University of Waterloo Science Society
Board of Directors
02 April, 2017

Submitted by David Symons - Chem Club Signatories: 9 Yay, 0 Nay, 0 Abstentions Passed by a Vote:

Scheduling And Calendar Resolution:

The Science Society Board of Directors,

Emphasizing the tireless efforts of the all society club heads and executives in planning of events throughout the term while proactively attempting to minimize overlap of all potential events in their individual or combined efforts,

Recalling the efforts put forth by Science Society in creating a online Calendar in order to aid in the aforementioned efforts,

Highlighting the importance of these sources of communication for means of planning among all active clubs,

Wishing to acknowledge and aid the efforts of all Science Society clubs and their substituents, the UW Science Society Board of Directors hereby:

- Requires that all events, must be added to the online Calendar upon confirmation of a
 date with any outside vendor within 72 hours, unless with the express permission of the
 VP Internal or President;
- 2. <u>Emphasizes</u> the importance of stating potential events on the calendar and their corresponding dates in advance as notice for all other clubs;
- Notes the added communication of all potential dates and events will allow for potential conflict resolution in advance (i.e. collaborating on or delaying the date of potentially similar events);
- 4. <u>Implements</u> that should the above clauses be neglected the club responsible shall be held to a tribunal by the board of directors at the next Board of Directors meeting;
- 5. Requires that the tribunal be conducted to reach a clear verdict of penalty by majority vote of all unaffected clubs (e.g. funding restriction/redistribution in the form of a fine) deemed fitting based on the magnitude of the violation;
- 6. <u>Implements</u> that the penalty will again be voted on only by unaffected clubs² *in camera* session, however is open for discussion by all board members;
- 7. <u>Mandates</u> the VP Finance and Administration in conjunction with the VP Internal enforce any verdict of the tribunal;

¹ For the purposes of Science Society Policies & Procedures, an unaffected club shall be an unbiased club not involved in the matters at stake. An affected club shall be one with bias in the situation which for whatever reason derived benefit from participation in debate.

² Affected clubs must recuse themselves or shall be requested to leave under the parliamentary privilege of Speaker.

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- 8. <u>Establishes</u> that any future online Calendar or digital form of event scheduling may become obsolete and thus superseded, however the mandate of responsible event planning and penalty of violation described above, is to be followed an equivalent manner;
- 9. <u>Implements</u> this resolution in the Science Society Policies & Procedures as "*Events Scheduling Responsibility Policy*";
- 10. <u>Mandates</u> the VP Internal inform the board members and department clubs on the proper use of the shared calendar system;
- 11. <u>Decides</u> to remain actively seized on the matter.