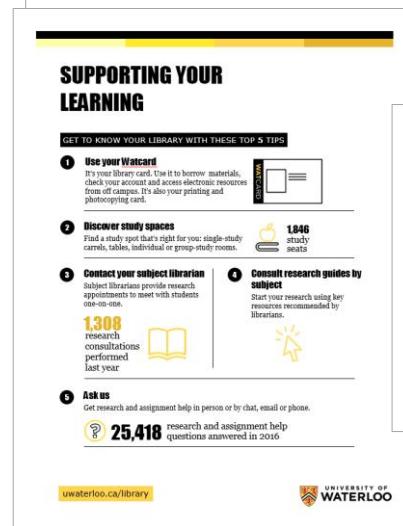
Join us and learn more about our varied collections that showcase the intercultural history of Waterloo, and the world.

FRIDAY, JUNE 9, 2017 | 9 A.M. – 3 P.M.

Special Collections & Archives
Doris Lewis Rare Book Room
Dana Porter Library, first floor

uwaterloo.ca/library/special-collections-archives

LIBRARY UNIVERSITY OF WATERLOO



SUPPORTING YOUR LEARNING

GET TO KNOW YOUR LIBRARY WITH THESE TOP 5 TIPS

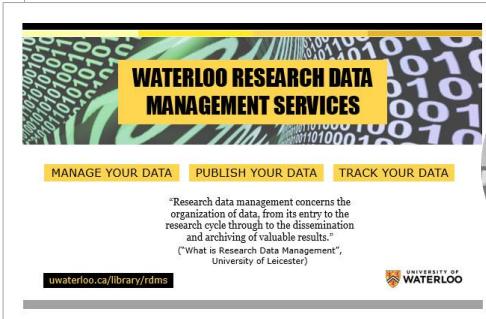
- 1 Use your Waterloo card
- 2 Discover study spaces
- 3 Contact your subject librarian
- 4 Consult research guides by subject
- 5 Ask us

1,308 research consultations performed last year

25,418 research and assignment help questions answered in 2016

uwaterloo.ca/library

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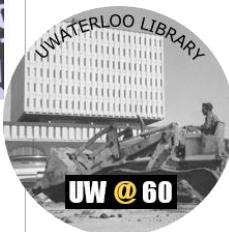
WATERLOO RESEARCH DATA MANAGEMENT SERVICES

MANAGE YOUR DATA | PUBLISH YOUR DATA | TRACK YOUR DATA

"Research data management concerns the organization of data, from its entry to the research cycle through to the dissemination and archiving of valuable results."
(*"What is Research Data Management"*, University of Leicester)

uwaterloo.ca/library/rdms

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SARA PERKINS

Library communications officer

“Your most-trusted news source for Library news and events.”

Can't find the words?

I can provide writing, editing and presentation support for high-level and external communications, including advice on timing, messaging, language, incorporating strategic themes and speaking to the media.

Need to get the word out?

I am the Library's liaison with Waterloo's Integrated Communications and Media Relations.

What's happening at the Library?

I am committed to continuously improving communications so all staff feel like they're part of the story. Stay tuned for more on that story...



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Waterloo Digital Library

Discover Waterloo Digital Library

MONDAY, FEBRUARY 26, 2018

It has been said that 'those who do not learn history are doomed to repeat it.' University of Waterloo Library wants to save you from that fate, by opening up Waterloo's history to the world.

The Waterloo Digital Library (WDL) is a new online repository from our unique special and archival collections, with Wa



imgflip.com

A collage of historical images and text. At the top left is a newspaper clipping from 'GLOW NEWS' (August 1983) about a bookstore being destroyed. In the center is a large photo of a protest march with signs reading 'DEMOCRACY FOR SAFRICA' and 'WATERLOO DIGITAL LIBRARY'. Below the protest are two smaller photos: one of a building and another of people in a boat on floodwaters. To the right is a newspaper clipping from 'GLOW NEWS' (August 1983) about a birth control trial. At the bottom is a logo for 'UNIVERSITY OF WATERLOO'.

GLOW NEWS
Glow University of Waterloo
Volume 1 Number 1 August 1983

WOMEN'S BOOKSTORE DESTROYED BY ARSONIST

GLOW TO APPROPRIATE WATERLOO COLLEGE

ENGAGE WITH THE PAST | EMERGE WITH THE FUTURE

BIRTH CONTROL TRIAL

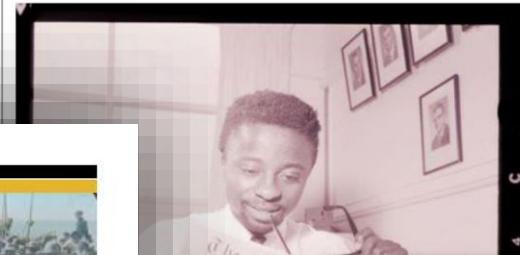
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University of Waterloo Library
Published by Mary Lynne Bartlett [?]. 15 February 2018 [?]

