Conrad Grebel University College  
University of Waterloo  
Music 270: Music Theory 1  
Fall 2021

I acknowledge that I live and work on the traditional territory of the Attawandaron (Neutral), Anishinaabeg and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, the land promised to the Six Nations that includes ten kilometres on each side of the Grand River. I am a member of the Métis Nation of Manitoba and I grew up in Treaty 1 Territory, the original lands of the Anishinaabe, Ininiwak, Anishininiwak, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

Class Time: Mondays and Wednesdays 10:30-11:20 plus regular ONLINE work.
Location: Room 1208
Instructor: Dr Karen Sunabacka
Office Hours: After Class on Mondays and Wednesdays (11:30-12:30) in ROOM 1208, ONLINE Tuesdays and Thursdays 3-4 and by appointment.
Office Location: Room 1108 (But in-person office hours in Room 1208; ONLINE via zoom. Meeting ID: 860 3212 1454, Passcode: 676794
Phone: 519-885-0220 x24245
Email: karen.sunabacka@uwaterloo.ca

Covid Protocols (University Classroom Expectations)
  • Absence: Students shall not attend class if they are experiencing influenza-like illness, have been in close contact with someone who is ill, or have travelled outside of Canada within the past 14 days. Recordings of audio and video of Dr. Sunabacka’s computer screen during class will be uploaded after each class so students don’t miss the class exercises.
  • Face coverings: Wearing of face-covering/mask is a requirement in all common areas on campus, including all indoor instructional spaces.
    o As such, no food is allowed to be consumed in instructional space. Beverages are allowed if a straw is used or if the mask is lowered only for a brief period.
    o When a student asks or answers a question it may be difficult for them to be heard while wearing a mask. A student may briefly lower their mask to ask/answer the question and then the mask must be replaced.
  • Hand hygiene: Students are expected to practice frequent hand hygiene (handwashing with soap and water or use of hand sanitizer), including immediately before coming into an instructional space
  • Seating: Students are permitted to sit where they wish. For fall term, many classes have enrolments only up to 50% of seating capacity. Students are encouraged to sit with one seat left empty between them and other students when possible.
  • For more info: And for regular updates please visit the University of Waterloo Covid-19 Information page: https://uwaterloo.ca/coronavirus/

Course Plan if we need to move online
If there is any reason that class cannot meet in-person, the class will continue on zoom. An email, and announcement on LEARN will inform students of this change. The zoom link will be available in the email, in the announcement, and in the weekly module (“Steps 2 & 6”) where weekly in-person class information, handouts, and class recordings are located.
Course Description:
This course is the first of four theory/skills courses offered as part of the music program. Its principal focus is music theory; the fundamentals of tonal music including notational proficiency, harmonic analysis, and four-part SATB voice leading. It also emphasizes skills (singing and dictation) and the development of keyboard skills.

Intended Learning Outcomes:
Upon completion of this course, students should be able to:
1. Identify, classify and employ music notation, the church modes and major and minor scales.
2. Compose original melodies and harmonic frameworks
3. Identify and create melodic figures to decorate melodies in duple and triple meters
4. Perform basic melodies and harmonies in group and keyboard performances
5. Analyze music using scale degrees, figured bass, melodic figures and roman numerals.
6. Harmonize and realize a tonal melody in four parts (SATB) from a given soprano or a given bass using proper voice leading.

Required ONLINE tools:
- **Artusi**
  You MUST purchase a four-month student subscription to this online program ($24.99USD). There are weekly problem sets and quizzes that must be completed in this program. Once you’ve registered, enter the following code to enroll in the course:
- **Kritik**
  You MUST purchase a four-month subscription to this online peer assessment program ($24.00CAD). (You should have received an invitation email for this via your University of Waterloo email – if not, please email Dr. Sunabacka)
- **MUSESORE – FREE** online notation program.

