SCHOOL OF PLANNING

COURSE AUDIT CONTRACT
To be returned to Grad Administrator following completion - held in student's file.

_Course audit courses must be added to your transcript by an Add/Drop form for the term in which you are auditing_

Please read the Planning policy of course auditing on reverse

________________________________________________________

STUDENT PLEASE COMPLETE THE FOLLOWING:

COURSE NUMBER: __________ (eg: Plan 668)

TERM (term/year): __________ (eg: 09/11)

COURSE WEIGHT: __________ (eg: 0.5)

INSTRUCTOR, PLEASE INDICATE REQUIREMENTS STUDENT NEEDS TO COMPLETE TO SATISFY AN AUDIT IN YOUR COURSE (an AUD must be submitted at end of term if requirements met):

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Instructor's Signature ____________________________ Print Instructor's name __________ Date __________

Student's signature ____________________________ Print Student's Name __________ Date __________

ID# ____________________________

Advisor 's signature ____________________________ Print Advisor's Name __________ Date __________

Associate Director Graduate Studies

cc: instructor
student
advisor

12/11
On November 13th, 1992 the School adopted a policy on audits for graduate courses, changing the current situation in which there has been no policy. For your information, the new policy is as follows:

The School does not encourage auditing in its graduate courses because courses are mainly given in seminar and project-work formats, which do not lend themselves to uncommitted participants.

However, the decision to accord audit status to a student rests with the instructor of the course. If an instructor accepts an audit student, a written description of the student's obligations in the course should be agreed to by the instructor and the student and filed in the student's dossier.

A student can register for no more than one audit per term.

A course in which a student has audit status cannot also be taken for credit.