Notice of PhD Thesis Submission for Display and Oral Defence

*Please submit this form to your Department at least 7 weeks before the oral defence.

UW ID# ___________________________  Department __________________________
Last Name __________________________  First Name __________________________

Title of Thesis:
________________________________________________________________________
________________________________________________________________________

**Particulars of Oral Defence:**

Date: __________________________
Time: __________________________

**Defence Format Options:**

1. Remote: 
2. In Person: Location:____________________
3. Hybrid: Location:____________________

**Defence Format Guidelines**

1. Location must be determined at the time of form submission contact your department Grad coordinator for room booking.
2. Hybrid defences can have only one committee member remote, the candidate, supervisor(s) and Chair must be present in person. In some cases multiple committee members can participate remotely, please speak with your department coordinator for more details.

**Request For Approval of PhD Thesis Oral Defence Committee**

**Proposed External Examiner:** Please attach the CV of the External Examiner and the pre-approval of the External Examiner by the Associate Dean of Graduate Studies (include the statement of independence).

Name of External Examiner: __________________________
Mailing Address: ______________________________________
Phone #: __________________________
Email: __________________________
Attending: [ ]  Teleconferencing: [ ]

**Balance of Proposed Thesis Committee:**

Supervisor/Co---Supervisors: ______________________________________
Departmental Members: (two required) __________________________
Internal-External Member, dept: __________________________
Additional Member: (optional) __________________________

**Approved by:**

Chair/Graduate Officer: print name __________________________  Signature __________________________
Associate Dean, Graduate Studies: Brian Ingalls __________________________
(MGO will obtain) July 2024