

Math Endowment Fund
Board of Directors
BOT Meeting Agenda
February 7, 2019 – 6:00 p.m. to 6:30 p.m.
MC 1015 / Skype

Speaker: Jason Li

Secretary: Jason Li

In attendance: Alice Wang, Talia McCormick, Alex Lee, Erik Liang, Jason Li

Absent: Kanan Sharma, Yuqian (Ina) Wang

Regrets: Kevin Hare, Robert Maronowski

Meeting called to 6:05 pm.

Due to only five Board of Director members being present and a requirement of seven members for quorum, this meeting was deemed informal and considered a discussion.

Current Fund Status:

- Administrative Funds: \$5,554.98
- Project Funds: \$199,979.34
- Professional Development Funds: \$16,664.96

Goals of the Term:

- Raise awareness of the fund
- Encourage students to apply

Main Discussion Points:

- 1) Plan to host a MOT (Middle-Of-Term) meeting on March 5th to address Fall 2018 EOT Meeting Minutes and to plan further meetings.
- 2) The low number of Funding Council Nominations is a concern – plan formed to spread awareness via the following methods:
 - a) Send out emails
 - Reach out to MathSoc VPO and follow MathSoc email rules. There is concern of the MathSoc mailing list currently being broken
 - Leverage program advisors to send targeted emails. For example: Marcia Taylor (marcia.taylor@uwaterloo.ca) for Math/Business, Double Degree, Math/CPA
 - b) Posters with the help of MathSoc
 - Possible extension of the deadline if required
 - c) Using word-of-mouth

- 3) Alice Wang has expressed interest in the Executive Director position for Spring 2019
- 4) The current Board of Directors still have tenures lasting until next term. There is no need for a re-election or nomination.

Updated Winter 2019 Schedule:

- Funding Council Nominations due February 15th
- Funding Council Elections from February 16th to February 21st (if required)
- Project Funding Proposals due February 22nd
- Board of Directors MOT Meeting on March 5th
- Funding Council Presentations taking place March 4th to March 14th
 - Target dates: February 12th and February 14th
- Board of Directors Meeting to discuss Funding Council Recommendations – date undecided
- Board of Directors EOT Meeting taking place between March 18th to March 22nd