I acknowledge that I live and work on the traditional territory of the Attawandaron (Neutral), Anishinaabeg and Haudenosaunee peoples. The University of Waterloo is situated on the Haldimand Tract, the land promised to the Six Nations that includes ten kilometres on each side of the Grand River.

I am a member of the Métis Nation of Manitoba and I grew up in Treaty 1 Territory, the original lands of the Anishinaabe, Ininiwak, Anishininiwak, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

Class Time: Mondays and Fridays 11:30-12:50, Wednesdays 11:30-12:20
Location: Room 1208

Instructor: Dr Karen Sunabacka
Office Hours: Tuesdays and Thursdays 1:30-4:30 & Fridays 3:30-4:30 and by appointment
Office Location: Room 1108
Phone: 519-885-0220 x24245
Email: karen.sunabacka@uwaterloo.ca

Course Description:
This course is the first of four theory/skills courses offered as part of the music program. Its principal focus is music theory; the fundamentals of tonal music including notational proficiency, harmonic analysis, and four-part SATB voice leading. It also emphasizes skills (singing and dictation) and the development of keyboard skills.

Intended Learning Outcomes:
Upon completion of this course, students should be able to:
1. Identify, classify and employ music notation, the church modes and major and minor scales.
2. Compose original melodies and harmonic frameworks
3. Identify and create melodic figures to decorate melodies in duple and triple meters
4. Perform basic melodies and harmonies in group and keyboard performances
5. Analyze music using scale degrees, figured bass, melodic figures and roman numerals.
6. Harmonize and realize a tonal melody in four parts (SATB) from a given soprano or a given bass using proper voice leading.

Required Texts:

Music 270 - Course READER - Supplementary Materials: Musicianship & Keyboard Skills – available for purchase at the bookstore (courseware desk) (also on LEARN)

Music 270 - Weekly Assignments and Class Handouts – available for purchase at bookstore (courseware desk) (also on LEARN)
Required Materials:
  Music manuscript paper or manuscript notebook for taking notes and in-class practice.
  A black felt-tip pen (fine point) for good copy
  Pencils, erasers and rulers

Optional Texts:

Web Page:
This course will make use of a WATERLOO LEARN website. This site will provide general information for the course, study guides and grades for term tests. Important announcements such as the cancellation of class due to illness will also be posted there, so please try to check the site before each class, just in case.

Evaluations:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Weighting</th>
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<tbody>
<tr>
<td>Theory Work A (TWA) (End of Chapter Assignments)</td>
<td>24% (8 x 3% per assignment)</td>
</tr>
<tr>
<td>Smaller Theory Assignments (TWB), In-Class Assignments and Participation (including dictations and sight-singing)</td>
<td>26% (lowest two will be dropped)</td>
</tr>
<tr>
<td>Textbook ONLINE Tests (TBOT) (in LEARN)</td>
<td>10% (approx. 1 per week, lowest will be dropped)</td>
</tr>
<tr>
<td>Group Performances</td>
<td>9% (6 x 1.5% per performance)</td>
</tr>
<tr>
<td>Keyboard Skills and Individual Performance (inc. Midterm and Final Performance Exams)</td>
<td>10%</td>
</tr>
<tr>
<td>Midterm Exam (In-class exam + corrected TWA + Dictation)</td>
<td>8%</td>
</tr>
<tr>
<td>Final (written exam + corrected TWA + Dictation)</td>
<td>13%</td>
</tr>
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Course Requirements:
Theory Work A assignments are complete end-of-chapter assignments for chapters 5-12. These assignments require more thought and care and **MUST be INKED.** (You can do the work in pencil and then finish with black ink – I will talk more about this in class.) Each assignment is worth 3% plus a corrected good copy will be required for the midterm and final. We will often be working on these assignments in class.