Required Texts:
**Option 1: (Digital)**
Title : Harmony Through Melody 2nd ed
Author: C Horton
ISBN : 9781538121467
Price : Free through Library
**Link:**
NOTE: There are limited digital copies of this...during intense times in the semester, you may find it hard to gain access to the library digital copies. (When libraries open, there are also hard copies of this text both of the 2nd edition and the 1st edition)

**Option 2: (Digital)**
Title : Harmony Through Melody 2nd ed
Author: C Horton
ISBN : 9781538121481
Price : 111.00 (lifetime access)
To order the access code and receive it instantly, please follow the first link below. You will need a major credit card to complete the purchase.
**Link**
**Option 2: (Paperback)**
Title : Harmony Through Melody 2nd ed
The printed book can be ordered online from wstore.ca. You can log in to UWaterloo BookLook, using your UWaterloo email and password, to view your personalized booklist and add items directly to your shopping cart.

A common list of online questions, such as shipping rates and returns, can be found on our website at wstore.ca/help.

If you need assistance with your online order, please email wstore@uwaterloo.ca. A member of our team will reach out as soon as possible.

NOTE: The first edition of this textbook can be used as well (published in 2000)!

Required Materials:

- MUSESCORE – FREE online music notation program (or other music notation program) for completing assignments and creating PDF’s and mp3 files for submission.
- Music manuscript paper or manuscript notebook for taking notes and in-class practice.
- Pencils, erasers and rulers

Evaluations:

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<th>Assignment</th>
<th>Weighting</th>
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<tr>
<td><strong>Theory Work A (TWA)</strong></td>
<td>24% (4 x 6% per assignment)</td>
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<td>TWA-04, TWA-06, TWA-08, TWA-11</td>
<td>(End of Chapter Assignments submitted WITH KRITIK and peer evaluation)</td>
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<tr>
<td><strong>Theory Work B (TWB)</strong></td>
<td>28% (7 x 4% per assignment, lowest will be dropped)</td>
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<td>TWB-01, TWB-02, TWB-03, TWB-05, TWB-07, TWB-09, TWB-10, TWB-12</td>
<td>(End of chapter Assignments without KRITIK, along with smaller chapter assignments)</td>
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<tr>
<td><strong>Textbook ONLINE Quizzes (TBOQ):</strong></td>
<td>7% (approx. 1 per week – 10 @ 0.7 each, lowest will be dropped)</td>
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<tr>
<td>Weekly quizzes in LEARN about the Textbook readings for the week. (Due Wednesdays BEFORE class)</td>
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<tr>
<td><strong>ONLINE Practice Exercises (OP):</strong></td>
<td>7% (approx. 1 per week – 10 @ 0.7 each, lowest will be dropped)</td>
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<tr>
<td>Weekly Practice exercises on Artusi assignments (DUE Fridays) You need to get to 51% to receive a full participation credit.</td>
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<tr>
<td><strong>ONLINE Quiz Dictations (QD)</strong></td>
<td>9% (5 weekly @ 1% each = 5%, Midterm 2%, Final 2%)</td>
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<td>6 weekly Quizzes on ARTUSI (lowest drops) @ 1% each. Midterm and Final 2% each. Only in weeks where KRITIK is not required.</td>
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<tr>
<td><strong>Video Assignments (VA)</strong></td>
<td>10% (6 assignments @ 1% each = 6%, Midterm 2%, Final 2%)</td>
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<td>in BONGO. 7 assignments at 1% each, lowest will be dropped (only in weeks where KRITIK is not being used.) Midterm 2%, Final 2%</td>
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<tr>
<td><strong>Final ONLINE EXAM – Artusi and LEARN</strong></td>
<td>15%</td>
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Web Page:
This course will make use of a WATERLOO LEARN website as well as external websites. The LEARN site will provide all information and links to external resources required to complete the course. As this is a remote learning course, you will not be able to complete this course without access to the LEARN site. You will not be able to see the full modules when you begin the course, as materials will be released weekly. You can see the overall course schedule below, which shows the topics, related chapters, assignments and due dates. This will give you a
general overview of the course. This same material is also on LEARN in the weekly modules for the course, with directions, videos, links to each assignment (on LEARN and on external sites) and due dates.

**NOTE:** There will be two IN-PERSON class meetings on Mondays and Wednesdays every week (as long as we don’t go into another lockdown). These class meetings will be recorded and uploaded into the appropriate module on learn as soon as possible after the class.

