

Management Sciences – Co-op Overview

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WHAT ARE WE TALKING ABOUT TODAY?

- **What is co-op?**
- **Employment process**
- **Management Science Co-op**
- **Supports and resources**
- **Questions**

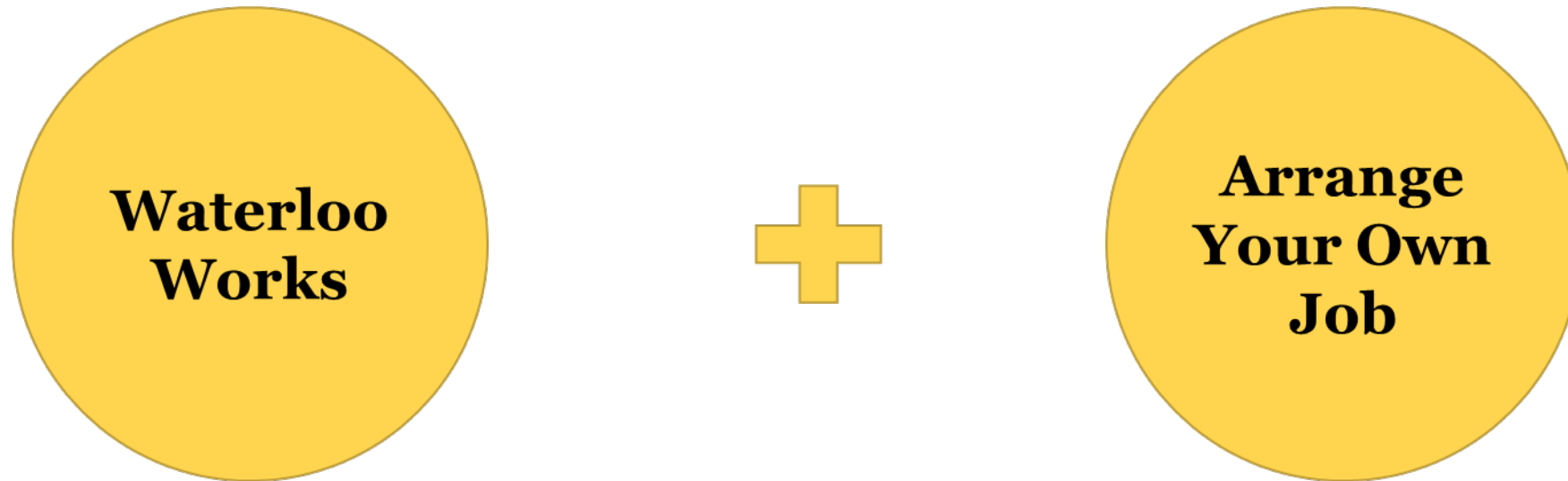
WHAT IS CO-OP

WHY CO-OP AT WATERLOO?

