

## Staebler Insurance OER Fellows Grant Application Form Questions

This document is meant to help you prepare your submission. Please fill in the [grant application web form](#) to submit your application.

### Applicant Information

1. Name:
2. Contact email:
3. Title/role: *e.g. professor/lecturer*
4. Department/School/Program:
5. Provide either a link to your profile page or a copy of your CV.

### Project Information

1. Project title:
2. Provide the names and roles of project team members, if any.
3. Provide a one paragraph description of the OER project. Explain why this project is especially appropriate for this course/program and what change(s) will be made to tailor the OER to the course/program more directly.
4. What type of OER are you developing?
  - Design and create original resource(s)
  - Adapt existing resource(s)
  - Resource(s) that mix original and adapted content
  - Other, please describe
5. What form will this OER take and where will it reside? i.e. how will the OER be made accessible to others to adopt and adapt?
6. Provide an outline of the content (high-level content map) of the proposed OER. Describe any ancillary resources or supplementary material you plan to create (e.g. interactive quizzes, videos, question banks, slides, etc.).
7. Upload a detailed budget here. This grant provides a maximum of \$5000. If your project has budgetary needs in excess of \$5000, please indicate your external funding sources, and what specific expenses would be covered by the OER Fellows grant. To calculate student costs, please refer to the recommended salary rates for General Assistants at UWaterloo, available here:  
<https://uwart.ca/Z3q>
8. Upload a timeline of the tasks that will allow you to complete the OER project by April 30, 2024.
9. Are there other OERs available that cover the same learning objectives as your proposal? If so, explain in 3-4 sentences, why you've elected not to adopt or adapt them.

### Course Information

1. Provide the course code and title that will use the OER.
2. Provide the typical class size and/or number of sections.
3. How often is the course provided?
4. What resource(s) does the course typically use? (choose all that apply)
  - Required commercial textbook
  - Required open textbook
  - Required coursepack
  - Other, please describe
5. What is the approximate cost of the above required resource(s)?
6. Are there any other Waterloo courses that might use the OER?

If yes, please list the Waterloo courses that might use the OER.

7. Do you know of similar courses at other institutions that might use the OER?

If yes, please list the courses at other institutions that might use the OER.

### Plan for Project Success

1. In 3-4 sentences, describe how you plan to measure the impact of the project, including student learning experience/feedback?
2. In 3-4 sentences, describe your sustainability plan. How will the OER be regularly reviewed and revised?
3. If your project has an equity, diversity, inclusion, accessibility, or anti-racism component, please describe that element(s) of the project in 3-4 sentences.
4. Is there any other information you would like to share?