

Department of Management Sciences

GENERAL REQUIREMENT (CORE) COURSE EXEMPTION FORM

Student Name: _____ Program (circle one): PhD| MASC| MMSC

ID #: _____ Date _____

Email address: _____

Course you are seeking exemption from (circle one): MSCI 603, 605, 607 or 609

(A separate form must be submitted for each exemption consideration.)

Exemption Policy:

Competency can be established in any requirement (core) course, either by taking the course, writing an exam on the material in the course, or by demonstrating that similar material has been studied. Please read details on page 2 of this document for more information as it pertains to your degree program.

To be exempt from a General Requirement course, you must demonstrate to the satisfaction of the current instructor:

- You have achieved an average of 80% or equivalent.
You took the course(s) in the last five years.
The material must have been covered in at no more than two courses.

Documents required for consideration:

- Detailed course outlines and syllabuses
Copy of transcripts listing the course and final grades

Please attach and submit with completed form to your Graduate Coordinator.

Reason for the exemption: _____

Course Title: _____

Date Completed: _____ Final Grade: _____

Institute of completion: _____

Main Topics: _____

Textbook(s): _____

Course Title: _____

Date Completed: _____ Final Grade: _____

Institute of completion: _____

Main Topics: _____

Textbook(s): _____

Section to be completed by Department

Instructor Comments: _____

Instructor Signature: _____ Date: _____

Approved: _____ Not Approved: _____

Associate Chair Graduate Studies: _____ Date: _____

General Requirement (Core) Course Exemption Information

Any exemption consideration must be approved by both the Course Instructor and the Associate Chair for Graduate Studies in the Department of Management Sciences.

A General Requirement Course Exemption form must be completed fully, with required documentation attached and submitted separately to the Department Graduate Coordinator for each course exemption consideration. Students should submit the form within four weeks from the start of the term for the relevant course(s).

Each Exemption form must be accompanied by the corresponding:

- Detailed course outlines and syllabuses
 - Copy of transcripts listing the course and final grades
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MMSc Students

MMSc students are not eligible for exemptions.

MASc Students

MASc students are required to complete five courses; three core courses (MSCI 603, MSCI 605 & MSCI 607) plus two elective courses.

Any of the core courses may be considered for exemption without credit. That is, any courses exempted must be replaced. A minimum of five courses, thesis presentation and a thesis are needed to meet the MASc degree requirements.

PHD Students

PhD students are required to complete six courses; three core courses (MSCI 603, MSCI 605, & MSCI 607) plus three elective courses.

If a PhD student has completed our MASc degree, the three core courses are automatically exempted with credit. Students coming into the PhD program from outside the department may be considered for exemptions of the core courses with credit (they do not need to be replaced).

A minimum of three courses (or six courses without exemptions), a comprehensive exam and a PhD thesis are required to meet the PhD degree requirements.