**Course Requirements:**
Because this is a blended learning course with all materials being available online with some in-person meetings (these will be recorded), I have set-up a regular schedule, so you know when assignments are due. A general week will be as follows:

| Saturdays 12:01am | Module for the next week is released in the CONTENT section of the course site. There will be a step by step list of the ways I suggest you work through the materials and links to where work is to be completed and/or submitted. |
| Monday 10:30-11:20am | In Person Class – Room 1208 at Conrad Grebel University College. We will work through an example similar to the homework due the next day. (A recording of the meeting will be uploaded to LEARN module after class.) |
| Mondays 11:59 | Written Assignment based on materials from PREVIOUS week DUE. You will need to upload the assignment as a PDF and mp3 to a LEARN dropbox OR to KRITIK, depending on the week and the assignment. |
| Wednesday 10:30am | Textbook ONLINE Quiz (TBOQ) DUE – Complete in LEARN Quiz tool. |
| Wednesday 10:30-11:20am | In Person Class – Room 1208 at Conrad Grebel University College. We will work on some smaller exercises relating to the new chapter (Generally an analysis.) A recording of the meeting will be uploaded to LEARN module after class. |
| Wednesdays 11:59pm | Online Quiz-Dictation DUE* (Completed in Artusi) |
| Fridays 11:59pm | TWO smaller assignments are DUE:  
  • Online Practice Exercises (Complete in ARTUSI)  
  • Performance Video Assignments (on BONGO)* OR Evaluations in KRITIK DUE. |

*These assignments are not done during weeks that you are evaluating your peers’ work via KRITIK.

**Theory Work A (TWA)** - These are complete end-of-chapter assignments for chapters 7, 8, 11 & 12. You will submit these assignments to KRITIK in PDF and mp3 formats. Kritik is an online peer evaluations tool that for which you will be required to register. A Rubric for grading and evaluating is provided in KRITIK. Then you will be required to evaluate four of your peers work using a rubric and written evaluation. Finally you will give feedback on the evaluations given to you. This will require you to better learn the rules of Western Art Music theory counterpoint and harmony and will inform your own work as you move through the course. These are due on Mondays at 11:59pm.

**Theory Work B (TWB)** – These are complete end-of-chapter assignments for first intro week, and chapters 5, 6, 9, 10 & 13 and cadence and prolongation assignments for chapter 12. You will submit these assignments to the appropriate LEARN dropbox in PDF and mp3 formats. These are due on Mondays at 11:59pm. **The lowest grades in this category will be dropped.**
Textbook ONLINE Quizzes (TBOQ) are due on Wednesdays before the in-person class (10:30am). I will not be lecturing the textbook material as we have limited in-class time. I expect you to have read the chapter (or section) AND completed the online test BEFORE the class. During the Wednesday class we will be applying the material you learned in the reading to small in-class assignments (generally analysis exercises.) The lowest grade in this category will be dropped.

Online Practice Exercises (OP) are due every Friday at 11:59pm. These assignments are on Artusi Music, an online program on which you are required to register. There is one set of practice exercises per week (called Problem Sets on Artusi) and will include practice for TWA and TWB assignments along with practice for the weekly Quiz dictations. These assignments help you develop the skills you need to learn the language of music. Regular practice is vital for fluidity in reading and performing music. For each online assignment you will receive immediate feedback so you can keep working on the areas that need improvement and more practice. These assignments are not graded in detail, rather you will receive full credit for getting to 51% in this online program. My hope is that you will try all the different the exercise and then work through the areas in which you need to practice. Everyone is different and may need to practice different things. (One will be dropped)

Online Quiz Dictations (QD) are an important aspect of developing your musical skills. These quizzes are found on Artusi Music (Artusi Quiz) and are due on Wednesdays at 11:59pm. You can practice on Artusi in the previous weeks’ problem sets. There are 6 weekly Quiz-Dictation worth 1% each (one will drop) and a Midterm and Final Quiz-Dictation, each worth 2% each.

