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# Management Sciences

## Graduate Studies

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### Elective Course Pre-Approval Form

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#### Graduate Diploma in Data Analytics (GDDA)

Use this form to request approval of an elective course, *not already approved*, for the GDDA

Students who wish to obtain the GDDA must complete the three GDDA designated elective courses and one pre-approved elective course within their MMSc degree program requirements.

For more details, please review the department GDDA website

<https://uwaterloo.ca/management-sciences/future-graduate-students/graduate-diploma-data-analytics>

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#### Credit course outside Department (MMSc, MASc, PhD)

Use this form to request approval of an elective course outside the department of Management Sciences for credit towards the MMSc, MASc or PhD

MMSc and MASc students may complete no more than one course outside the department to count as credit towards their graduate degree in Management Sciences. PhD students may complete a maximum of two courses outside the department. In all cases, these courses must be approved by the department *prior* to enrollment in the course in quest.

For more details, please review your department program details at: <https://uwaterloo.ca/management-sciences/programs>

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#### INSTRUCTIONS:

- ✓ Before course enrolment in quest, complete sections 1 and 2
- ✓ MASc & PhD programs require supervisor approval before submission.
- ✓ Submit completed form(s) to your Graduate Administrator (course outline/ description /rationale may be required)
- ✓ The Graduate Administrator will forward the form for department approval
- ✓ The Graduate Administrator will contact you via your @uwaterloo.ca email with the final decision

#### *This is not an enrollment form*

- ✓ Use quest to enroll in course when term registration opens
  - ✓ If you are unable to enroll via quest, you may need instructor permission. Please contact instructor directly.
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#### SECTION 1: STUDENT INFORMATION

University of Waterloo Student ID # \_\_\_\_\_ Waterloo Email: \_\_\_\_\_

Last Name(s): \_\_\_\_\_ First Name(s): \_\_\_\_\_

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#### SECTION 2: REQUEST

Effective Term: Spring  Winter  Fall  Year: \_\_\_\_\_

COURSE INFORMATION (please submit a separate form for *each* course you wish to be considered)

SUBJECT (MSCI, STAT, ECE, etc.)	CATALOG NUMBER (600, 700, etc.)	SECTION Number (001, 081, etc.)	COURSE TITLE	Requesting credit approval for (MMSc/MASc/PhD credit or GDDA elective)

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STUDENT SIGNATURE (required): \_\_\_\_\_ DATE: \_\_\_\_\_

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#### SECTION 3: DEPARTMENT USE ONLY

ASSOCIATE CHAIR, GRADUATE STUDIES (if applicable): \_\_\_\_\_ DATE: \_\_\_\_\_

SUPERVISOR SIGNATURE (MASc/PhD Only): \_\_\_\_\_ DATE: \_\_\_\_\_

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