

Instructions for Preceptors to email Assessment 4: Interprofessional Evaluator - Interprofessional Assessment to another healthcare professional via Core Elms

1. When logged into Core Elms, in the left side menu select Evaluations – Evaluation of Student

ELMS [®] by CORE	
4th Year	
යි Home	
Profile Information	+
Scheduling	+
ž∃ Evaluations	×
Evaluation of Student	
Evaluation of Preceptor/Site	
Student Self Evaluations	
D My Requirements	

2. You'll see a list of assessments to be completed. Beside Assessment 4, click on the paper airplane icon.



3. In the grey Evaluation to Send box, select Send Evaluation to External User



4. Fill in the form and make sure you click the Send Evaluation to New Evaluator button

Send Evaluation to New Evaluator

If you have any issues, please contact <u>pharmacy.rotations@uwaterloo.ca</u> for assistance.