Video Assignments are performance assignments and are an important practical part of your learning in this course and are worth 10%. You will be required to submit these videos through BONGO and are short videos asking you to complete a few tasks that demonstrate the ways you are engaging and performing the newly learned course materials. You will also be required to complete peer reviews (three per assignment). For the weekly videos you will receive a total of 6%. There will also be a Midterm (2%) and Final (2%) video that you will submit only to the professor. The materials you prepare for the midterm and final videos will have been practiced in the weekly shared videos and is essentially the culmination of the work during the first half (midterm) and then the second half (final) of the course. More information will be given in a video about the first video assignment during week 1.
The Final Exam, which will be available through the LEARN Quiz tool and will be open from Dec. 13-17th, although once you begin, you will only have two hours in which to complete the exam. More details will be given in the final module.

LATE ASSIGNMENTS will not be accepted, as it is important to keep up with the work. However, I will give each student ONE WEEK over the course of the term in which a late assignment will be accepted. Please email Dr Sunabacka when you need an assignment extended. But also note that in most categories at least one assignment will be dropped. Use your late days wisely.
# Course Schedule:

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<tr>
<th>WEEK AND DATES</th>
<th>TOPICS, CHAPTERS, AND CLASS MEETINGS</th>
<th>ASSIGNMENTS (All assignments are due at 11:59pm on date given except the TBOQ – ONLINE LEARN Quizzes)</th>
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<tr>
<td><strong>INTRO Module 1 - Intro to Course &amp; Technology</strong></td>
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| Week 1 Sept. 8-13 | Wed. Sept. 8 - First in-person Class, Intro to course, Intro to online programs (MuseScore, Artusi & Kritik), and Review of Rudiments. Mon. Sept. 13 - The “C” clef, Modes and Rudiments Review | DUE Fri. Sept. 10  
  - Online Practice-01: Artusi - Problem Set 1 & LEARN Quiz - TBOQ-01  
  - Video Assignment-01 (practice) on BONGO  
DUE Mon. Sept 13  
  - TWB-01 – Learning MuseScore & Rudiments Review  
  - Intro to Kritik Assignment (Practice!) |
| **Module 2 – Chapter 5 – Melodic Design** | | |
| Week 2 Sept. 13-20 | READ Textbook Chapter 5  
  IN- Class Meetings:  
  Wed. Sept. 15 – Analysis of the Cantus and the Church Modes. Mon. Sept. 20 – Composing a Cantus | DUE Wed. Sept 15  
  - TBOQ-02 (LEARN Quiz) (DUE at 10:20am)  
  - Quiz-Dictation-01 (Artusi Quiz-1)  
DUE Fri. Sept. 17  
  - Online Practice-02 (Artusi Problem Set 2)  
  - Video Assignment-02 (practice)  
  - Complete evaluation (for Intro to Kritik)  
DUE Mon. Sept 20  
  - TWB-02 – Composing a Cantus  
  - Complete Peer feedback (for Intro to Kritik) |
| **Module 3: Chapter 6 – Duple Paraphrase** | | |
| Week 3 Sept. 20-27 | READ Textbook Chapter 6  
  IN- Class Meetings:  
  - TBOQ-03 (LEARN Quiz)(DUE at 10:20am)  
  - Quiz-Dictation-02 (Artusi Quiz-2)  
DUE Fri. Sept. 24  
  - Online Practice-03 (Artusi Problem Set 3)  
  - Video Assignment-03 (practice)  
DUE Mon. Sept 27  
  - TWB-03 – Composing a Duple Paraphrase |
| **Module 4: Chapter 7 – Harmonic Framework** | | |
| Week 4 Sept. 27-Oct. 4 | READ Textbook Chapter 7  
  IN- Class Meetings:  
  - TBOQ-04 (LEARN Quiz)(DUE at 10:20am)  
  - Quiz-Dictation-03 (Artusi Quiz-3)  
DUE Fri. Oct. 1  
  - Online Practice-04 (Artusi Problem Set 4)  
  - Video Assignment-04 (practice)  
DUE Mon. Oct. 4  
  - TWA-04 – Harmonic Framework (SUBMIT to KRITIK) |
| **Module 5: Chapter 8 – Chordal Succession** | | |
| Week 5 Oct. 4-18 | READ Textbook Chapter 8 pp 107-122 (Almost the whole chapter!)  
  IN- Class Meetings: | DUE Wed. Oct. 6  
  - TBOQ-05 (LEARN Quiz)(Due at 10:20am)  
  - (NO QUIZ-Dictation this week)  
DUE Fri. Oct. 8 |
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<tr>
<th>Module 5: Chapter 8 – Chordal Succession</th>
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<tr>
<td><strong>Wed. Oct. 6</strong> – Analysis of Modal Homophony.</td>
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<td><strong>Mon. Oct. 18</strong> - Composing a Final Cadence in a Modal Homophony.</td>
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| DUE Mon. Oct. 18 (AFTER BREAK – But better to complete before so you can have a break!) |
| - Online Practice-05 (Artusi Problem Set 5) |
| - Complete Evaluations in KRITIK |
| - (NO Video Assignment this week) |