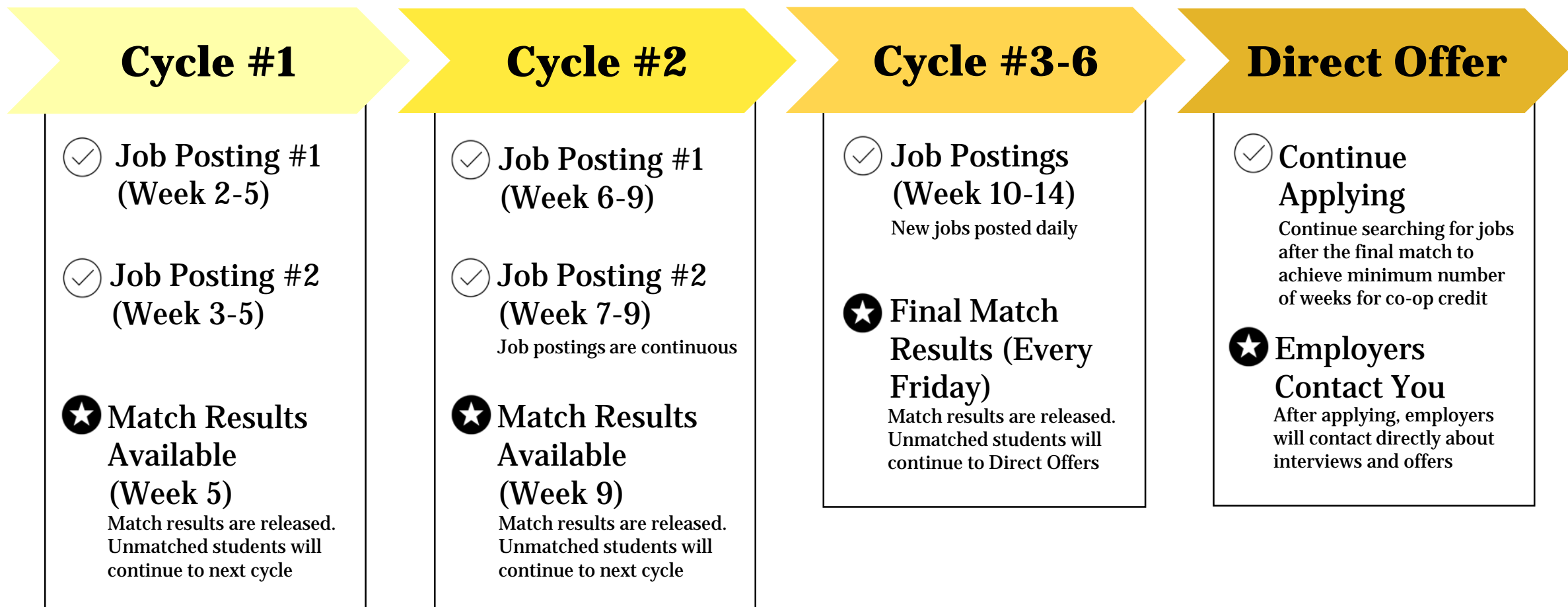


EMPLOYMENT PROCESS

HOW TO FIND A JOB



IMPORTANT DATES



Find important dates here: [Important dates | Co-operative Education | University of Waterloo \(uwaterloo.ca\)](#)

CYCLE #1 POSTING #1 - BREAKDOWN

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	Term begins				
Week 2	Job Postings Open				
Week 3		Applications Due			
Week 4	Interview Period	→			
Week 5	Interview Period	→		Employer Rankings	Student Rankings → Match Results (end of day)

MANAGEMENT SCIENCE CO-OP

MANAGEMENT SCIENCE CO-OP

- **GradWIL**
 - Strategic commitment by UW to grow work-integrated learning for Master and Phd students
 - Pilot with select programs tailoring co-op preparation and support to meet the needs of graduate students
 - MMSc Co-op to be included in pilot for Fall 2022 and Fall 2023 cohorts

YOUR CO-OP SEQUENCE

- MMSc Co-op students would generally follow the following sequence:
 - Winter 2023 – Study/Recruiting Term
 - **Spring 2023 – Work Term**
 - **Fall 2023 – Work Term**
- If you are unsuccessful securing employment in Spring 2023, Co-op and the MMSc Department *will consider* alternative sequences to meet your specific needs.
 - This may also include special permission to end your sequence on a work term.
 - Visa students should seek guidance and advice from the Registered Canadian Immigration Consultants in the Student Success Office before changing any sequences.

SAMPLE WORK TERMS FOR MMSC CO-OP STUDENTS

Job Title	Employer Organization
Business Analyst – Strategic Initiatives	ThoughtWire Corp
Data Science Analyst	PepsiCo Inc
Test Automation Framework Developer	Molex Canada Ltd
Business Intelligence & Reporting	TD Bank Group
Global Technology Strategy Assistant	Manulife Financial
BI Data Engineering Co-op	Loblaw Companies Ltd
Access Control Administrator	Toronto Transit Commission
Quality Project Coordinator	Bombardier Inc
Python Developer	Statistics Canada
Automation Analyst	SGGG Fund Services Inc
Service Delivery & Operations Specialist	AppDirect Inc
Engineering Co-op Associate	Ontario Ministry of Transportation

SUPPORTS & RESOURCES

Co-op and career support



Co-op + WaterlooWorks
Arranging your own Job
Finding Opportunities
(jobs, volunteer, etc.)
Networking
Résumé
Cover Letter
Interview Prep
Career Exploration

Academic Advisors



Co-op Sequence
Course Selection
Co-op Degree Requirements
[Find my Academic Advisor](#)

Immigration Consultants



Co-op Work Permits
Study Permit
Electronic Travel Authorization
(eTA)
Social Insurance Number
Creating a Bank Account
[Find an Immigration Consultant](#)

HOME

You are currently logged in as [Redacted]

UPLOAD A DOCUMENT
 CREATE APPLICATION PACKAGE
 SEARCH POSTINGS
 REGISTER FOR AN EVENT
SEND A MESSAGE
 SUBMIT FORM
 UPDATE SKILLS PROFILE

DASHBOARD
 Hire Waterloo Co-op
 Hire Waterloo
 External Job Boards
 Employer Information Sessions
 Career Centre Events
 Additional Networking & Professional Events
 Appointments
 Help
 Logout

Dashboard Co-op Documents Postings / Applications Interviews Rankings Appointments Events Skills Profile

Home My Account My Messages 40 My Forms

Welcome to your WaterlooWorks Dashboard!