February is Black History Month. #TBT to 1966 when Olatokunboh (Toks) Oshinowo of Nigeria was a founder of University of Waterloo's International Student Association and President of the Engineering Society. <http://ow.ly/YMku30iqfWk>

From KW Record Collection.



digital repository for material from University of Archives.

WHAT'S AVAILABLE ON WDL?

- Thousands of local **photographs**
- Documents spanning **University of Waterloo's history**
- Preservation** of obsolete formats
- Unique **digital displays** and new content

WHAT DOES WDL DO FOR YOU?

- Provides content that supports **your local research** at the University of Waterloo
- Opens up University of Waterloo archival material to the **global** community
- Makes historic documents and images easily discoverable and **accessible** to all

Front images from University of Waterloo Library, Special Collections & Archives. University of Waterloo Archives.



Your story-telling tool

A new form will give us all the details we need to tell your story.

LIBRARY STAFF

Library Staff home
Library forms
Communications request
Request for funding for professional development
Request to enrol in a course
Signage request
Add new database to the Research Databases list
News
Events
Blog
UWaterloo libraries

Library Staff » Library forms »

Communications request

This form is meant for Library staff and Waterloo staff who are partnering with the Library for event(s) and/or promotional items only. If you are wanting to send a digital sign to be displayed on the Library's screens, please use the [signage request form](#).

Please send your request in **at least** three business days in advance, to ensure we have enough time to complete the request. More complex communications plans and materials will require more time.

The results of this form will be sent to the Library Communications Team:

- Sara Perkins, Library Communications Officer
- Rose Koebel, Library Communications and Web Management Coordinator
- Mary Lynne Bartlett, Student Engagement Coordinator

Information and privacy: questions regarding the collection of information on this form can be directed to the [form administrator](#).

Are you... **(required)**

- Library staff
- Waterloo staff partner
- External media

COMMUNICATIONS REQUEST FORM

Tell us about your:

- **News**
- **Events, workshops and displays**
- **New services and resources**
- **Accomplishments and milestones**
- **And more!**

The Communications Team will respond with an appropriate communication plan that suits your needs.



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“More communication
...but fewer and shorter emails”

YOU - EXCELLENCE CANADA

YOU ARE THE AUDIENCE

uwaterloo.ca/library/staff

Between us

FEB. 21, 2018

#TattooTuesday featured in local paper



A new Student Engagement Committee initiative - #TattooTuesday - has been featured in the Waterloo Region Record and in University of Waterloo's Daily Bulletin.

NEWS

A place for our stories:

- Staff recognition
- Visibility on campus
- Recruitment
- Advancement
- Professional associations and communities

EVENTS

Library staff just wanna have fun:

- All-staff meetings
- Training opportunities
- Wellness activities and clubs
- Roundtable discussions
- Celebrations

THURSDAY, MARCH 29, 2018 – 9:30 AM TO 11:00 AM EDT

Library update meeting

All Library staff are invited to the next Library Update meeting. Refreshments will be available at 9 a.m.

If there is a topic you'd like to hear about or any questions that you would like answered, **please email Graham Yeates by March 16.**

THURSDAY, APRIL 5, 2018 – 12:30 TO 13:30

Library knitting and craft club @ Porter



All crafters are welcome! Bring your knitting, craftwork or just join us for a chat and a cup of tea.

FRIDAY, APRIL 13, 2018 – 1:00 PM TO 2:00 PM EDT

Decluttering and organization for the workplace



Decluttering and organization for the workplace

Learn best practices and practical strategies for organizing and decluttering your workspace from KW Professional Organizers.

Friday, April 13 | 1-2 p.m.
Dunton Hall Library, room 239
(FlexLab)

WEDNESDAY, APRIL 18, 2018 – 12:00 PM TO 2:00 PM EDT

United Way garage sale



The Library's United Way Committee is holding a garage sale! This sale is open to the entire Waterloo community - so spread the word! All sales money will go directly to the United Way.

Day 2



Doodle of the day,
by Courtney
Bremer.

I don't know what was scarier...the fact that it was Halloween or the task that lay ahead.

We got right down to it first thing in the morning. Working in small groups of five or six people, we each tackled four to five proposals - with two groups analyzing each proposal. Proposals were identified as High, Medium, Low or Rethink, including notes explaining each recommendation.

The discussions were lively!



BLOG

The long and short story:

- Keep critical, all-staff emails shorter
- Give interested staff a place to go for the long story
- Archiving our work and breaking down silos



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QUESTIONS?

Waterloo Digital Library

Danielle Robichaud, Special Collections & Archives
Lathangi Ganesharatnam, Digital Initiatives

What is the Waterloo Digital Library (WDL)?

- Online repository for selectively sharing items from the Library's special and archival collections
 - Runs on open source digital repository software Islandora
-

The WDL team

Digital Initiatives

- Site configuration and administration
- Automation of metadata workflows
- Patience!