Smaller Theory Assignments (Theory Work B), In-Class Assignments and Participation (performance) will happen in most classes. I have prepared some smaller theory assignments that I will want completed by the end of the day, but other assignments and performances will also be graded during class. I will let you know when assignments will be graded. **The two lowest grades in this category will be dropped.**

Textbook ONLINE Tests (TBOT) are due before the second class of a new chapter or section. I will not be lecturing on ALL the textbook material, but expect you to have read the chapter (or section) AND completed the online test BEFORE the second class. During class we will be applying the material you
learned in the reading to your theory assignments, Theory Work A and performances with your group. **The lowest grade in this category will be dropped.**

**Group Performances** are an important practical part of your learning in this course. Every two weeks you will be required to perform a prepared round with your group. (During the first week of class groups will be formed.) These performances are worth more because I will expect you and your group to have practiced before class in order to be prepared for these in-class performances.

Developing **Keyboard Skills** is important for all, regardless of your musical background. Basic keyboard skills are taught in this class through a progressive Keyboard Musicianship text (available in the Course Reader) You will also need keyboard skills to complete many of your assignments in this class. You will have two keyboard assignments per month that you will prepare for a 5-minute meeting with a TA. There will be a **midterm and a final keyboard and performance exam** that Dr Sunabacka will oversee which will include keyboard skills, sight-singing and group performances. If you have a high level of piano already, you will only need to prepare for the midterm and final. This will be determined during a beginning of term meeting with Dr. Sunabacka.

The **Midterm and Final** written exam will be in three parts: an in-class dictation, a sit-down written exam, and a re-submission of your corrected TWA assignments. More details will be given in class.

**LATE ASSIGNMENTS** will not be accepted, however I will give each student two days over the course of the term in which a late assignment will be accepted. For example, student A has something come up and they can’t get their assignment in on time, they can hand it in the day after it is due. Student A then has one more day to use and can hand-in one more assignment one-day late. Student B may have something major come up and decide on one occasion to hand in an assignment 2 days late. Student B now has no more days in which to hand in a late assignment.

**UW Policies**

**Academic Integrity:** In order to maintain a culture of academic integrity, members of the University of Waterloo are expected to promote honesty, trust, fairness, respect and responsibility.

**Academic Integrity website** University of Waterloo: **Academic Integrity Office**

**Discipline:** A student is expected to know what constitutes academic integrity, to avoid committing academic offences, and to take responsibility for his/her actions. A student who is unsure whether an action constitutes an offence, or who needs help in learning how to avoid offences (e.g., plagiarism, cheating) or about “rules” for group work/collaboration should seek guidance from the course professor, academic advisor, or the Undergraduate Associate Dean. When misconduct has been found to have occurred, disciplinary penalties will be imposed under Policy 71 – Student Discipline. For information on categories of offenses and types of penalties, students should refer to Policy 71 - Student Discipline.

**Grievance:** A student who believes that a decision affecting some aspect of his/her university life has been unfair or unreasonable may have grounds for initiating a grievance. Read Policy 70 - [Student Petitions and Grievances](#), Section 4.

**Appeals:** A student may appeal the finding and/or penalty in a decision made under Policy 70 - Student Petitions and Grievances (other than regarding a petition) or Policy 71 - Student Discipline if a ground for an appeal can be established. Read Policy 72 - Student Appeals.
Other sources of information for students:

Note for students with learning differences: The AccessAbility Services (AAS) office, located in Needles Hall Room 1132, collaborates with all academic departments to arrange appropriate accommodations for students with disabilities without compromising the academic integrity of the curriculum. If you require academic accommodations to lessen the impact of your disability, please register with the AAS office at the beginning of each academic term.

Counselling Services: Counselling Services provides free confidential counselling, in both individual and group sessions, with qualified professionals to help registered students, faculty and staff with personal concerns, educational career decisions, and strategies to studies and exams: www.adm.uwaterloo.ca/infocs, ext. 33528, NH Room 2080.

Accommodation for Illness: A medical certificate presented in support of an official petition for relief from normal academic requirements must provide all of the information requested on the “University of Waterloo Verification of Illness” form or it will not be accepted. More information can be obtained from Health Services and the form is available in pdf: https://uwaterloo.ca/health-services/student-medical-clinic/services/verification-illness.