WaterlooWorks has multiple job boards containing thousands of opportunities for co-op students, EDGE students, regular students, graduating students and alumni.

To search for jobs, select Hire Waterloo Co-op, Hire Waterloo and External Job Boards from the left navigation bar.

- Co-op students:** Review our Getting started webpage for an overview of how to search for co-op jobs. You must be on a recruiting term and must accept the terms and conditions to access co-op postings.
- Visit our Co-op work term updates due to COVID-19 webpage to learn about flexible options available to students in light of COVID-19.

For help with your job search and overall career direction:

- Attend Centre for Career Action (CCA) appointments, workshops and events by selecting "Career Centre Events" or "Appointments" on the left navigation bar.
- Attend Employer Information Sessions (EIS) by selecting this option on the left navigation bar.
- Access exclusive career planning content and resources online through CareerHub!
- Browse Additional Networking and Professional Events by selecting this option on the left navigation bar (coordinated externally – check often as registrations may fill up quickly).

Have questions?

- Co-op students:** Your co-op advisor is here to support you! To connect with your advisor, use the blue "Send a message" button located at the top of your dashboard.
- EDGE students:** The EDGE Team is here to support you! Visit the EDGE website for more information.
- All other users:** If you have questions about searching for work or your overall career direction, contact the Centre for Career Action.

Are you or a friend in need of mental health support? Click here for mental health resources.

Remember: All University of Waterloo students are expected to follow the academic integrity

Today's Webcam Appointments and/or Interviews

0 My Video Chats [View](#)

SERVICE TEAM

WTS	Career Advisors CCA (519-888-4567 x44047)
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Co-op Sequence - Summary

Term: 2021 - Spring

Student is on a 'Study' Term

Term: 2021 - Fall

Terms and Conditions Accepted Yes (Click Here to View)

Questions about academic requirements/policies?
uwaterloo.ca/arts/undergraduate/student-support/advisors

HIRE WATERLOO "OTHER JOBS"

The screenshot shows the Hire Waterloo website interface. On the left is a dark navigation sidebar with the following items: "Dashboard", "Hire Waterloo Co-op" (with a dropdown arrow), "HIRE WATERLOO" (highlighted in grey and pointed to by a yellow arrow), "Full-time Jobs" (with a dropdown arrow), "Other Jobs" (with a dropdown arrow), "External Job Boards", "Employer Information Sessions", "Career Centre Events", "Additional Networking & Professional Events", "Appointments" (with a dropdown arrow), "Help", and "Logout". At the top of the sidebar, it says "You are currently logged in as" followed by a blacked-out name. The main content area has a header "Hire Waterloo" and a sub-header "Select which job board you would like to access". Below this, there are two options: "Full-time Jobs" with the description "- ALL students can access this job board to view full-time opportunities." and "Other Jobs" with the description "- ALL students can access this job board to view a variety of opportunities (Contract/Temp, Part-time/Casual, Seasonal, Summer, Potential Co-op, etc.)". Underneath, there is a section for "Co-op students:" with two bullet points: "Visit our [Co-op work term updates due to COVID-19](#) webpage to learn about flexible options available to students in light of COVID-19." and "If you find a job through the 'Other Jobs' board, please contact your co-op advisor and follow the [Arrange Own Job \(AOJ\)](#) process to determine if the job is eligible for co-op credit."

HOME

You are currently logged in as [REDACTED]

Dashboard

Hire Waterloo Co-op

HIRE WATERLOO

Full-time Jobs

Other Jobs

External Job Boards

Employer Information Sessions

Career Centre Events

Additional Networking & Professional Events

Appointments

Help

Logout

Hire Waterloo

Select which job board you would like to access

Full-time Jobs - ALL students can access this job board to view full-time opportunities.

Other Jobs - ALL students can access this job board to view a variety of opportunities (Contract/Temp, Part-time/Casual, Seasonal, Summer, Potential Co-op, etc.)

Co-op students:

- Visit our [Co-op work term updates due to COVID-19](#) webpage to learn about flexible options available to students in light of COVID-19.
- If you find a job through the "Other Jobs" board, please contact your co-op advisor and follow the [Arrange Own Job \(AOJ\)](#) process to determine if the job is eligible for co-op credit.

WaterlooWorks Support



For WaterlooWorks help and frequently asked questions

Visit: uwaterloo.ca/co-operative-education/waterlooworks-student-help



In the event of a technical issue with WaterlooWorks:

Contact CEE Hub

- Email: ceehub@uwaterloo.ca
- Phone: (519-888-4026) from Monday-Friday, 8:30-4:30 p.m. (EST).

QUESTIONS