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<tr>
<th>Module 6: Chapter 8 – Chordal Succession (cont.) &amp; Chapter 9 – Melodic Dialogue</th>
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<tr>
<td><strong>Week 6</strong> Oct. 18-25</td>
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<tr>
<td>READ Textbook Ch 8 pp119-123 (REVIEW) &amp; Ch 9 pp131-143</td>
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<tr>
<td><strong>IN- Class Meetings:</strong></td>
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<tr>
<td><strong>Wed. Oct. 20</strong> – Analysis of Melodic Dialogue</td>
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<tr>
<td><strong>Mon. Oct. 25</strong> – Composing a Modal Homophony.</td>
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<td><strong>DUE Mon. Oct. 25</strong></td>
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<tr>
<th>Module 7: Chapter 10 – Triple Paraphrase</th>
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<tr>
<td><strong>Week 7</strong> Oct. 25-Nov. 1</td>
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<tr>
<td>READ Textbook Ch 10</td>
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<tr>
<td><strong>IN- Class Meetings:</strong></td>
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<tr>
<td><strong>Wed. Oct. 27</strong> – Analysis of Triple Paraphrase</td>
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<tr>
<td><strong>Mon. Nov. 1</strong> – Composing a Triple Paraphrase</td>
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<td><strong>DUE Mon. Nov. 1</strong></td>
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<tr>
<th>Module 8: Chapter 11 – Vocal Duet</th>
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<tr>
<td><strong>Week 8</strong> Nov. 1-8</td>
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<tr>
<td>READ Textbook Chapter 11</td>
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<td><strong>IN- Class Meetings:</strong></td>
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<tr>
<td><strong>Wed. Nov. 3</strong> – Setting Text &amp; Analyzing a Vocal Duet</td>
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<tr>
<td><strong>Mon. Nov. 8</strong> – Composing a Vocal Duet</td>
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<td><strong>DUE Mon. Nov. 8</strong></td>
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<tr>
<th>Module 9 (Weeks 9, 10 &amp; 11): Chapter 12 – Tonic Confirmation</th>
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<tr>
<td><strong>Week 9</strong> Nov. 8-15</td>
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<tr>
<td>READ Ch 12, pp195-197 &amp; 219-225</td>
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<td><strong>IN- Class Meetings:</strong></td>
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## Module 9 (Weeks 9, 10 & 11): Chapter 12 – Tonic Confirmation

| Week 10 | READ Ch 12, pp195-211  
DUE Wed. Nov. 17  
• Chordal Vocabulary and Melody Analysis  
• Chords of Dominant Function  
• Prolonging the Tonic  
IN-Class Meetings:  
Wed. Nov. 17 - Prolongations  
Mon. Nov. 22 – Composing Prolongations | Mon. Nov. 15  
• Complete Feedback in KRITIK  
• TWB-09 – CH-12 Cadences  
Mon. Nov. 15 – Completing Cadences | Wed. (NO MEETING – KS AWAY) VIDEO – Analyzing a Tonal Cadence  
Mon. Nov. 15 – Completing Cadences | DUE Mon. Nov. 15  
• Complete Feedback in KRITIK  
• TWB-09 – CH-12 Cadences |

| Week 11 | READ Ch 12, pp211-219 & p226  
DUE Wed. Nov. 24  
• Composing a Tonal Homophony  
• Completing the Homophony  
IN-Class Meetings:  
Wed. Nov. 24 – Analyzing a Tonal Homophony,  
Mon. Nov. 29 – Composing a Tonal Homophony | Wed. Nov. 17  
• TBOQ-10 (LEARN Quiz)(Due at 10:20am)  
• Quiz-Dictation-06 (Week 10) (Artusi Quiz-7)  
DUE Fri. Nov. 19  
• Online Practice-10 (Artusi Quiz Set 10)  
• Video Assignment-07 (Week 10) (Practice)  
DUE Mon. Nov. 22  
• TWB-10 – Ch 12 - Prolongations | Mon. Nov. 15 – Completing Cadences | DUE Mon. Nov. 15  
• Complete Feedback in KRITIK  
• TWB-09 – CH-12 Cadences |

