



Mathematics Endowment Fund

Mathematics Endowment Fund
Board of Directors
Spring 2021 EOT Meeting Agenda
August 19th, 2021
8:00-9:30PM

Speaker	Evelyn Gu
Secretary	Evelyn Gu
Attendees	Kevin Hare, Akam Pabla, Uyen Tran, Oliver Lingertat, Kanan Sharma, Erik Liang, Abhiraj Lamba

Agenda Item	Action
1. Call to Order	Motion
2. Appointment of Secretary	Motion
3. Approval of Spring 2021 BOT Meeting Minutes	Motion
4. Status of the Fund & Executive Director Report	Discussion/Information
5. Engineering Design Teams	Information
6. Website Migration	Discussion/Information
7. Suggestions for next term	Discussion/Information
8. Deliberation of MEF Project Funding Allocation <ul style="list-style-type: none">• FC Meeting Minutes	Discussion/Information Motion/Information
9. Food honorariums in Fall 2021	Motion/Information
10. Discussion on Director's Performance	Discussion
11. Director Appointment for Fall 2021 & Interview Minutes	Motion/Information
12. Adjournment	Motion

Minutes:

1. Call to Order
 - a. The meeting was called to order at 8:02 om
2. Appointment of Secretary
 - a. BIRT Evelyn Gu is appointed as the acting Secretary for the duration of the meeting
 - b. Mover: Evelyn Gu
 - c. Seconder: Kevin Hare
 - d. Motion passes unanimously
3. Approval of Spring 2021 BOT Meeting Minutes
 - a. BIRT Board approves Fall 2021 BOT Minutes
 - b. Mover: Evelyn Gu
 - c. Seconder: Kevin Hare
 - d. Motion passed
4. Status of the Fund & Executive Director Report
 - a. Professional Development Funding Proposals
 - i. Applied: 10 proposals, totaling \$9,739.33
 - ii. Granted: 6 proposals, totaling \$7,771.33
 - b. Project Funding Proposals
 - i. Applied: 19 proposals, totaling \$181,836.87
 - ii. Granted: 19 proposals, totaling \$143,132.87
5. Engineering Design Teams
 - a. Continue to adopt the new procedure adhering to Policy 31
 - b. Optimize the process on Math department
 - c. Figure out the impact on PDF
6. Website Migration
 - a. A website migration is scheduled on April 20, 2022
7. Suggestion for the next term
 - a. A new zoom account needs to be established
 - b. Keep up with the marketing
 - c. Optimize the feedback procedure
 - d. Reach out other endowment fund on how they are adapting to Policy 31
8. Deliberation of MEF Project Funding Allocation
 - a. BIRT the Board of Directors ratifies the Funding Council's decision
 - b. Mover: Evelyn Gu
 - c. Seconder: Kanan Sharma
 - d. Motion passed
9. Food honorariums in Fall 2021
 - a. Food honorariums will no longer be acceptable, starts from Fall 2021
10. . Discussion on Director's Performance

- a. Confidential meeting
11. Director Appointment for Fall 2021
- a. BIRT the Board of Directors appoints Samantha Kaiser as the Fall 2021 MEF Executive Director
 - b. Mover: Evelyn Gu
 - c. Seconder: Eric Liang
 - d. Motion passed