

UWOSS Meeting Minutes

Meeting #: 3

Date: Wednesday, November 19, 2014

Location: Room 341

Start time: 12:32pm

End time: 12:58

Meeting facilitator: Lisa Morrison

Minutes taken by: Rachael Berger

Attendees: Lisa Morrison, Cody van Dijk, Rachael Berger, Bryanna Wood, Brendan Wallace, Erin Brunk, Jenn Cooke, Kyra Kaplan, Rachel McInnis, Tori Lomax, Jessica Bylsma, Phyllis Ho, Katie Chan, Tristan Faria, Sathee Tharmarajah, Jason Tang, Tanya Merwiak, Vinoja Kamaleswaran, Viki Nguyen, Dana Smart, Erica Ho, Jaclyn Chang, Alex Farquhar, Nancy Friessen, Dan Klauke, Matt Michniewicz, Ryan Trottier, Marcia Mitschke, Alexis Keeling, Chad Patterson, Linh La, Melissa Le, Brendan Warner

Missing: Janki Kapadia, Wylie Tan, Shaina Nensi, Morgan Welburn, Lor Sildiryan, Shane Cornelson, Nicole Butler, Abraham Yuen, Ken Wan, Janice Luk, Amit Bhatia

Away this term: Heidi Friesen, Christopher Poh, Kelsey Snow

Agenda Item	Time	Discussion
1. Finance	4 min	<p>1. Invoices – when planning an event, as soon as you get an invoice from the venue forward it to Bryanna (vpf.uwoss@uwaterloo.ca). If she does not have the paperwork she gets in trouble from the accountant (whom she meets with every 2 weeks)</p> <ul style="list-style-type: none"> <li>-make sure you always get an invoice</li> <li>-before purchases, clear with Bryanna and then make sure you get a receipt that is itemized (i.e., not just the debit receipt)</li> <li>-if you are not sure, ASK</li> <li>-info that has been passed down over the years has not been 100% accurate so please make sure to confirm things with the exec</li> </ul> <p>2. Sports reps and clothing – in the past, clothing amounts have been rounded up to make floats easier to handle; extra money was then given to the first year class fund which is wrong. This idea was passed down and just can't be done. Even if word is being passed down – prices, etc. – make sure to clear with Bryanna first. This year, the money from clothing sales was put into UWOSS account and any extra money after the payment is</p>

		put through will not go into class funds. UWOSS is non-profit so all money that is going into UWOSS account goes back to students and so that everyone benefits.
2. Sponsorships	3 min	<p>3<sup>rd</sup> year sports reps - CooperVision is sponsoring Corneal Cup once again</p> <p>2<sup>nd</sup> year sports reps – Rachel has emailed the TopCon contact 2x &amp; has told him the amount we are asking for. No word back yet (he is notorious for this). Rachel will email again. As soon as the 2<sup>nd</sup> year sports reps hear from the TopCon rep, email Bryanna &amp; Lisa</p> <p>First years sports reps – talked to Lasik (lady named Lillian) who has not gotten back to them about sponsorship for Sands of Sahara → first years sports reps need to follow up on this -the venue for Sands of Sahara has been booked for Jan. 17 -bus on hold, first year sports reps are running by Bryanna first</p>
3. Corneal Cup Rosters	6 min	<p>Rosters due <b>Wed. Nov. 26</b> – sports reps from each year need to collect money, names, and sweater numbers from the people in their class who are playing in Corneal Cup and give this money and info to third year sports reps by Nov. 26 -\$15 for players (includes after party ticket)</p> <p><b>Wed. Dec. 3</b> - rosters need to be in mailboxes -roster to include game times (which will be Tuesday to Friday (Jan. 6 – 9)) -also need rules and regulations in roster</p> <p>Cody’s list for Alexis: -Timekeeping -Refs -Games -Schedule -Chuck-a-Puck: Lion’s Club will be told to organize -Search for Cash and Shootout are 3<sup>rd</sup> year sports reps’ job to organize (need to coordinate which day(s) each will occur with the Lion’s Club)</p>

		<p>Exec-Elects: In charge of attendance at the doors</p> <p>To all sports reps: each year of sports reps is responsible for finding refs (or reffing) half the games that they are not playing in. We will let you know what games you are responsible for in the next few weeks.</p> <p>Remind people from each year to be nice during play – this is for fun!</p> <p>Sports reps: encourage <b>everyone</b> to play (beginners to experts) – it is fun for everyone</p> <p>Games are free to attend for everyone (except for final game which is \$2 or a food bank item)</p> <p>Spirit award</p>
4. Eye Ball Theme	1 min	<p>Theme: Black Teye Affair</p> <p>Dana started making promo poster to send with the email (i.e., a Save the Date)</p> <p>-Send to Montreal as well</p>
5. Undergrad Meeting	2 min	<p>Class presidents have been asking their respective classes for feedback and will be meeting with the school admin about academic issues from each class</p> <p>-Cody and Lisa also attend and bring up issues that affect all students (not just course specific things)</p> <p>-If anybody has school-wide issues that they would like to have brought up, pass these issues on to Lisa and Cody (e.g., slow Internet, online sign up for preclinic). It is a good way to air complaints and have these complaints taken directly to the undergraduate officers</p>
6. Fridge Update	3 min	<p>Fridge is broken, execs have managed to have it removed, our contact in the school for protocol of fridge replacement has just come back from holidays</p> <p>-we are not sure if we can just go and buy a fridge or if there is a procedure that the school needs us to follow so we are waiting for official word</p> <p>-we are on the fridge situation, but it may not be replaced by the end of this term (by the beginning of next term hopefully should be replaced)</p>

		If people are asking/complaining, can inform them of what is going on so they know that something is being done (can also tell them to talk to us)
7. Corneal Cup After Party	4 min	<p>After party is occurring Jan. 16</p> <p>In the past, entertainment was always the Lost Faculties (professor cover band). They have since debanded so it is now “the dawn of a new era.”</p> <p>Execs have looked extensively into local cover bands – approached 2 bands, both of which could not make our date</p> <p>-execs are not comfortable hiring a band we have never seen live before so we are looking at a DJ route. If we do go with a DJ, it would be a theme to differentiate it from Eye Ball and Eye Scream (e.g., 90s dance party)</p> <p>-would also incorporate other things to spice it up and help turn the page</p> <p>The after party will again be at the Bomber. It is an event for only Optometry students and friends so a fun time is had</p> <p>-ticket price TBD (need to determine cost of entertainment, etc.)</p> <p>90s theme was popular among group during meeting</p>
End of meeting	12:58	<p>Linh motioned to end meeting, Alex seconded motion</p> <p>Everyone free to leave after candy cane distribution to each member in attendance (Love UWOSS)</p>