## Module 10 (Week 12) Chapter 13 – Suspensions and Syncopations

| Week 12 | READ Chapter 13  
IN-Class Meetings:  
Wed. Dec. 1 – Analysis of Tonal Melodic Dialogue  
Mon. Dec. 6 – Composing a Melodic Dialogue with Suspensions and Syncopations. | Wed. Dec. 1  
• TBOQ-12 (LEARN Quiz)(Due at 10:20am)  
• (NO Quiz Dictation this week)  
DUE Fri. Dec. 3  
• Online Practice-12 (Artusi Problem Set 12)  
• Complete Evaluations in KRITIK  
• (NO Video assignment this week)  
DUE Mon. Dec. 6  
• Complete Feedback in KRITIK  
• TWB-12 – Melodic Dialogue with Suspensions | Wed. Dec. Nov. 17  
• TBOQ-10 (LEARN Quiz)(Due at 10:20am)  
• Quiz-Dictation-06 (Week 10) (Artusi Quiz-7)  
DUE Fri. Nov. 19  
• Online Practice-10 (Artusi Quiz Set 10)  
• Video Assignment-07 (Week 10) (Practice)  
DUE Mon. Nov. 22  
• TWB-10 – Ch 12 - Prolongations |

## Module 11: Week 13 & Final Exam information

| Week 13 | REVIEW and Information for FINAL | Exams become available Monday Dec. 13th  
DUE Friday Dec. 17:  
• FINAL Quiz-Dictation (Artusi Quiz 9 & LEARN)  
• FINAL Performance EXAM:  
  o Video Assignment-9 & LEARN  
• FINAL Exam (in Two PARTS)  
  o Artusi Exercises  
  o LEARN: Quiz – FINAL EXAM |

## UW Policies

### Academic Integrity:
In order to maintain a culture of academic integrity, members of the University of Waterloo are expected to promote honesty, trust, fairness, respect and responsibility.

**Arts:** [Academic Integrity website](http://example.com)  
**University of Waterloo:** [Academic Integrity Office](http://example.com)

### Discipline:
A student is expected to know what constitutes academic integrity, to avoid committing academic offences, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an
offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration should seek guidance from the course professor, academic advisor, or the Undergraduate Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under Policy 71 – Student Discipline. For information on categories of offenses and types of penalties, students should refer to Policy 71 - Student Discipline.

**Grievance:** A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read Policy 70 - [Student Petitions and Grievances](#), Section 4.

**Appeals:** A student may appeal the finding and/or penalty in a decision made under Policy 70 - Student Petitions and Grievances (other than regarding a petition) or Policy 71 - Student Discipline if a ground for an appeal can be established. Read Policy 72 - Student Appeals.

**Other sources of information for students:**

**Note for students with learning differences:** The [AccessAbility Services (AAS)](#) office, located in Needles Hall Room 1132, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with the AAS office at the beginning of each academic term.

**Counselling Services:** Counselling Services provides free confidential counselling, in both individual and group sessions, with qualified professionals to help registered students, faculty and staff with personal concerns, educational career decisions, and strategies to studies and exams: [www.adm.uwaterloo.ca/infocs](http://www.adm.uwaterloo.ca/infocs), ext. 33528, NH Room 2080.

**Accommodation for Illness:** A medical certificate presented in support of an official petition for relief from normal academic requirements must provide all of the information requested on the “University of Waterloo Verification of Illness” form or it will not be accepted. More information can be obtained from Health Services and the form is available in pdf: [https://uwaterloo.ca/health-services/student-medical-clinic/services/verification-illness](https://uwaterloo.ca/health-services/student-medical-clinic/services/verification-illness)