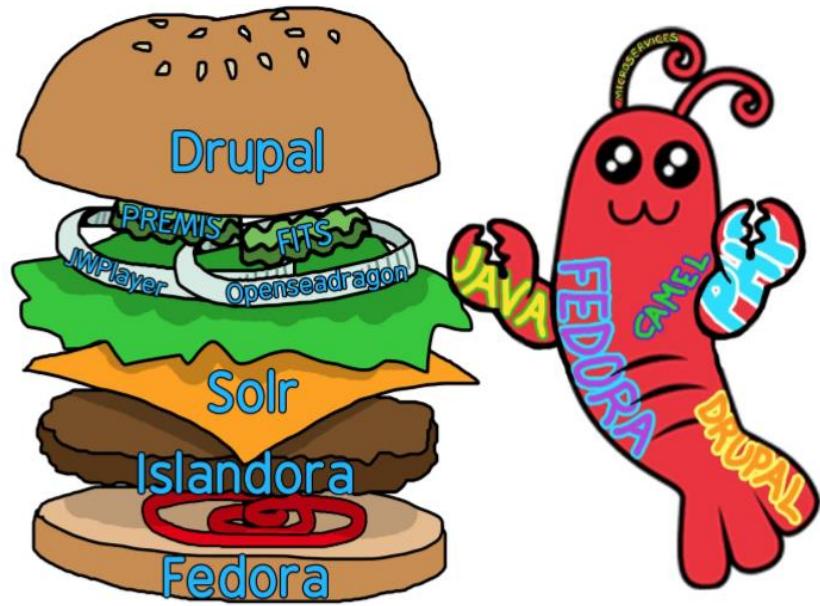
Special Collections & Archives

- Content selection and ingestion
- Metadata creation and clean up
- Functionality testing
- Asking “can we..”

What is Islandora?

Major components of Islandora:

- **Drupal**: User Interface
- **Solr**: For Searching/Indexing
- **Islandora modules**:
Controls all the components
- **Fedora**: For preserving
digital assets



(Data Storage and Retrieval)

DI Technical Team

- Graham, Chris, and Lathangi are the developers
- Brandon and Nick are system admins
- Will is a repository specialist
- Jenny is a data analyst

Metadata creation & clean up

- Improved (or any) keyword searching
- Context not otherwise provided
- Accessibility
- Transparency of archival descriptive practice and expertise

**What type of images would
you expect to see in an
envelope from 1953 titled
“St. Agatha Orphanage”?**



Details

Title St. Agatha Orphanage [Published]

Alt-text Image of Simon Ditner sharpening a knife, dressed in a butchers' apron.

Abstract Photo caption from published version of 53-5235_007: "Simon Ditner puts a keen edge on his knife."

General note Title supplied by Kitchener-Waterloo Record staff.

53-5235_006, 53-5235_007,
53-5235_009 and a photo missing from envelope appeared on Page 23 of the Wednesday, December 16, 1953 edition of the newspaper as part of the article: "Butchering Bee Provides Orphanage's Winter Meat."
Butchering bee took place December 9 and 10, 1953.

Collection selection

- Instruction
- Research interest(s)
- Usage permission
- Condition
- Broadening scope of Waterloo's history



THE



math medium

Vol. 1; No. 1 Courtesy of the Mathematic Society, University of Waterloo Jan. 2, 1966

No. 2

Birth Control Methods

compiled by

Parents' Information Bureau
LTD.

410 King St. West Kitchener, Ont.

Thank you

Copyright @Waterloo

Updates from the Copyright Advisory Committee

Presented by: Lauren Byl, Copyright & Licensing Librarian

A brief history



COPYRIGHT ADVISORY COMMITTEE MISSION

“The Copyright Advisory Committee (CAC) serves as the primary forum for collaborative decision-making regarding copyright and its applications on campus. The committee will work to keep campus administration, faculty, staff, and students informed about the current and ongoing status of copyright and licensing related issues, projects, and developments. The CAC supports campus administration, faculty, staff, and students in their use of copyright protected works, through either *Copyright Act* exceptions or license permissions.”

Outcomes so far – Changes that are hidden

- Education and outreach plan developed, as informed by a literature review
- Communications and advocacy strategies in place
 - Engaging campus stakeholders about the Copyright Act review
- Ongoing development of education and outreach content for release in Fall 2018, including:
 - A collection of workshops
 - New and reorganized website information
 - A table at the New Faculty Fair



Outcomes so far – Changes you can see

- Changes to help users identify the website as a central hub for copyright information:
 - Name change to Copyright at Waterloo
 - Centralized contact information for copyright questions:
copyright@uwaterloo.ca



Things to note

- A survey will be sent to faculty early in the Spring term, seeking their opinions on copyright services and resources on campus
 - A similar survey is planned for Fall semester for staff and students
- A feedback form on the Copyright website:
 - <https://uwaterloo.ca/copyright-at-waterloo/feedback-form>

Trivia question!

► TRUE OR FALSE?

Mental health factors are considered during the monthly safety inspections conducted across the Library.

Open Q&A



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