

Constitution

of the Physics Graduate Student Association at the University of Waterloo

Established: September 11, 2013
Last Updated: September 11, 2013

1 General information / objectives

1. To foster a collegial environment for graduate students to learn, and collaborate with other members of the University of Waterloo (UW) community.
2. This club agrees to adhere to the stated regulations of the University of Waterloo Graduate Student Association (UW GSA), and also in accordance with University Policy 33.

2 Executive positions / responsibilities

1. All officers must be enrolled as students in the Department of Physics and Astronomy at the University of Waterloo.
 - (a) Chair. This position is responsible for leading the Physics GSA, making decisions that will guide the organization, and develop it's long term objectives.
 - (b) Clerk. This official takes minutes and keeps official documents.
 - (c) Treasurer. This person keeps track of monetary assets, and maintains the associations records.
 - (d) UW GSA Council Representative. The councillor meets once a month with the Graduate Student Association to discuss and vote on academic issues, policies, social events, lobby efforts and issues related to graduate student funding.
2. Executive members must carry out duties with integrity, honouring the principles of morality, honesty, fairness and good character.

3 Description of membership

1. All students enrolled in the Department of Physics and Astronomy at the University of Waterloo are general members.

4 Election / rules

1. The UW Physics GSA executives are responsible for running annual elections
 - (a) In the event of a re-election, a nonpartisan UW Physics GSA member may run the election.
 - (b) Elections take place at the annual general meeting (AGM).
 - (c) The UW Physics GSA will nominate one graduate student member to serve as a representative for the UW GSA.
2. Executive positions are held for 1 year after the date of election.

5 Constitution / documents / meetings

1. Quorum is attained if at least $1/4$ of all general members and 1 executive member are present, OR if all the executive members are present at a meeting.
2. This constitution shall be made available to all members of the UW Physics GSA.
 - (a) Amendments to the constitution can be made with a minimum $2/3$ majority vote of all (general and executive) members in attendance of any valid meeting. This meeting shall be advertised to all members of the UW Physics GSA, with a notice of intention to amend the constitution, at least 2 weeks prior to the meeting.
3. Archives shall be kept with administrative persons in the Department of Physics and Astronomy, or with the UW GSA.